

## KINLET PARISH COUNCIL.

### MINUTES OF THE MEETING HELD ON MONDAY, 9<sup>th</sup> JANUARY 2017 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

**PRESENT:-** Mr P. Kirton, Mrs J. Barnes, Mr P. Horsfall, Mr R. Stringer, Mr D. Haywood, Mrs J. Rowley, Mr S. Harris, Mr C. Lloyd and Mrs J. Burgess (Clerk)

Also in attendance:- Mrs M. Shineton (until 10.00 p.m.) and 1 Parishioner (for the public participation time only)

**0. PUBLIC PARTICIPATION.** Discussion took place with Mr. Engleheart re the Parish Plan updating and also the possibility of providing additional parking for the school. (Both these matters were discussed further during the meeting)

At this point The Council were presented with their Local Council Award Scheme certificate by Mrs M. Shineton (as a member of the LCAS panel) for meeting the criteria at Foundation level.

**1. APOLOGIES** were received from Ms. C. Fell (holiday – acceptable reason) and Mr. G. Butler.

**2. DECLARATIONS OF INTEREST.** The following interests were declared;

1. Mr. D. Haywood – Prejudicial interest in item 4.4.

2. Mrs M. Shineton – Bias interest in item 10.

**3. MINUTES OF THE DECEMBER MEETING** were taken as read, unanimously approved by all present at that meeting and signed. Proposed by Mrs J. Barnes and seconded by Mr. S. Harris.

#### **4. MATTERS ARISING.**

##### **1. HIGHWAY MATTERS.**

a. Furnace Mill. Mrs Barnes and Mr C. Lloyd had attended site meeting with Mr A. Oliver before Christmas and discussed:- Bridge remedial work – no date as yet. Potholes – Order had now been issued. Detritus – Now attended to. White Lines – To be placed on list for refreshing. Trees - Owner of property had indicated that he was planning to cut back some trees and vegetation along the roadside.

b. Hall Farm Road Leak – Due to be attended to when the work at Button Oak was carried out in Feb/March – S.C. to be reminded re deliveries to Worcestershire Marble.

c. Button Bridge Lane – potholes now attended to/soil still blocking another ditch/referred to lengthsman.

d. Speeding through Kinlet. Mr. Butler was negotiating for the unused rotational V.A.S. signs to possibly be utilised here as there appeared to be no indication of any permanent ones being supplied at the present time. Speed data had been provided from the recent speed check.

e. Verge Outside The Coppers – no progress – to be chased again.

f. Overgrown Hedges and trees at Button Oak. The Forestry Commission hoped to have the top part of the trees cut back end of month or early Feb. Other hedge being dealt with by property owner.

- g. Sunken Trust Bore Holes – B.4555. Discussed with S.C. at site meeting – not all rectified/to be attended to.
- h. Blocked Drain and Potholes at The Orchard/Hall of Hammonds. Potholes attended to. Lengthsman to attend to blocked ditch.
- i. Litter Problems. Forestry Commission had advised that they did not have the resources to provide the required regular emptying of any bins in the forest car parks so were not in a position to supply any such bins - the provision of which it had been thought may help with the problem of litter being thrown from cars.
- j. Milestone Plate Changeover. There appeared to be some confusion as to exactly which milestone was being referred to and this would taken up with the Milestone Society/The Lengthsman had agreed to straighten the milestone at Hawksbatch.

#### **OTHER HIGHWAY MATTERS.**

- k. Blocked drain by Coppice Gate, Button Bridge Lane. Lengthsman to attend.
- 2. ENFORCEMENT MATTERS. There were no updates to report.
- 3. PARISH PLAN REVIEW. As a result of the discussion during public participation time, it was agreed that a major thrust would take place after the May elections when the council had a new mandate. In the meantime the contact data base would continue to be worked on.
- 4. KINLET SCHOOL PARKING. The possible availability of some land to provide additional parking had been discussed during public participation time and in view of other ongoing matters at the school it was decided to leave this matter ‘on the table’ for the present time.
- 5. SMARTWATER SCHEME. The P.C.C. would provide some funding towards the provision of these meters and efforts were being made to try and obtain additional funding – the parish council were looking at matched funding for any grants.
- 6. BROADBAND SPEED. This was an ongoing matter and updates for any particular property could be obtained from the website.
- 7. LOCAL COUNCIL AWARD SCHEME. Accreditation at Foundation Level had been obtained which was a great achievement after the hard work necessary to meet the necessary criteria.
- 8. NEIGHBOURHOOD WATCH. The Co-Ordinator had advised that he was always looking for new local area co-ordinators and gave details of the CMS link to receive alerts direct. A report in person from him at the annual meeting would be requested.

