

**KINLET PARISH COUNCIL.
MINUTES OF THE MEETING HELD ON MONDAY,
12th DECEMBER 2016 IN THE PARISH HALL
COMMENCING AT 7.30 p.m.**

PRESENT:- Mr P. Kirton, Mr D. Haywood, Mr P. Horsfall, Mr C. Lloyd, Mr S. Harris, Mrs J. Barnes, Mrs J. Rowley, Mr R. Stringer, Ms C. Fell and Mrs J. Burgess (Clerk)
Also in attendance 1 Parishioner and Mr G. Butler (until 8.45 p.m.)

0.PUBLIC PARTICIPATION. No matters were raised.

1. APOLOGIES - none were received.

2. DECLARATIONS OF INTEREST. The following interests were declared:-

1. Mr P. Kirton – Prejudicial interest in item 6.2 and he left the room when the matter was discussed.

2. Mr D. Haywood/Mr P. Horsfall and Mr C. Lloyd - Bias interest item 6.2 and they all took no part in the discussion or voting.

3. Mr D. Haywood –Bias interest in Item 4.4 and he took no part in the discussion re this matter.

3. MINUTES OF THE NOVEMBER MEETING were taken as read, unanimously approved by all present at that meeting and signed. Proposed by Mrs J. Barnes and seconded by Mr D. Haywood.

4. MATTERS ARISING.

1. HIGHWAY MATTERS

a. Furnace Mill. A site meeting had been arranged with Shropshire Council for the 14th Dec. when Mrs J. Barnes and possibly Mr P. Kirton would attend. The outstanding remedial works and road surface condition would be discussed. The issue with the overgrown trees appeared to have been resolved. Other outstanding matters as detailed below would also be raised.

b. Kingswood Lane problems – no longer applicable.

c. Hall Farm Road Leak Update. As this work was due to be carried out when the Button Oak works were carried out and it appeared this work was due to be carried out in March it is assumed that the Hall Farm work will be attended to then. S.C. will be reminded re this.

d. Button Bridge Lane Potholes and Blocked Culvert. Whilst the potholes had been repaired and the culvert dug out, the spoil from this was now blocking another ditch. To be raised at the 14th Dec. meeting with S.C.

e. Speeding through Kinlet. It was considered completely unsatisfactory to have to wait until the Button Oak work had been completed before any action was taken here and this matter would be taken up again with Shropshire Council. Mr. G. Butler was dealing with the possibility of the V.A.S. signage returning here.

f. Borle Mill Signage. Details had been received of the additional work to be carried out here.

g. Milestone Plate Changeover. Problems locating the relevant milestone – paperwork to be brought to the next meeting by the clerk.

- h. Overgrown Hedges at Button Oak. The Forestry Commission had trimmed the lower part of the trees. The higher work would be carried out in the New Year when permission for traffic lights had been obtained. The landowner on the opposite of the road had confirmed that his work would be carried out in December.
- i. Open Reach re Pole Installation at Sturt Lane. The protruding cut down branches had now been cleared.
- j. Sunken Thrust Bore Holes – B.4555. S.C. had confirmed attention to one of these. The ones not being attended to would be discussed at the 14th Dec. meeting.
- k. Verge Outside The Coppers. Now with Ringway – S.C. were chasing.

OTHER HIGHWAY MATTERS.

- l. Blocked Drain – The Orchard/Hall of Hammonds. Lengthsman attending to this matter.
 - m. Hawkbatch Milestone. Needs straightening. Lengthsman to be asked if he can attend to this work.
 - m. Sturt Lane Potholes – now attended to but with one outstanding outside Orchard Farm which would be reported.
 - n. The white lines at the entrance/exit of Meaton Lane onto Sturt Lane at Furnace Mill would be attended to when the Lining Lorry was in the area.
 - o. Litter Picking – Button Oak to Button Bridge. It had been reported that 39 bags of rubbish had been collected since June by Mrs M. Quick and her helpers and a note of appreciation would be sent to her. It was felt a lot of this rubbish came from cars departing from the forest areas and the Forestry Commission would be asked if they could provide rubbish bins here.
2. ENFORCEMENT MATTERS. A planning enforcement case had been issued in respect of 1 Woodgate, Kinlet for possible breach of planning regulations – the use of a residential property for business purposes for the sale of vehicles.
 3. PARISH PLAN REVIEW. No update – Mr. Engleheart would be asked if he could come to the January meeting to discuss this matter.
 4. MEETING WITH KINLET SCHOOL HEAD TEACHER. Mr. S. Harris and Mrs J. Barnes had attended this meeting and discussed the possible provision of a parking area at the bottom of school lane and, whilst this proposal may be of interest to the school, the head teacher was anxious to maintain the walking bus. Ms C. Fell would obtain the necessary costings for the work required to provide a parking area and the matter would then be discussed with the Head of the Governors.
 5. SMARTWATER SCHEME UPDATE. We were still awaiting confirmation of any grant which may be available from the P.C.C. for the provision of this equipment which would require matched funding from the Parish Council. To be discussed further when this information was available.
 6. BROADBAND SPEED. It was reported that there was work being carried out in the area currently to provide faster speeds. No target speeds were known at present but at a future date when these were available they could perhaps be mapped.
 7. BUS SHELTERS' INTERIORS CONDITION. The lengthsman had attended to this matter and the solar light was now installed in the Kinlet shelter.

