

## **KINLET PARISH COUNCIL.**

### **MINUTES OF THE MEETING HELD ON MONDAY, 11<sup>th</sup> JULY 2016 IN THE PARISH HALL COMMENCING AT 7.40 p.m.**

Prior to the commencement of the meeting a discussion took place at 7.00 p.m. with Lisa Bedford from the Community Enabling Team and Mr P. Engleheart in relation to the refreshing/updating of the Parish Plan. Various suggestions were discussed including consultations, surveys and analysis and community engagement.

**SIGNING OF ACCEPTANCE OF OFFICE.** Mr. R. Stringer signed his Acceptance of Office form.

**PRESENT:-** Mr P. Kirton (Chairman), Mr. P. Horsfall, Mr C. Lloyd, Mr S. Harris, Mrs J. Rowley, Mr R. Stringer and Mrs J. Burgess (Clerk). Also Mrs M. Shingleton (from 8.05 p.m. to 9.20 p.m.) and 1 Parishioner.

**0. PUBLIC PARTICIPATION.** None other than above.

**1. APOLOGIES** were received from Mr. D. Haywood, Mrs J. Barnes and Mr G. Butler.

**2. DECLARATIONS OF INTEREST.** None were declared at this point.

**3. MINUTES OF THE JUNE MEETING** were taken as read, unanimously approved by those at that meeting and signed. Proposed by Mr C. Lloyd and seconded by Mr P. Horsfall

#### **4. MATTERS ARISING.**

##### **1. HIGHWAY MATTERS.**

a. Furnace Mill – Mrs J. Barnes to meet with a representative from Worcestershire Council to discuss the condition of their side of the bridge.

b. V.A.S. Sign Button Oak. As vegetation was still blocking this sign, S.C. had again written to the owners.

c. Hall Farm Road Leak. No update re dates for investigative work had been received.

d. Kinlet Speeding and Road Repairs. The repairs had now been carried out here and with the new white lining it was hoped that the speeding would be reduced. White Lodge pothole had also been attended to at this time.

e. Sturt Lane. Work due to commence very shortly. Deep pothole on the main road by the entrance to the lane had been reported.

f. Milestone Plate Change Over. Update awaited from Milestone Society.

g. Minor Highway and Environment Maintenance grant. A grant of £700.00 had now been received and discussion took place relating to the appointment of a 'lengths man' to carry out minor work under the supervision of a parish councillor.

h. B.T. Work at Button Bridge Lane. Now completed but this would be monitored.

Other Highway Matters. Considerable concern was raised re the signage for road repairs which were confusing, uncoordinated with other work around the area and often caused long detours for vehicles. It was particularly annoying when the work was not being carried out on some days and the roads were still signed as closed. This concern would be registered with the Chief Executive by the Clerk and Highways by Mrs. Shinton.

The work on the B4363 Bradley Road due to the damage caused by a crane was being attended to and it was anticipated that the road would be open later this week.

2. ENFORCEMENT MATTERS. There were no updates to report.

3. KINLET SCHOOL UPDATE RE DOG FOULING. No further information re this problem had been received.

4. LOCAL COUNCIL AWARD SCHEME. We were still working towards our application for this Scheme and members' attention was drawn to the Budget Setting course on the 6<sup>th</sup> October at Shirehall where their attendance would be beneficial.

Discussion re the Good Councillors' Guide still to take place.

5. PARISH PLAN REVIEW. After the discussion earlier in the evening it was agreed that perhaps the next step forward would be to hold a meeting with representatives from all the local organisations to establish their interest and possible involvement. Mr. Engleheart would be contacted re this.

6. BUTTON OAK SPEEDING UPDATE. Mrs. Shinton would ask to view the file at Shirehall so that the exact circumstances of decisions made could be obtained.

7. PARK CLOSE UPDATE/FOOTPATH PLAN. To alleviate the parking problems it was suggested that there may be a local landowner who would be prepared to sell a piece of land for a car park solely for the school's use and the clerk would progress this matter.

8. L.J.C MEETING. Various figures of attendance at local amenities had been received and it was understood further discussion would be taking place with parish councils shortly.

9. SMARTWATER SCHEME. When querying whether the new Police Crime Commissioner was considering making grants towards this scheme, we had been asked to advise possible number of households likely to be interested in taking up of kits. It was thought the number could possibly be around 200.

10. PARISH COUNCIL VACANCY. There had been no applications for the second vacancy and this would be re-advertised.

## **5. CORRESPONDENCE..**

1. Acknowledgment of donation from Trust Lewis

2. S.C. Register of Electors Updates.

**Circulated By E. Mail During Month – to be discussed as applicable**

S.A.L.C./N.A.L.C. re Part Funding Services.

S.A.L.C. – Meeting of Town and Parish Councils 14/6/2016.

S.A.L.C. – Follow Up to Meeting with Cllr M. Pate and Clive Wright.

L.J.C. Summer Consultation on Services.

Correspondence with Shropshire Council and Mr. Dobson-Smyth.

S.A.L.C. Information Bulletin 30/6.

S.A.L.C. Future of Local Services – Next Steps

Saxonby re `Little Stocks Close.

S.A.L.C Blue print for Healthcare Media Release.

C. Edwards correspondence.

**To be Circulated.**

L.C.R/Clerks and Councils Direct.

**6. PLANNING APPLICATIONS.** There were none to hand.

**7. NEW INTERNAL CHECKER.** Mr S. Harris would take on this role.

**8. SURGERIES.** In view of the accessibility to councillors by phone, personal contact or by coming to meetings for public participation time, it was agreed that this requirement no longer existed.

**9. WEBSITE PROBLEMS.** There had been problems in material being uploaded on to the new website as required and it was agreed to investigate alternative arrangements.

**10. RESPONDING, FOLLOWING UP AND CLOSING OFF RE E.MAILS, LETTERS AND REPORTS OF INCIDENTS FROM PARISHIONERS.** Discussion no longer required.

**11. COUNTY COUNCILLORS' REPORTS.** Mrs. M. Shineton reported the final consultation in relation to the Healthcare Proposals would take place in December and she would take up the possible provision of rubbish bins by the bus shelters.

**12. PAYMENTS OF ACCOUNTS TO HAND.** It was agreed to make the following payments:- 1. Mrs J. Burgess - £242.58 (salary June - cheque no. 001367). 2. Mrs. J. Burgess - £35.45 (travelling expenses June - cheque no. 001368). 3. S.A.L.C. - £22.00 (training 27/6 - cheque no. 001369). 4. Monkey Office - £107.24 (office supplies 28/6 - cheque no. 001370). 5. Mrs J. Burgess - £50.00 (petty cash 11/7 – cheque no. 001371)

The quarterly Budget Report was presented with all payments within budget or covered by a grant apart from the litter picking expenses payment which had been approved.

**13. ITEMS NEXT AGENDA.**

1. Condition of bus shelters' interiors.

**14. DATE OF NEXT MEETING.** This was arranged for Monday August 8<sup>th</sup> 2016 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 9.45 p.m.