

KINLET PARISH COUNCIL.

Minutes of the ANNUAL PARISH COUNCIL MEETING held on Monday 9th May 2016 in the Parish Hall commencing at 7.30 p.m.

PRESENT. Mr. D. Dixon, Mr. P. Kirton, Mr. C. Lloyd, Mrs. J. Barnes, Mrs. J. Rowley, Mr. S. Harris and Mrs. J. Burgess (Clerk) and 2 parishioners.

Before the commencement of the meeting Mr. D. Dixon announced that he would not be standing for the position of chairman and also that he would be resigning as a councillor with immediate effect.

1. ELECTION OF CHAIRMAN. It was proposed by Mr C. Lloyd and seconded by Mrs J. Barnes that Mr P. Kirton be elected as Chairman. This was unanimously approved and Mr. Kirton signed his Declaration of Acceptance of Office.

2. APOLOGIES were received Mr. D. Haywood, Mr. P. Horsfall (holidays – acceptable reason), Mrs. M. Shingleton and Mr. G. Butler

3. DECLARATION OF INTERESTS. Mr. P. Kirton declared a personal interest in Item 12

4. ELECTION OF VICE CHAIRMAN. It was proposed by Mr. C. Lloyd and seconded by Mr S. Harris that Mrs. J. Barnes be elected to this position. This was unanimously approved

5. ELECTION OF OTHER REPRESENTATIVES

1. PARISH HALL. Mr D. Haywood and Mr P. Horsfall were happy to continue their representation on this committee.

2. AREA COMMITTEE. Mr S. Harris would take on this role.

3. LOCAL JOINT COMMITTEE/CLEOBURY YOUTH PARTNERSHIP. Mr D. Haywood would continue to act as representative. All the above appointments were proposed by Mr P. Kirton, seconded by Mr C. Lloyd and unanimously approved.

6. APPROVAL OF BANK RECONCILIATION AS AT 31/3/2016

Proposed by Mr. S. Harris, seconded by Mrs J. Barnes and unanimously approved.

7. PUBLIC PARTICIPATION. No matters were raised at this point.

8. MINUTES OF APRIL MEETING. These were taken as read, approved and signed. Proposed by Mrs J. Barnes and seconded by Mrs. J. Rowley.

9. MATTERS ARISING.

1. HIGHWAY MATTERS.

a. Furness Mill. Shropshire Council had advised that the remedial work by Ringway should be completed by the end of May. Response from Worcestershire County Council re work required on their side of the bridge awaited.

b. Hall Farm. Whilst an order had been issued to Ringway to undertake drainage works outside this property no date was available as yet.

c. V.A.S. sign Button Oak. Shropshire Council had sent letters to properties on both sides of the B.4194 at this location requesting that they cut back the trees/hedges.

d. Possible Milestone Plate Change Over on Property at Chorley. We had been advised that the property was possibly changing ownership so no update at present.

- e. Possible Subsidence B.4363. No update.
- f. Sturt Lane. A plan had been received of the area to be re-surfaced likely to take place in the summer of 2016.
- g. Repositioning of Sign for Goosemoor Close. Confirmation had been received that this sign was to be relocated – no date available at present.
- h. Reinstatement of Verges after S.T.Work at Kinlet. Verge reinstatement to be carried out 13th to 15th May. Mr. Downes to meet with The Coppers owners to discuss their verge problem.
- i. Kinlet Speeding. New V.A.S. sign to be provided but no rotation of the old ones in the meantime. West Mercia to be chased re speed enforcement now that S.T.W. finished.
- j. List of special highway items needing attention to Chris Edwards.

THE MEETING CLOSED AT 8.00 P.M. TO ALLOW THE ANNUAL PARISH MEETING TO TAKE PLACE. IT RE-COMMENCED AT 9.20 P.M.

2 DOG FOULING –SCHOOL AREA/UPDATE RE OWNERSHIP OF LAND BEHIND PHONE BOX AND VERGE.

The 'event trail' had been provided by the clerk and both these matters would be chased up by the clerk

3. LOCAL COUNCIL AWARD SCHEME. Mr. S. Harris was attending an Appraisals, Discipline and Grievance training on 12th May/Mr P. Kirton and Mr S. Harris would attend a L.J.C. Meeting on 17th May and Mr. P. Kirton and Mrs J. Barnes would attend a Chairmanship Skills Part 1 Training on June 28th.

4. PARISH PLAN UPDATING. Mr. P. Engleheart had reported some interest had been received in participating and it was agreed to take up the offer from the Community Enabling Team to send a representative to our July meeting to talk about refreshing the plan and next steps forward.

5. NEW COPY FOR WEBSITE INCLUSION RE ADVICE FOR CONTACTING PARISH COUNCIL This would now be put on the website.

6. MINOR HIGHWAY AND ENVIRONMENT MAINTENANCE GRANT POSITION. Our bank details had been requested.

7. VACANCY ON PARISH COUNCIL UPDATE. No poll had been requested and the necessary steps towards co-option were being taken. Shropshire Council would be advised of second vacancy due to Mr. Dixon's resignation.