#### **5. CORRESPONDENCE.**

- 1.S.C. re planning refusal for no. 16/04919/OUT for Mrs C. Parry for outline planning permission for erection of two detached dwellings including garages and alterations to existing vehicular access on land to west of Button Bridge Lane, Button Bridge.
- 2. M. Shineton re Severn Hospice Fund Raiser.
- 3.S.C. – Register of Electors creations.
- 4. S.A.L.C. re Election Training 17<sup>th</sup> Feb. Mrs Barnes and Mr. Harris to possibly attend.
- 5. Buckingham Palace Garden Party nomination – Chairman’s details to be submitted.

## **CIRCULATED DURING THE MONTH**

SALC Town and Parish Council Forum Meeting – Notes and Information.

NHS Future Fit Update.

SALC – Information Bulletin 15<sup>th</sup> Dec.

SALC Big Conservation Update.

SALC No Extension to Referendum Principles.

M. Shineton – SALC Bus Strategy and Survey 2017/2011

P and C.C. December Newsletter.

N.H.S. Future Fit Digest

## **CIRCULATED WITH AGENDA.**

Budget Forecast and Precept Requirement.

SALC re Local Council Award Scheme.

Shropshire Council re Council Tax Precept

Milestones Map

Notes re Clerk's Hours/Salary

SamDev Response.

## **TO BE CIRCULATED.**

C.P.R.E. – Countryside Voice and Fieldwork – Winter 2016.

Clerks and Councils Direct – Jasn.2017/Local Council Review.

Safer West Mercia Plan 2016/2021.

## **6. PLANNING APPLICATIONS.**

The following applications were discussed - 16/05400/FUL for Mr. N.Watts for erection of a detached triple garage with games room over at 19 Button Bridge Lane, Button Bridge.

It was proposed by Mrs J. Barnes, seconded by Mrs J. Rowley and unanimously agreed to recommend refusal as it was felt that sufficient justification had not been provided for the provision of a second garage on the site.

16/05414/FUL for Mr. T. Davies for erection of a single storey side extension at 6 Fallowfield, Dowles Road, Bewdley was also a majority decision to recommend refusal as it was felt that the proposed extension was out of scale and character to the dwelling and also the area. Proposed by Mr. D. Haywood and seconded by Mrs J. Barnes.

16/05623/FUL for Mr. S Gonsalves for erection of one dwelling and detached double garage with storage over on land to west of The Crabmill, Button Oak had a majority decision to recommend approval with the request that a T.P.O. be placed on the existing oak tree if one did not already exist. Proposed by Mr. D. Haywood and seconded by Mr. P. Horsfield.

## **7. STAFFING COMMITTEE REPORT AND RECOMMENDATIONS.**

The Annual Meeting had been held with the clerk prior to the commencement of the meeting and it was agreed that it had been a productive year with all her objectives identified last year achieved.

It was recommended and unanimously approved that an end of year payment of £389.00 be made to the clerk for the extra hours she had worked during the year and in the new financial year she would be paid for 5 hours per week making a total for the year of 260 hours per year. Proposed by Mr S. Harris and seconded by Mr. P. Kirton.

## **8. CONSIDERATION OF BUDGET AND SETTING OF PRECEPT REQUIREMENT FOR 2017/2018**

After discussion it was decided to make small amendments to the proposed budget and set a precept figure of £8128 for this year. Proposed by Mr S. Harris and seconded by Mr. P. Kirton

**9. SAMDEV RESPONSE.** In view of the forthcoming consultation it was agreed that councillors would give consideration during the month to any alterations they felt were now applicable to the current one.

**10. LITTLE STOCKS CLOSE FLOODING ISSUES.** A drain had been installed which seemed to have solved the problem at present.

**11. COUNTY COUNCILLORS' REPORTS.**

Mrs. Shingleton reported on the Worcestershire Acute Hospitals consultation

**12. PAYMENTS OF ACCOUNTS TO HAND.**

It was agreed to make the following payments:- 1. Mrs J. Burgess - £242.58 (salary/cheque no.001401). 2. Mrs J. Burgess - £36.90 (travelling expenses/cheque no. 001402).

It was agreed not to renew the C.P.R.E. subscription.

**13. ITEMS NEXT AGENDA**

1. SamDev alterations.
2. Possible adoption of a Bullying and Harassment Policy

**14. DATE OF NEXT MEETING.** This was arranged for Monday February 13<sup>th</sup> 2017 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 10.10 p.m.