5. CORRESPONDENCE

1. SALC re date for Local Council Award Panel meeting – 16th Dec. at Shirehall – Clerk to attend
2. Elections Bulletin Issue No. 1
3. Letter Mr and Mrs M Phillips re local connection. – awaiting request from S.C. re the provision of this information.

Circulated by email during the month

- S.A.L.C. Bulletin on National Developments and Meetings 11/11
- S.A.L.C. Open letter.
- SALC Bulletin 16/11.
- SALC Connecting Shropshire Broadband update.
- Cleobury Youth Partnership – Annual Report and Accounts.
- L.J.C. Meeting Papers.
- NHS Future Fit Update.
- S.C. – Managing Planning Enforcement Enquiries.
- Details re Public Meeting at C.M. on 7th Dec. to discuss local services.
- P.C.C. Newsletter Nov. 2016 – Working for Fairer Funding.

Circulated with Agenda.

- Button Oak Road Closures details.
- Email D. Slade.
- Notes re Planning Application no.2/Code of Conduct Implications.

To be Circulated.

- C.P.R.E. – Countryside Voice and Field Work – Winter 2016
- Local Council Review.

6. PLANNING APPLICATIONS. .

1.16/05360/CPL – Lawful Development Certificate for Proposed summer House at 5 Fallowfield, Dowles Road, Kinlet for Mrs. Angela Boylan. Proposed by Mrs J. Barnes, seconded by Mr S. Harris and agreed by a majority decision to recommend approval. (There was 1 abstention)

2. 16/04986/PMBPA – Application for prior approval under Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use at Barns at Fastings Farm, Button Bridge Lane, Button Bridge for Messrs. Kirton. It was proposed by Mrs J. Rowley, seconded by Ms C. Fell and approved by all voting councillors that this be recommended for approval. (As Mr. Kirton had let the room during the discussion and voting on this matter, the chair was taken by Mrs J. Barnes)

7. **INTERNAL CHECKER'S REPORT.** Mr S. Harris reported that he had carried out his check of the council's financial paperwork and all appeared to be in order.

8. **ITEMS FOR INCLUSION IN 2017/2018 BUDGET.** This matter was discussed and various suggestions made.

9. NEIGHBOURHOOD WATCH. Steps would be taken to refresh this scheme and the relevant paperwork would be requested from the present Co-Ordinator.

10. KINLET VILLAGE HALL GROUND WORKS. Concern was expressed about the amount and type of soil transferred to the field opposite, possibly some of which may have come from the works at the Village Hall – it was agreed that this matter should be taken up directly with the Estate Manager by any concerned party.

11 DATE FOR STAFFING COMMITTEE MEETING WITH CLERK. This would take place at 6.45 p.m. on Monday 9th January 2017 prior to the Parish Council meeting – Mr S. Harris, Mrs J. Barnes and the clerk to attend.

12.COUNTY COUNCILLORS' REPORTS.

Mr. Butler was investigating some possibilities re the V.A.S. and would report further. The SamDev re-assessment would commence in Jan/Feb. and additions could be made if wished. He also answered questions re the adult social care financial position and handed out copies of the Safer West Mercia Plan 2016/2021 for circulation prepared by the Police and Crime Commissioner.

12. PAYMENTS OF ACCOUNTS TO HAND. It was agreed to make the following payments:- 1. Mrs J. Burgess - £7.20 (travelling expenses for Nov. – cheque no. 001395) 2.Mrs J. Burgess - £242.58. (salary for Nov. – cheque no. 001396). 3. Rotary Printers - £36.00 (stationery – cheque no. 001397). 4. Mrs J. Burgess - £35.39 (reimbursement for keyboard 21/11 – cheque no. 001398). 5. C.M. Smith - £40.00 (Oct/ Nov. website updating – cheque no. 001399 6. I.T.S. Solutions - £99.00 (computer maintenance 22/11 – cheque no. 001400) Bank balances were No.1 Acc. £12,852. No. 2 Acc. £17,408.

18. ITEMS NEXT AGENDA

1. Little Stocks Close flooding.

19. DATE OF NEXT MEETING. This was arranged for Monday 9th January 2017 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 9.40 p.m.