

REVISED ACTION PLAN (from 2012)

In 2011/12, outcomes after 5 years from the original action plan (published in 2006) were reviewed by the Parish Council and Parish Plan volunteers. These ranged from areas where considerable progress has been made, with notable successes, to others where there has been little movement, or circumstances changed during the period so their relevance or purpose diminished.

Following this, a revised action plan has been devised to carry the Parish Plan forward for the next 5 years or so. This has undergone public consultation: by display stands at the Button Oak fête in 2011 (on the outline proposals); and material published in the Kinlet Newsletter and presented at the Annual Parish Meeting in 2012. Views expressed have been taken into account in the final version.

Where still relevant, most key activity areas have been extended and updated from the 2006 action plan. The key points of change are as follows:

- *The ‘Parish Watch’ scheme has been developed since the Parish Plan was first published, so an additional section (Community Safety) has been added to the new action plan*
- *A few minor areas where there was no movement, and little realistic prospect of change – especially at a time when public funds have sharply tightened – have been dropped; the new action plan aims to be realistic as far as possible, rather than aspirational.*

Progress monitoring by the Parish Council will continue on an annual basis over the next 5 years.

1. AFFORDABLE HOUSING AND PLANNING					
	Action	Who	When	Lead	Resource implications
1.1	Following the completion of 8 houses for rent at Little Stocks Close in 2001, use the fresh needs survey that has been recently undertaken to support a bid for a further project	Parish Council, Shropshire Council, Housing Associations	Ongoing	Chair, Parish Council	None for Parish Council; depends on external funding
1.2	The Parish Council will continue to monitor the potential with local landowners for “exception sites” on which low-cost housing for local needs could attract planning permission (linked to 1.1 above)	Parish Council Shropshire Council Housing Associations Private applicants	Ongoing	Chair, Parish Council	None at initial stage

2. TRANSPORT NEEDS					
	Action	Who	When	Lead	Resource implications
2.1	Encourage and monitor use of existing partly subsidised public transport service (125) which serves the parish, and keep “watching brief” against any future threats of withdrawal or reduction	Parish Council, Shropshire Council	Ongoing	Parish Council (transport champion)	None for Parish Council; subsidy need by Shropshire Council could be a future political risk?
2.2	Publicise direct link to other services from Kidderminster bus and rail stations that is now available following the extension of the 125 service to run to Stourbridge; pursue further integration	Parish Council Shropshire Council, neighbouring parishes also affected; bus operators	Ongoing	Parish Council (transport champion)	Minimal
2.3	Identify and publicise community transport available to meet needs that cannot be catered for through mainstream public transport, including <ul style="list-style-type: none"> • occasional /seasonal shopping and recreational trips to major centres beyond Highley, Bridgnorth, Bewdley, Kidderminster • access for young people and others to social and recreation facilities not served by public transport or in evenings / at weekends 	Parish Council, Shropshire Council	Ongoing	Parish Council (transport champion)	Unknown
2.4	Maintain the 5 bus shelters in the parish, including timetable displays	Kinlet Parish Council, Shropshire Council	Ongoing	Chair, Parish Council	Parish Council (shelters) Shropshire Council (displays)

3. TRAFFIC AND ROAD SAFETY					
	Action	Who	When	Lead	Resource implications
3.1	The Parish Council will continue to press the Police to maintain periodic enforcement activity, as needed: <ul style="list-style-type: none"> • (a) of the speed limits in Kinlet and Button Oak • (b) elsewhere within the Parish, where there are well-substantiated reports of speeding /aggressive driving 	West Mercia Police, Parish Council	Ongoing; review progress annually	Chair, Parish Council	Police time
3.2	Monitor effectiveness of interactive speed warning signs in Kinlet and Button Oak	Parish Council, West Mercia Police, Shropshire Council	Ongoing	Chair, Parish Council	<i>(Kinlet:)</i> Parish Council and LJC contributions made <i>(Button Oak:)</i> Funded by Shropshire Council
3.3	The Parish Council will maintain discussion with Shropshire Council Traffic team over remedial measures in other locations where excessive speed is a matter of local concern	Kinlet Parish Council, Shropshire Council, West Mercia Police	Ongoing; review progress annually	Chair, Parish Council	Unknown, for Shropshire Council