8. QUEEN'S 90TH BIRTHDAY CELEBRATIONS FOR CHILDREN

Both the School and Playgroup had confirmed celebrations were taking place with the children.

9. NATWEST COMPENSATION. A further amount of £100 had been received as compensation for their poor handling of the opening of a second bank account.

10 ENFORCEMENTS MATTERS. There were no updates to report.

11. CORRESPONDENCE.

1. L.J.C. Planning Meeting 17th May 2016.

2. Planning Permission for application no. 16/00772/FUL for erection of detached 2-bay open fronted garage at 16 Button Bridge Lane, Button Bridge for Mr. C. Price.

3. S.C. re Planning Appeal for application no. 15/00746/OUT re outline permission for erection of two detached dwellings, including garages, alterations to existing vehicular access for Mr. and Mrs. D. Dudley at proposed residential development land east of Simmonds Barn, Button Oak. No further comments to be made to our previous recommendation to refuse permission.

4. M. Shingleton re litter picking in Button Oak/possible purchase of 'grabbers'.

As a Button Oak resident had offered to carry out litter picks, Mr. P. Kirton would obtain prices and purchase grabbers, high visibility vests and black sacks.

5. Mr. I. Richardson to advise that Shropshire Housing Association were aware of the problem of flooding in one property and were dealing with this matter.

E. Mailed during month.

G. Butler's Annual Report.

S.C. re new recycling collection services.

S.A.L.C. Bulletin 15/4

Government response to Planning Petition.

S.C re Button Oak speeding decision. (2)

Rural Housing Spotlight.

Bulletin on National Development and Meeting 15/4/2016.

S.C Plan. Details of resurfacing plans for Sturt Lane

Madge Shingleton's Annual Report.

NALC Bulletin on National Developments and Meetings April 2016.

A.Dilley (2) re Button Oak speeding.

Vicky Turner (2) re Parish Plan update and meeting.

S.A.L.C. re Health Matters.

S.A.L.C. –Contribution to Future Fit and Community Fit Debate.

S.A.L.C. procedural information re monthly meeting.

Sent with Agenda.

A.P.M. Agenda.

A.P.M. Mins 2015.

Details re L.J.C. Meeting 17th MAY

Agreed Action Plan.

Risk Management Strategy

Bank Rec. 31/3/2016.

Asset Register.

Annual Report.

Sturt Lane Re-Surfacing Plan.

Draft Mins April 2016.

To Be Circulated.

L.C.R. Spring 2016 Edition./Clerks and Councils Direct.

Severn Hospice Yearbook 2016

C.P.R.E. Fieldwork/Countryside Voice – Spring 2016.

12. PLANNING APPLICATIONS.

1. 16/01649/FUL for erection of a general purpose, agricultural storage buildings on land to west of Fastings Farm, Button Bridge Lane for Mr. A. Rowles

Proposed by Mrs J. Barnes and seconded by Mr. C. Lloyd and unanimously agreed that this application be recommended for refusal as it was understood that it was not an active agricultural holding and as such had no holding no, livestock or crops. Therefore, it was felt that agricultural storage was not necessary.

13. BUTTON OAK SPEEDING – SHROPSHIRE COUNCIL DECISION.

As there were no parishioners present to discuss further developments, it was agreed to hold an extra-ordinary meeting in 2 weeks' time solely to discuss this matter.

14. APPROVAL OF INSURANCE RENEWAL

Proposed by Mr P. Kirton, seconded by Mrs J. Barnes and unanimously approved.

15. APPROVAL OF RISK MANAGEMENT STRATEGY and ASSET REGISTER.

Proposed by Mrs J. Barnes, seconded by Mr. C. Lloyd and unanimously approved.

16. APPROVAL OF ACTION PLAN FOR FORTHCOMING YEAR.

Proposed by Mrs. J. Barnes, seconded by Mr. P. Kirton and unanimously approved.

17. RESPONDING, FOLLOWING UP AND CLOSING OFF RE E.MAILS, LETTERS AND REPORTS OF INCIDENTS FROM PARISHIONERS.

Discussion postponed to next meeting.

18. PAYMENT OF ACCOUNTS TO HAND. 1. Mrs J. Burgess - £240.00 (April Salary – cheque no. 001357) 2. Mrs J. Burgess - £14.40 (April travelling expenses – cheque no. 001358) April. 3. N.A.L.C. - £30.00 (L.C.A.S registration 23/11/15 – cheque no. 001359) 4. Betelguise Website - £25.00 (4/5 – cheque no. 001360) 5. Aon Insurance - £298.69 – (1/6 – cheque no.001361)

19 ITEMS NEXT AGENDA.

1. No. 125 Bus Service.
2. Item as above.

20 DATE OF NEXT MEETING.

There would be an Extra-Ordinary Meeting on the 24th or 25th May (date to be confirmed shortly) in the Parish Hall commencing at 7.30 p.m. with an extended Public Participation time to solely discuss further Button Oak speeding.

The next monthly meeting was arranged for Tuesday June 14th in the Parish Hall commencing at 7.30 p.m. with Public Participation Time and the meeting closed at approximately 10.55 p.m.