

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY, 14th JUNE 2016 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton (Chairman), Mr D. Haywood, Mr P. Horsfall. Mrs J. Barnes, Mrs J. Rowley, Mr C. Lloyd and Mrs. J. Burgess (Clerk).

Also in attendance – Mrs M. Shineton from 7.40 p.m. to 9.10 p.m.

0. PUBLIC PARTICIPATION. There were 7 parishioners present with discussions taking place re the Button Oak speeding recommendations (which were now being dealt with by Shropshire Council) and the planning application to be discussed later in the evening.

1. APOLOGIES were received from Mr S. Harris – holiday (acceptable reason)

2. DECLARATIONS OF INTEREST. A prejudicial interest was declared in Item 6.1 by Mr. C. Lloyd who left the room when the matter was discussed and took no part in the voting. Personal interests were also declared by Mr. D. Haywood, Mr P. Kirton and Mr P. Horsfall.

3. MINUTES OF THE MAY 9TH AND 24TH MEETINGS were taken as read, unanimously approved and signed. Proposed by Mrs J. Rowley and seconded by Mrs J. Barnes.

4. MATTERS ARISING.

1. HIGHWAY MATTERS

a. Furnace Mill. Worcestershire C.C. had inspected and reported no immediate safety issues but noted for future repairs. Felt they had not appreciated the exact nature of the problem and they would asked to meet us on site to discuss.

b. V.A.S Sign/Button Oak. Request to trim hedges back around this sign would be followed up next week and if no action taken S.C. would send a follow up letter.

c. Hall Farm Road Leak. Investigative work not yet carried out and S.C. were chasing.

d. Kinlet Speeding. Surface dressing works due to be carried out end of June and in July when new carriageway markings were laid opportunity would be taken to alter the lining through village to put more ‘urban’ hatching markings down. Gaps in hatching at all road junctions would better highlight their presence and also slow markings and ‘30’ roundels to help influence driver speeds and hopefully reduce them. When this work was complete West Mercia Police had confirmed traffic enforcement measures would take place and in the meantime ‘presence’ visits would be made.

e. Sturt Lane. Confirmation received that section by sawmill was included in the surfacing work to be carried out and also job issued for ‘ditch’ at end of lane to be attended to.

f. Milestone Plate Change Over. No further news.

g. Potholes in Meaton Lane. S.C. had advised that no extra funding available to carry out additional resurfacing.

h. Signage Borle Mill. Comments taken on board by S.C.

- i. Minor Highway and Environment Maintenance Grant – Now approved and payment awaited.
 - j. Litter Picking at Button Oak. Equipment, risk assessment and insurance cover all now provided and work could commence with thanks to Mrs Quick and volunteers for undertaking this work.
 - k. B.4363 from junction B.4555 after S.T. Works. Confirmation received of work to be carried out here. S.C.'s attention would be particularly drawn to the condition of the road by 'Old Forge'.
 - 1. B.T. work at top of Button Bridge Lane. S.C. awaiting comment from highway's representative who inspected.
 - 2. ENFORCEMENT MATTERS. No updates to report.
 - 3. KINLET SCHOOL – DOG FOULING. Signs had now been erected re penalties and details of actual dates and times of fouling awaited.
 - 4. LOCAL COUNCIL AWARD SCHEME. The chairman, vice chairman and clerk would all be attending training courses this month. Discussion re Good Councillors' Guide postponed until next month.
 - 5. PARISH PLAN REVIEW. A representative from the Community Enablement Team would attend prior to our July meeting to discuss the best approach to refreshing our plan.
 - 6. BUTTON OAK SPEEDING RECOMMENDATION UPDATE. No update available as yet from Shropshire Council – meeting taking place on Wed. 15th June and we would be advised of outcome.
 - 7. PARK CLOSE UPDATE. Confirmation has been received from Shropshire Council's Legal Dept and the Strategic Asset Manager of the position relating to the ownership and rights and these would be forwarded to the chairman of the school's governors for their attention and appropriate action. A plan would be prepared in relation to the possible laying of a slabbed footpath behind the phone box.
 - 8. L.J.C. PLANNING MEETING 17TH MAY REPORT. Further figures awaited and also details of the survey monkey questionnaire.
- 5. CORRESPONDENCE.**
- 1. T. Stanley (Auditor) confirming completion of audit with no issues to raise and also his independence and competence
 - 2. Shropshire Council Register of Electors alterations.
 - 3. G. Downes advising recent passing away of Grant Lester – former Divisional Surveyor
 - 4 Letter Mrs. D. Evans re speeding – details of forthcoming works advised.
 - 5. Outlook.Com re Windows 12 Live Mail/Hotmail Compatibility. In view of non compatibility from end of June of Windows 12 Live Mail and Hotmail it was agreed that Outlook 2016 would be installed as recommended by ITS Solutions. – Proposed by P. Kirton and seconded by Mrs. J. Barnes. Cost to be £110.00 plus £55.00 plus travelling.

