

KINLET PARISH COUNCIL.

Minutes of the ANNUAL PARISH COUNCIL MEETING held on Monday 8th May 2017 in the Parish Hall commencing at 7.00 p.m.

Prior to the commencement of the meeting all members present signed their Declaration of Acceptance of Office Forms and were given the Declaration of Interest forms to complete and send to Shropshire Council.

PRESENT. Mr P. Kirton, Mr D. Haywood, Mrs J. Rowley, Mrs M. Quick, Mr Simon Harris, Mrs J. Barnes (until 7.45 p.m.- family emergency), Mr C. Lloyd and Mrs J. Burgess (Clerk) Also in attendance Mrs M. Shineton (from 7.10 p.m until 8.40 p.m.) and 1 parishioner.

1.ELECTION OF CHAIRMAN. It was proposed by Mr. D. Haywood and seconded by Mr. C. Lloyd that Mr P. Kirton be re-elected as Chairman. This was unanimously agreed by all. The Chairman welcomed Mrs Mary Quick to the council and expressed thanks to Mr. Russell Stringer and Ms. Claire Fell who had not send their forms for nomination in on time.

2. APOLOGIES were received from Mr. P. Horsfall (holidays – acceptable reason) and Mr. G. Butler

3. DECLARATION OF INTERESTS. None were declared.

4. ELECTION OF VICE CHAIRMAN. It was proposed by Mr. D Haywood and seconded by Mr C. Lloyd that Mr Simon Harris be nominated for this position. There were no other nominations and this appointment was confirmed by the meeting.

5. ELECTION OF OTHER REPRESENTATIVES

1. PARISH HALL. Mr D. Haywood and Mr P. Horsfall were happy to continue their representation on this committee.

2. AREA COMMITTEE. Mr S. Harris would continue in this position.

3. LOCAL JOINT COMMITTEE/CLEOBURY YOUTH P/NEERSHIP. Mr D. Haywood would continue to act as representative.

6. APPROVAL OF BANK RECONCILIATION AS AT 31/3/2017. It was proposed by Mr. D. Haywood, seconded by Mr S. Harris and approved by the meeting.

7. PUBLIC PARTICIPATION. The parishioner present raised the question of a sign erected near to his property but as this was considered a personal matter between him and his neighbours no discussion took place. He left the meeting at this stage.

8. MINUTES OF APRIL MEETING. These were taken as read, approved and signed. Proposed by Mr C. Lloyd and seconded by Mr S. Harris.

9. MATTERS ARISING.

1. HIGHWAY MATTERS.

a. Furnace Mill. The work promised work had now been carried out here which had made the problem much better. However, the road surface was very poor on both sides of the bridge and this would be reported to Shropshire and Worcestershire Councils again.

b. Hall Farm Road Leak. Shropshire Council had advised that whilst they had attended to the ditch on one side of the road, they now intended to dig out and install a new pipe on the other side. If the pipe under the road was a problem, there would be geyser spouting up at this point. No date available at present for the intended work. They had been reminded once again about the length of time this matter had been going on.

c. Milestone Plate Change-Over. This had been provisionally arranged for Wednesday 24th May now that all arrangements were in place.

d. Button Bridge Lane/Ditch Clearing by Orchard Bank/Swallow Dip. Ditch to be cleared when budgets allowed.

- e. Speeding through Kinlet. To be taken up again with Mr G. Butler to see what other alternatives were available as the provision of V.A.S. proved to be too expensive for individual parish councils.
 - f. Verge Outside The Coppers. Top soil and re-seeding scheduled within the next 2 weeks.
 - g. Sunken Thrust Bore Hole repair B.4555. Work now completed on the one very poor hole.
 - h. Kingswood Lane Tree Inspection. The Forestry Commission had carried out an assessment and identified some overhanging dead wood which they considered not urgent but would be attended to within 6 months when tree surgery work was next programmed in. Still some concern re some overhanging branches and Mr Kirton and Mr Lloyd would have a look.
 - i. Sturt Lane. Shropshire advised that this matter would be added to the jetting list and they would also have a look at the matter when it rains. In relation to the overhanging trees – it appeared that B.T. were working in the area and a watch would be kept on whether they had rectified this problem.
 - j. Damaged Give Way Sign at Kinlet T Junction. Shropshire Council had advised that the sign had been turned in the right direction. Directional sign opposite junction to be passed to traffic team for repair/replacement.
 - k. Button Oak Traffic Calming. Shropshire would be asked for details of the total cost of the work carried out here plus the costs for the kerbing installed outside some properties
- Other Highway Matters.
- l. Leak in Kingswood Lane by the S.Trent plant – to be reported.
 - m. Damaged Ditch/Verge in Button Bridge Lane. Shropshire Council had advised that an order had been issued to Ringway for rectification of this damage.
 - n. Sides of the road breaking away by Poole House and Pancake Farm on the B.4363 to be reported.

