

KINLET PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY, 13th FEBRUARY 2017 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr. Kirton, Mr. D. Haywood, Mr P. Horsfall, Mr R. Stringer, Mrs J. Barnes, Ms C. Fell, Mr S. Harris, Mrs J. Rowley, Mr C. Lloyd and Mrs. J. Burgess (Clerk)

Also in attendance Mrs M. Shingleton (until 8.50 p.m.)

0.PUBLIC PARTICIPATION. There were 2 Parishioners present for discussion re Neighbourhood Watch and Smartwater schemes and problems at Little Stocks Close for this period and one Parishioner (one from 7.55 p.m. until the end of the meeting)

1. APOLOGIES were received from Mr G. Butler.

2. DECLARATIONS OF INTEREST. No declarations were made.

3. MINUTES OF THE JANUARY MEETING were taken as read, amended and then unanimously approved by all present and signed. Proposed by Mr. D. Haywood and seconded by Mr P. Kirton.

4. MATTERS ARISING.

1. HIGHWAY MATTERS

a. Furnace Mill Update. All agreed with Mrs Barnes that it was extremely disappointing and frustrating that the problems here continually remained unresolved in relation to work promised and the clerk and Mrs Shingleton would once again progress.

b. Hall Farm road leak. Work was due to start on this problem week commencing 20th Feb.

c. Milestones. The change- over of plates still progressing and the lengthsman had been asked to look at the leaning stone at Hawkbatch.

d. Button Bridge Lane. Problems with two ditches would be reported.

e. Speeding through Kinlet. It was agreed to wait until some firm costs were obtained for ongoing service/moving the VAS between 3 parishes which Mr. Butler was progressing.

f. Verge outside The Coppers. No movement on this matter – Mrs Shingleton and clerk chasing.

g. Overgrown Hedges and Trees at Button Oak. Owners were in contact with Western Power re the position of the power lines which need to be dropped to allow trimming to take place.

h. Sunken Thrust Bore Holes – B.4555. Still 3 needing attention.

Other Highway Matters.

Work at Button Oak due to be carried out 27th Feb. to 17th March with actual road closure 15th to 17th March.

2. ENFORCEMENT MATTERS. There were no updates to report.

3. SMARTWATER SCHEME UPDATE. Application form now into P.C.C. for the £1,000 grant available and confirmation had been received that Shropshire's Local Police Commander's budget would meet the balance of the 50% overall cost – the Parish Council contributing the other 50%. Suggested that maybe parishioners could collect these kits rather than ones being delivered and perhaps not used. Needed to clarify if these could be supplied on a 'sale or return basis'.

There would be a Neighbourhood Watch Co-Ordinators' meeting on the 6th March and vacancies for additional co-ordinators would be promoted. Suggestions for 4 new sign posts around the area would be appreciated.

4. ELECTIONS TRAINING FEB. 17TH AT SHIREHALL. Mr S. Harris would attend.

5. CORRESPONDENCE.

1. S.C. re planning approval for application no. 16/05400/FUL for 19 Button Bridge Lane, Kinlet for erection of detached triple garage with games room over for Mr.N.Watts.

2. S.C. re Register of Electors Amendments.

3. Kinlet Estates Contact request – unable to assist with current contact.

4. S.C. re proposed changes to planning consultation process.

CIRCULATED BY E.MAIL DURING THE MONTH

P.C.C. Budget Consultation details

M. Shineton re Connecting Shropshire Broadband link details.

Healthwatch Shropshire Volunteer and Board Recruitment information.

S.A.L.C. re Bridgnorth Area Committee meeting details.

M. Shineton re Rural Broadband Update Jan. 2017.

S.C. re additional information relative to planning application no. 17/05400 for Mr N. Watts at 19 Button Bridge Lane, Kinlet

S.A.L.C. New Year Bulletin.

N.A.L.C. Bulletin.

W.Mercia P.C.C. Newsletter.

Putting Patients First – Special Edition.

R. Millspereira re Button Bridge Appeal.

S.C. re Partial Review of Shropshire Local Plan - No future comments.

N.H.S. Future Digest.

CPRE Shropshire Newsletter and Conference Invitation.

S.A.L.C. January Bulletin.

S.A.L.C. February Bulletin.

M. Shineton and I. Richardson re S.R.H.A. National Award.

S.C. re Connecting Broadband in Kinlet Update.

NHS Future Fit Update.

CIRCULATED WITH AGENDA.

Draft Bullying and Harassment Policy.