6. S.C. advising no request for election by 10 electors to fill vacancy due to Mr. Dixon's resignation and co-option could now take place. The necessary steps to advertise this position would now take place.

7. S.C. re planning permission for 16.01649.FUL for Mr. Alan Rowles for election of a general purpose agricultural storage building at Barn to east of Button Bridge Lane, Button Bridge.

Circulated With Agenda

May 9th and 24th Mins.

Receipts and Payments Accounts 1/4/2015 to 31/3/2016.

Vacancy Applications (2)

Details New Salary Awards for Clerks.

Circulated By E. Mail During Month – to be discussed as applicable

S. Council Scrutiny Report.

SALC 13/5 Bulletin

NHS Future Fit Updates and Digest.

NALC Newsletter 16/5

SALC re Queens's Speech

B.O. Draft Traffic Calming measures plan.

Vicky Turner L.J.C. Planning Meeting. 17th May.

SALC Bulletin on National Development and Meetings.

S.C. Sturt Lane Closure and Diversion 2016/2017

SALC Bulletin 1/6

S.C. re Road Closures B4363 in sections

Police and Crime Commissioner Consultation.

Letter from Mr.Dobson-Smyth.

E.mail from Mrs. Shingleton requesting details of any blocked drains or gutter problems.

To be Circulated.

St. Mary's Youth Project Annual Report 2015.

6. PLANNING APPLICATIONS.

No. 16/02234/FUL for erection of an open market detached dwelling and detached double garage on land off B.4363 adjacent to White Cottage for Mr. A., Lloyd.

Unanimous decision to recommend approval – proposed by Mrs. J. Rowley and seconded by Mrs. J. Barnes.

7. a. COMPLETION AND APPROVAL OF ANNUAL GOVERNANCE AND b.ACCOUNTING STATEMENT 2015/16. Unanimous decision to approve – proposed by Mrs. J. Barnes and seconded by Mr. P. Horsfall.

8. APPROVAL OF RECEIPTS AND PAYMENTS ACCOUNTS 1/4/2015 TO 31/3/2016. Unanimous decision to approve – proposed by Mrs J. Barnes and seconded by Mrs. J. Rowley.

9. CO-OPTION TO FILL VACANCY ON PARISH COUNCIL. One application had been withdrawn and members had received copies of Mr. Russell Stringer's application which after discussion was approved – Proposed by Mrs. J. Rowley and seconded by Mr. D. Haywood. (Mr. Stringer had sent his apologies due to a prior commitment).

10. CONSIDERATION AND APPROVAL OF NEW SALARY AWARD FOR CLERK. N.A.L.C. had recommended new rates of pay for clerks from 1st April 2016. This amounted to a £2.58 increase per month and was unanimously approved. Proposed by Mr D. Haywood and seconded by Mr P. Kirton.

11. DISCUSSION RE FURTHERING SMARTWATER SCHEME.

After discussion it was agreed to contact the new Police Commissioner to ascertain if he would be considering grants to this scheme as his predecessor had issued grants for this purpose.

12. RESPONDING, FOLLOWING UP AND CLOSING OFF RE E.MAILS, LETTERS AND REPORTS OF INCIDENTS FROM PARISHIONERS. To be discussed next month.

13. NO. 125 BUS SERVICE. It was agreed that a letter of appreciation would be sent to Arriva Buses for their operation of this service.

14. COUNTY COUNCILLORS' REPORTS. Mrs. M. Shingleton reported on the Rural Housing Alliance using the development at Little Stocks Close as an example for future developments. There were ongoing discussions re the hospitals' futures and the formation of a High Class A and E Dept. There would be a public consultation in December.

15. PAYMENTS OF ACCOUNTS TO HAND

It was agreed to make the following payments:- 1. Mrs. J. Burgess - £14.40 (travelling expenses May 2016 – cheque no. 001362). 2 Mrs. J. Burgess - £245.16 (salary April backdate and May 2016 – cheque no. 001363). 3. Mr. T. Stanley - £60.00 (Audit services May 2016– cheque no. 001364) 4. Lexis Nexis - £74.45 (7/6/2016 – cheque no. 001365) 5. Mr P. Kirton - £30.50. (Re-imburement re litter picking equipment-14/6/2016 – cheque no. 001366)

16. ITEMS NEXT AGENDA.

1. Good Councillors Guide discussion.
2. Responding, Following Up and Closing Off re E. Mails, Letters and Reports of Incidents from Parishioners.

17. DATE OF NEXT MEETING. This was arranged for Monday 11th July 2016 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 9.15 p.m.

(NOTE: There would be an informal discussion with representative from Community Enablement Team at 7.00 p.m. re the Parish Plan)