2. ENFORCEMENT MATTERS.

Updates had been reported to councillors.

10. CORRESPONDENCE.

- 1. Confirmation that B.T. would be removing the telephone boxes at Button Oak and Button Bridge due to lack of use.
- 2. S.A.L.C. re training dates – Planning on Wednesday 7th June 10.00 – 4.30, Chairmanship Skills Part 1 on Monday June 12th and Fundamentals for Councillors on Thursday 29th June 5.30 to 7.30 - all being considered.
- 3. Broadband Update. Advice that faster fibre broadband was now available to order - in and around Button Bridge. The timescale for this becoming available in Button Oak would be requested.

CIRCULATED BY EMAIL DURING MONTH.

S.A.L.C. – T.P.C. Forum Meeting Notes.

S.A.L.C. – Information Bulletin 13/4

S.A.L.C. DIS 906 (NALC News)

CIRCULATED WITH AGENDA

2 Meeting Agendas.

Annual Parish Meeting 2016 Minutes.

Annual Report

Draft Minutes April 2017.

Copy email to Graham White and response.

Letter from Mr. Dobson-Smyth and responses

Email Mrs J. Barnes.

Enforcement Notice advice.

Risk Management Strategy.

Receipts and Payments Account as at 31/3/2017

Bank Reconciliation as at 31/3/2017

P.C.C. Newsletter April 2017

No discussion took place regarding the above correspondence.

11. PLANNING APPLICATIONS

Planning Applications to hand were discussed as follows:-1.17/01165/FUL for Mr C. Lees re the erection of one additional garage under Section 73a of the Town and Country Planning Act at Springdale, Button Bridge Lane, Button Bridge. It was agreed to recommend refusal as it was considered that the garage was not in the right position being very visible from the road and also be pointed that the plan did not show the correct position of this building. (Proposed by Mr. C. Lloyd and seconded by Mrs J. Rowley - there was one abstention)

2. 17/01745/LBC for replacement windows, doors, roof and guttering affecting a Grade 11 listed building at Earnwood, Button Bridge Lane for Mr and Mrs Barnsley. (Notification only)

3.17/00746/OUT for Mr and Mrs Hemming for outline permission for the erection of 2 dwellings & access adjacent 7 Button Bridge, Kinlet. Agreed to recommend approval providing that the right of access was properly documented and also that one of the dwellings was affordable.((Proposed by Mr D Haywood and seconded by Mr S. Harris)

4.17/01792/CPL Application for Lawful Development Certificate for the proposed use of land for stationing of mobile homes (caravans) at Crabmill Holiday Home Park, Sturt Lane, Kinlet for Mr.Clee.. Whilst this application was for information only questions would be asked re the unspecified number of mobile homes (caravans) which were being considered under this application as a 'carte blanche' permission would not be acceptable.

AT 8.00 p.m. THE PARISH COUNCIL MEETING WAS ADJOURNED TO ALLOW THE ANNUAL PARISH MEETING TO TAKE PLACE. THE PARISH COUNCIL MEETING RE-COMMENCED AT 8.40 p.m.

12. APPROVAL OF INSURANCE RENEWAL. It was agreed to renew the council's insurance with Aon Ltd. in the total sum of £305.5

13. APPROVAL OF RECEIPTS AND PAYMENTS ACCOUNTS AS AT 31/3/2017. Agreed by all to approve these accounts. (Proposed by Mr S. Harris and seconded by Mr. C. Lloyd)

14. RE-APPROVAL OF RISK MANAGEMENT STRATEGY. Agreed by all that this Strategy be approved. (Proposed by Mr. S. Harris and seconded by Mr D. Haywood)

15. PARISH COUNCIL VACANCY. There was a vacancy on the Parish Council after the Elections and this would advertised for co-option at the June meeting.

16. PAYMENT OF ACCOUNTS TO HAND. It was agreed to make the following payments:- 1. Mrs J. Burgess - £272.22 (salary for April at new rate agreed in January 2017- cheque no. 001432.) 2. Mrs J. Burgess - £7.20 (travelling expenses for April – cheque no. 001431) 3. Mrs J. Burgess - £40.00 (petty cash reimbursement – cheque no. 001430) 4. S.A.L.C. - £6.60 (31/3/2017- Good Councillors Guide – cheque no. 001433) 5. I.C.O. - £35.00 (annual sub. 20/4/2017 – cheque no. 001334). 6. Aon Insurance - £305.50 (insurance renewal for 1/6/2017 – cheque no. 001335). (All proposed by Mr P. Kirton and seconded by Mr D. Haywood)

17. ITEMS NEXT AGENDA.

1. Proposed Path for the school to use at back of Telephone Box.

2. B.4555 Highley Road – surface breaking up.

18. DATE OF NEXT MEETING

This was arranged for Monday June 12th commencing at 7.30 p.m. in the Parish Hall commencing with Parishioners' Time and the meeting closed at approximately 9.05 p.m.