S, Harris - Proposed Update of SamDev document notes.

'Battle's Over' letter re Nation's Tribute 11th Nov. 2018

Bank Reconciliation 1/10/2016 to 31/12/2016

Planning Application Considerations

Amended Budget and Precept Requirement for 2017/2018

Budget Report 1/4/2016 to 31/1/2017

Complaints Procedure for review.

6. PLANNING APPLICATIONS.

Application no.16/05786/FUL for erection of an extension to dwelling including glass balcony (existing additions and detached garage to be demolished) plus creation of a new vehicular access at 3 Winnal Farm Cottage, Kinlet for Mr. Howard-Lowe was discussed and it was a majority decision to recommend approval as long as the requirements by Moucel were taken into account re the highway. (Proposed by Mrs J. Barnes and seconded by Mr. S. Harris).

Applications nos.17/00070/FUL for erection of a single storey rear extension with raised terrace at Springdale, Button Bridge Lane, Button Bridge for Mr. Chris Lees and application no. 17/00373/FUL for erection of single detached garage at Winnal Long Barn, Winnal Court, Kinlet for Mr. D. Beardsmore were also discussed and it was an unanimous decision to

recommend both applications for approval.(Proposed by Mrs J. Barnes and seconded by Mr C. Lloyd and Springdale proposed by Mrs J. Barnes and seconded by Ms. C. Fell)

7. APPOINTMENT OF INTERNAL AUDITOR 2017/21018. It was proposed by Mr D. Haywood, seconded by Mr S. Harris and unanimously agreed that Mr. Trevor Stanley be re-appointed to this position.

8. A.G.M. FORMAT – MAY 8TH. This would follow the format of previous meetings with the providers of the various organisations being asked to present their reports in person this year.

9. a) RE-APPROVAL OF FINANCIAL REGULATIONS. It was proposed by Mr. S., Harris, seconded by Mrs J. Rowley and unanimously agreed that these be re-approved as they stood.

b) THE CODE OF PRACTICE RELATING TO COMPLAINTS ABOUT THE ADMINISTRATION OF THE COUNCIL OR ITS PROCEDURES was similarly re-approved – proposed by Mrs J. Rowley and seconded by Mr P. Horsfall.

10. POSSIBLE ADOPTION OF BULLYING & HARASSMENT POLICY. This new policy was proposed for approval by Mrs J. Rowley, seconded by Ms C. Fell and unanimously Agreed.

11. APPROVAL OF BUDGET REPORT 1/4/2016 TO 31/1/2017. This was unanimously approved – proposed by Mr D. Haywood and seconded by Mr C. Lloyd

12. APPROVAL OF BANK RECONCILIATION 1/10/2016 to 31/12/2016. Unanimously approved – proposed by Mr D. Haywood and seconded by Mr C. Lloyd.

13. CONSIDERATIONS OF ANY SUGGESTED SAMDEV UPDATES. After discussion this was considered acceptable in its present with the addition of approval of affordable housing to be allowed within the clusters. Proposed by Mr S. Harris, seconded by Mr D. Haywood and unanimously agreed.

14. COUNTY COUNCILLORS' REPORTS. Mrs. Shingleton confirmed that she was taking up as a matter of urgency the problems being experienced at no. 15 Little Stocks Close and raised during public participation time. Also the various highway matters still unresolved would be taken up with Shropshire Council and a reminder re the road signage requirement for the forthcoming road closures.

As this would be her last attendance at a Parish Council meeting prior to the elections in May, Mr Kirton thanked her for her commitment on behalf of the parish council over the past years and her input at our meetings.

15. PAYMENT OF ACCOUNTS TO HAND.

It was agreed to make the following payments:- 1. Mrs J. Burgess - £242.58 (salary January - cheque no. 001404). 2. Mrs J. Burgess - £7.20 (travelling expenses January – cheque no. 001405). 3. C.M. Smith - £60.00 (website work – 1/2/2017 – cheque no. 001406). 4. Monkey Office - £38.22 (stationary 18/1/2017 – cheque no.001407). 5. B/North Crucial Crew - £50.00 (training 19/10/2016 – cheque no. 001408)

16. ITEMS NEXT AGENDA

Mrs J. Barnes requested that councillors looked closely at the Bullying and Harassment Policy approved tonight prior to the next meeting.

17. DATE OF NEXT MEETING.

This will take place on Monday, March 13th 2017 in the Parish Hall commencing at 7.30 p.m. with public participation time and the meeting closed at approximately 9.00 p.m. .