

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY, 10th JULY 2017 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton (Chairman), Mr C. Lloyd, Mr D. Haywood, Mr P. Horsfall, Mr S. Harris, Mrs M. Quick, Mrs J. Rowley and Mrs J. Burgess (Clerk)

Also in attendance 2 Parishioners (for Public Participation time) and Mr G. Butler.

0.PUBLIC PARTICIPATION. The question of the ‘Café’ sign which had been fixed to a lamp post at the Kinlet junction was discussed as being inappropriate for its rural surroundings. It was agreed that the Clerk would look up the regulations re size and positioning of such a notice.

1. APOLOGIES were received from Ms. C. Fell (holiday/acceptable reason), Mrs J. Barnes (illness/acceptable reason), Mrs M. Shineton and Mr P. Engleheart.

2. DECLARATIONS OF INTEREST. None were declared.

3. MINUTES OF THE JUNE MEETING were taken as read, amended and approved by all present at that meeting and signed. Proposed by Mr D. Haywood and seconded by Mr C. Lloyd

4. MATTERS ARISING.

1. HIGHWAY MATTERS.

a. Furnace Mill. Worcestershire C.C. had advised that the road surface on their side of the bridge, in their opinion, had now been made safe. It was on their list for re-surfacing when financing was available. Their Council Liaison Engineer was on holiday but it was agreed to contact Rock Parish Council in whose parish this stretch road was located to see if they could apply some pressure to get this work prioritised.

b. Road Outside Hall Farm. Shropshire Council had advised that they needed to lay a filter drain under the carriage way surface to collect the water as there was no evidence of seepage at the moment which is why they believed it was a ground water problem. No date as yet but when the contractors carried out this work a road closure would be required to facilitate the work.

c. Speeding through Kinlet. Some discussion took place with Mr. Butler re the provision of vehicle activated signs. Enquiries would be made re the possibility of buying or leasing signs from an outside source whilst waiting for a response from Shropshire Council re this matter.

d. Verge Outside The Coppers. It was agreed that councillors would look at the actual work which had been carried out and also assess whether an application for a path to be installed under the Road Safety Programme was feasible.

e. Tree Inspection at Furnace Mill. Mr. Kirton and Mr Lloyd were dealing with this matter – ongoing.

f. Sturt Lane/Overhead Lines. Openreach had advised that the cutting back of the trees had been prioritised in order of importance around safety and service risk and the work should be carried out ‘soon’.

- g. Button Oak Traffic Calming. Shropshire Council had advised that the final cost of this work was likely to be in the region of £46,000. Once again considerable concern was expressed re the expenditure of such an amount which the Parish Council had always opposed.
- h. Damaged Verge in Button Bridge Lane. Shropshire Council had advised that they had quantified a permanent repair and were issuing an order to replace the crushed drain with a filter drain and replace the piped crossing under lane. Some of the costs of this work would be recovered from the owners of the vehicle which caused the initial damage. There would need to be liaison with nearby properties as this work would involve a closure of the road.
- i. Pancake Farm – side of road break-up. Shropshire Council advised that a site visit had been arranged to confirm the scope of works and how/when they would be undertaken by Ringway.
- j. Catsley Corner Road Sign. It was not possible for this to be moved by hand and S.C. contractors had been asked to carry out this work.
- k. High Hedges – Button Oak. The owners of the properties concerned were being contacted.
- l. B.4555 Highley/Kinlet Boundary. Ongoing safety inspections for the defects were being undertaken with the improvement work required to be programmed for March 2018 (this financial year) or at the latest to be placed into 2018/2019 programme.
- m. List of Outstanding Major Highway Items for Mrs. Shineton. In the course of preparation.
- n. Environmental Maintenance Grant for 2017/2018. Increased to £814.67.
- o. Milestone Update. Response still awaited re application for listing of the ‘Bewdley 6’ milestone

Other Highway Matters.