4. HIGHWAY MAINTENANCE					
	Action	Who	When	Lead	Resource implications
4.1	The Parish Council will reconsider approaching Shropshire Council with a view to entering a Parish Highway Maintenance Agreement, which could embrace the following:	Parish Council, Shropshire Council, volunteer parishioners LJC	Summer 2013 <i>(after Parish Council election)</i>	Chair, Parish Council	-
4.1.1	an agreed 'watching brief' on maintenance problems on all roads in the parish (activity proportionate to the safety of volunteers on different types of road), with an efficient reporting and tracking process				None for Parish Council except volunteer time
4.1.2	at least one annual and suitably timed 'stocktake' with SCC's local divisional highways technician, so that the agreed needs of the parish can be planned pro-actively, tracked to completion through SCC's annual Area Maintenance Plan, and Parish Council / SCC communication kept streamlined				Shropshire Council's normal highway maintenance programme
4.1.3	a local 'lengthsman' scheme supported by SCC grant for an agreed schedule of minor works (e.g., sign cleaning, strimming, grip-cutting, above-surface drain clearing) <i>(NB: for safety this would probably have to exclude the B4555, B4363, B4194 and B4199)</i>				Shropshire Council grant will fund safety clothing, portable signs, equipment etc; Volunteer time
4.2	The Parish Council will investigate, and meet so far as necessary, the insurance implications of 4.1.3 above	Parish Council	Summer 2013	Chair, Parish Council	Minor
4.3	Conserve and maintain historic milestones in the parish	Parish Council Milestones Society Shropshire Council	Ongoing	Chair, Parish Council	Minor
4.3	The Parish Council will keep informal contact with neighbouring parishes (which already have active parish/county maintenance agreements in place), to gain information and share best practice	Parish Council	Ongoing	Chair, Parish Council	None

5. CARE OF THE ENVIRONMENT					
	Action	Who	When	Lead	Resource implications
5.1	Ensure maximum publicity across the parish for local waste collection arrangements, 'bring' sites/facilities and recycling initiatives	Parish Council, Shropshire Council, Veolia, Kinlet Newsletter	Ongoing (review progress annually)	Chair, Parish Council	Minimal
5.2	Encourage volunteer litter-picks and pursue training / insurance requirements for this (potential link to 'lengthsman' scheme at 4.1.3 above)	Parish Council Shropshire Council	Ongoing	Chair, Parish Council	Shropshire Council – equipment and training
5.3	Work with Kinlet School to build on its EcoSchool / Forest School status and involve young people in environmental activities in the local community (including recycling guide?)	Liaison with Kinlet School needed to develop this	Spring 2013 onwards	Chair, Parish Council	Unknown but likely to be minimal
5.4	Continue to publicise furniture schemes operating within the area	Community sector schemes, Kinlet Newsletter	Ongoing	Relevant community groups)	None for parish

6. COUNTRYSIDE, RECREATION, HERITAGE AND TOURISM					
	Action	Who	When	Lead	Resource implications
6.1	Liaise with Kinlet Countryside Group (KCG) to support a programme of actions including the following:	Parish Council, KCG (as Parish Paths Partnership ['P3'] group)	Ongoing	Chairs, Parish Council and KCG	as below
6.1.1	Regularly inspect the public rights of way (footpaths and bridleways) within the parish to check they are fully accessible and suitably signed; identify problems (major, for report to Shropshire Council; minor, for action by KCG itself)	KCG	Ongoing	Chair, KCG	Volunteer time
6.1.2	Build on work since 2007 to carry out minor repairs, maintenance and improvement using grant/materials supplied under the P3 scheme by Shropshire Council	KCG	Ongoing	Chair, KCG	Shropshire Council grant and materials provided; volunteer time
6.1.3	Continue to identify a range of graded walks to add to publications in 2008 and 2012, to promote sustainable tourism, support the local economy and encourage healthy lifestyles; pursue funding sources for this	KCG	Ongoing	Chair, KCG	External grants; Parish Council contribution may be sought
6.1.4	Make suitable links with neighbouring P3 groups, bordering Worcestershire parishes and Cleobury Country, to further cross-border initiatives	KCG	Ongoing	Chair, KCG	Unknown
6.1.5	Identify 'missing links' within the parish's rights of way network which could be addressed and negotiated with landowners through Shropshire Council's Rights of Way Improvement Plan process, or through 'permissive' agreements	KCG, KPC Shropshire Council	Ongoing	Chair, KCG	Unknown; will be for Shropshire Council only
6.1.6	Lead guided walks in the parish, and contribute to running / promoting walking events with partners (e.g. Cleobury Country)	KCG	Ongoing	Chair, KCG	Volunteer time
6.1.7	Liaison with the Forestry Commission; arranging periodic public visits to view FC activities (including 'Grow with Wyre')	Parish Council, KCG	Ongoing	Chairs, Parish Council and KCG	None
6.2	Support the activities of the Four Parishes Heritage Group and Kinlet History Group, which engage local people and stimulate interest	Parish Council	As and when necessary		Possible minor grant requests