- p. Jetter had visited Button Bridge Lane to look at problem near Coppice Gate. It had been queried whether it had also attended to the problem in Sturt Lane.
- q. Borle Mill Lane. H.G.V. directional signage to be installed here by end of month.
- 2. ENFORCEMENT MATTERS. There were no updates to report.
- 3. SMARTWATER KITS DISTRIBUTION No new dates were available from the Police re this matter at the present time.
- 4. TRAINING DATES. Mrs M. Quick had attended a New Councillors training and Ms. C. Fell would attend a similar course in September.
- 5. BUS SHELTER AND NOTICE BOARDS. New Neighbourhood Watch posters had now been put up in these places.
- 6. NEW LETTER HEADING. The new letter heading showing the Local Council Ward Scheme logo was approved.
- 7. PARISH PLAN – NEXT STEPS. Mr. Kirton and Mr Harris would have a meeting with Mr. Engleheart to structure the ongoing approach to this matter. Offer of assistance had been received from Shropshire R.R.C.

5. CORRESPONDENCE.

- 1. S. Council clarification re Proposed Residential Development Adjacent 7 Button Bridge.
- 2. S.Council re Listed Building Consent for application no. 17/01745/LBC at Earnwood, Button Bridge Lane for Mr and Mrs Barnsley for replacement windows, doors, roof and guttering affecting a Grade 11 listed building.

CIRCULATED DURING MONTH.

- S.A.L.C. re Healthwatch Stakeholder Event 17th July.
- S.A.L.C. - N.A.L.C. Newsletter 13th June.
- S.A.L.C. re Media Release- Discussions Continue on keeping Patients Safe.
- S.A.L.C. 21st June Newsletter.
- S.A.L.C – Bulletin Jonathan Owen N.A.L.C.

W. Mercia P. C.C. Proposed Changes Fire Governance
S.A.L.C. re Shropshire Views for National Rural Residential Survey.
S.A.L.C. – Governance of Fire Service/PCC Consultation
Gwilym Butler – V.A.S. Information.

CIRCULATED WITH AGENDA.

Draft Mins for June 2017.

Budget from 1/4/2017 to 30/6/2017.

Revised Page One Community Engagement Strategy.

TO BE CIRCULATED.

Local Council Review/Clerks and Councils Direct.

6. PLANNING APPLICATIONS.

1. Planning Application no.17/02729/CPE had been received for a Lawful Development Certificate for residential use in breach of occupation condition since 2005 at 2 Park Farm Bungalow, Kinlet for Xebec Investments Ltd. (For Information Only)

It had been queried why we were not asked for comments on lawful development applications and had been advised that this was because such applications were seeking legal determination as to whether planning permission was needed. Views on the planning merits of such requests/proposals were therefore irrelevant. Officers had to assess such proposals against Planning Legislation and Planning Case Law in conjunction with the Council's legal team.

7. APPROVAL TO CHANGES TO BANK MANDATE. It was unanimously agreed to amend the current bank mandate by adding Mrs M. Quick and Ms. C. Fell's signatures and removing Mr D. Dixon and Mrs M. Wilkinson names. (Proposed by Mr. D. Haywood and seconded by Mrs J. Rowley)

8. APPROVAL OF BUDGET FROM 1/4/2017 TO 20/6/2017. This budget was unanimously approved as presented. (Proposed by Mr D. Haywood and seconded by Mrs J. Rowley)

9. ANNUAL UPDATING OF STAFFING COMMITTEE. Mr. S. Harris would take up his position on this committee as Vice Chairman and Mrs C. Fell was proposed (Mr S. Harris) and seconded (Mr. C. Lloyd) and approved by all to fill the other position.

10. APPROVAL FOR TRANSPARENCY CODE GRANT APPLICATION. All agreed that an application should be submitted for the work which would be involved this year in continuing to meet the requirements of the Code. (Proposed by Mr P. Horsfall and seconded by Mr C. Lloyd)

11. COUNTY COUNCILLORS' REPORTS. Mr. Butler advised that budget changes were awaited in the hope that extra money would be allocated for adult social care. Discussion took place in regard to Place Plans, Diamond buses, SamDev and the benefits of exception sites.

12. PAYMENTS OF ACCOUNTS TO HAND

It was agreed to make the following payments:- 1. Mrs J. Burgess - £272.22 (salary for June – cheque no. 001442). 2. Mrs J. Burgess - £7.20 (travelling expenses for June – cheque no.001443). 3. Mr C. Smith (Stretton Internet) - £60.00 (June website work – cheque no.001444)

13. ITEMS NEXT AGENDA .

1. Ditches.

14. DATE OF NEXT MEETING. This was arranged for Monday 14th August 2017 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 9.30 p.m.