7. LOCAL ECONOMY					
	Action	Who	When	Lead	Resource implications
7.1	The Parish Council will support proposals for land / buildings diversification by local farmers which benefit the local economy and promote employment, providing these are environmentally sensitive and otherwise appropriate	Parish Council, Shropshire Council	Ongoing; review annually	Chair, Parish Council	None for KPC
7.2	The Parish Council will maintain contact / representation on the Cleobury Country Limited and the Local Joint Committee (LJC) to identify and pursue funding opportunities for the parish	Parish Council, Cleobury Country, LJC / Shropshire Council	Ongoing; review annually	Chair, Parish Council	Unknown

8. COMMUNITY SAFETY					
	Action	Who	When	Lead	Resource implications
8.1	Ensure the local Parish Watch contact network is complete, and support the parish co-ordinator needed	Parish Council / Parish Watch co-ordinator	Ongoing	Chair, Parish Council and Parish Watch co-ordinator	Minimal
8.2	Parish Watch signing: ensure signs are in place at all the agreed locations, and maintain as necessary	Parish Council / Parish Watch co-ordinator	Summer 2013	Chair, Parish Council and Parish Watch co-ordinator	None unless further new signs are needed
8.3	Local awareness / publicity / advice: ensure information leaflet is up to date and has been distributed to all households	Parish Council / Parish Watch co-ordinator	Summer 2013	Chair, Parish Council and Parish Watch co-ordinator	Possible minor copying cost

9. DEMOCRATIC ENGAGEMENT, COMMUNICATIONS AND PUBLICITY						
	Action		Who	When	Lead	Resource implications
9.1	Following the Parish Council's accreditation with Quality Parish Council status, maintain and develop all relevant activities to engage and consult with local electors and community		Parish Council	Ongoing	Chair, Parish Council	Unknown
9.2	Maintain regular parish councillor surgeries at suitable locations around the parish		Parish Council	Ongoing	Chair, Parish Council	Minimal
9.3	Engagement of young people:					
	9.3.1	Support Cleobury youth partnership in assessing and meeting local needs	Parish Council	Ongoing	Chair, Parish Council	Parish Council contributes through precept
	9.3.2	Develop fresh pupils' opinion survey at Kinlet School, and act as appropriate on findings	Parish Council, Kinlet CE School	Summer 2013	Chair, Parish Council; Headteacher, Kinlet School	Minimal
9.4	Work with Kinlet Newsletter to publish monthly Parish Council news/reports, share parish information and promote local activities / events		Parish Council, Newsletter Editorial Team	Ongoing	Chair, Parish Council	Minimal
9.5	Maintain and develop the Parish Council website in order to publicise parish activities, the Parish Plan and its progress		Parish Council, Parish Plan Group	Ongoing	Clerk and chair, Parish Council	Parish Council funds website maintenance
9.6	The Parish Council and Parish Planning Group will identify further volunteers within the parish to champion particular areas of work and form sub-groups to pursue and report at agreed intervals		Parish Council, Parish Plan Group	Ongoing	Chair, Parish Council	Minimal financially; volunteer time needed
9.7	Raise awareness, stimulate interest and encourage increased candidature for the Parish Council (and other) elections		Parish Council	For May 2013	Chair, Parish Council	Unknown, but unlikely to be significant
9.8	Develop 'welcome pack' proposal for newcomers to the parish		Parish Council	Ongoing	Chair, Parish Council	Initial outlay on covers; minimal cost of updated inserts