

## KINLET PARISH COUNCIL.

### MINUTES OF THE MEETING HELD ON MONDAY, 14<sup>th</sup> AUGUST 2017 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

**PRESENT:-** Mr P. Kirton (Chairman), Mr D. Haywood, Mr P. Horsfall, Mr C. Lloyd, Mrs C. Fell, Mr S. Harris Mrs M. Quick, Mrs J. Rowley and Mrs J. Burgess (Clerk)

Also in attendance:- Mrs M. Shingleton (until 9.25 p.m.) and 3 parishioners for public participation time.

**0.PUBLIC PARTICIPATION.** During this time the question of speeding along the B. 4194 from Button Bridge to the Catsley junction was raised and the possibility of speed signs along here would be investigated together with requirements for wind turbine installation.

The previous matter of the possibility of off road parking being provided for the school was brought up again and would be addressed at the September meeting.

**1. APOLOGIES** were received from Mrs J. Barnes (family commitments – acceptable reason) and Mr G. Butler.

**2. DECLARATIONS OF INTEREST.** None were declared

**3. MINUTES OF THE JULY MEETING** were taken as read, amended and then unanimously approved by all present at that meeting and signed. Proposed by Mr C. Lloyd and seconded by Mr S. Harris.

#### **4. MATTERS ARISING.**

##### **1. HIGHWAY MATTERS**

a. Furnace Mill. Worcestershire County Council had agreed that the road surface here did need attention and had confirmed that the rectification work was in their future programme but no date had been advised and financial restrictions made any commitment at this time difficult. Rock Parish Council were also progressing this matter with the council.

Mr Kirton and Mr Haywood confirmed that the trees here were in no worse condition than many others around the Parish.

b. Milestone Update. Confirmation had been received that the ‘Bewdley 6’ milestone on the Bagginswood/Kinlet road at S0705794 had now been listed and was on the National Heritage List for England. A possible donation to the Milestone Society for their considerable assistance in this matter would be discussed next month.

c. Speeding through Kinlet – possible purchase of V.A. S. Details re this matter had been obtained and various queries arose from these. The clerk would progress and prepare a schedule for the next meeting of details and in the meantime any possible grant from S.C. would also be investigated.

d. Verge Outside The Coppers. It was felt that a kerb was required to avoid the run off from the road going across the verge and also the installation of a path along the verge here would assist road walkers. An indication of usage of this section of road by residents from Park House would be obtained. A claim under the Road Safety Policy would be submitted to S.C. – costings and a sketch would be provided to the clerk.

e. Sturt Lane – Overhead Telephone Lines. This matter had now been resolved by Openreach.

f. Button Oak Traffic Calming Measures. S.C. had confirmed that a speed survey would be carried out when the problems with the V.A.S by the Button Oak Pub had been resolved and that at this time final costings would be available.

g. Catsley Junction Road Sign. This has now been turned round the correct way with a query still existing re the wording. Mrs C. Fell to confirm the problem to the clerk.

h. Overgrown Hedges – Button Oak. Confirmation still needed re the hedges in question. The clerk was investigating.

i. Sturt Lane Jetter – S.C. had confirmed that this work was still outstanding and they would be advised re other jetting work required in readiness for when this machine was next in the area i.e. Drain by Rose Cottage/ Drain at Borle Mill,Highfields/Drain at bottom of Nortons End Bank.

j. Roadside Advertisement at Kinlet junction. Whilst an advertising sign had been fixed to a road direction sign, as it was on private land and the owners had raised no objections it was acceptable. Also the format had been revised to be more in keeping with the surroundings.

k. B.4555 Highley New Road Update – Short term repairs to be undertaken over slippage areas. Brief to be drafted to WSP to provide a feasibility study re repair options available.

l. List of Outstanding Major Outstanding Highway Works for Mrs M. Shineton to take up with S.C. formulated – B.4555 Highley New Road/Road/ Hall Farm/Sturt Lane/Top Kinlet Bank/Pancake Farm/Button Bridge Lane (3)/Opposite Winnal Drive/Catsley Junction to Sunnyside/The Coppers Verge.

Other Highway Matters. The lengthsman had been asked to ‘pull’ the ragwort from verges as he travelled around the area.

2. ENFORCEMENT MATTERS. Updates had been forwarded to councillors during the month.

3. SMARTWATER DISTRUBUTION UPDATE. Agreed to open the Village Hall on a Saturday (10.00 a.m. – 1.00 p.m.) and an evening (7.00 p.m. to 9.00 p.m.)

In view of the no. of properties at The Woodlands it was felt that that a specific distribution on site may be more feasible – Clerk to progress. Suggested possible dates to be confirmed with Police and Village Hall booking clerk – when arranged advertising in newsletter/ notice boards and bus shelters to take place.

4. PARISH PLAN UPDATE. Initial update meeting had been arranged for a week’s time with Mr. Engleheart, Chairman and Vice Chairman.

## **5. CORRESPONDENCE.**

1. S.C. re approval for 17/00746/OUT for Mr and Mrs Hemming for outline application for the erection of 2 dwellings (to include access) adjacent 7 Button Bridge, Kinlet with conditions.

2. Aon Insurance would not be offering renewal terms to Parish Councils at their next renewals However, an invitation would come from BHIB Ltd. No impact on existing insurance policy until renewal (June 2018)

3. Mazars re Completion of Audit year ended 31/3/2017. Signed Annual Statement with no matters to report. Comments in letter re petty cash payments noted.

### **CIRCULATED DURING MONTH.**

S.A.L.C. – Connecting Shropshire – Broadband Update July 2017

S.A.L.C. Chief Executive’s Bulletin No.27

V.A.S. Information.

S.A.L.C. – July Bulletin.

John Campion – Proposed Changes to Fire Governance.

Enforcement Updates

S.A.L.C. – re Local Plan Review.

S.A.L.C. – Media Statement Chief Executive Shropshire and Telford Hospital Trust.

S.A.L.C. – Media Release re Urgent and Emergency Care.

S.A.L.C. – Future Fit Press Release.

### **CIRCULATED WITH AGENDA.**

Details re Annual Telephone Costs.

Bank Reconciliation – 1/4/2017 to 30/6/2017

Draft July Minutes.

**TO BE CIRCULATED.**

St. Mary’s Youth Project Annual Report and Accounts 2016

## **6. PLANNING APPLICATIONS.**

1.17/03183/CPL re application for Lawful Development Certificate for proposed internal alterations and fitting of roof lights to create a habitable loft space for Mr P. Turner at The Firs, Button Bridge Lane, Kinlet. (For Information Only)

**7. APPROVAL OF BANK RECONCILIATION 1/4/2017 TO 30/6/2017.** Unanimously approved as presented. (Proposed by Mr D. Haywood and seconded by Mr S. Harris)

**8. REFUSE SACKS AND COLLECTIONS.** It appeared that residents of Kingswood Lane were no longer being provided with rubbish sacks by S.C. which were necessary as the normal bins could not be used. Mrs M. Shingleton to progress.

**9. HORSE SIGNS AT END OF BRIDLEWAYS.** There had been complaints by horse riders that there were no warning signs at end of some bridleways. Mrs Rowley to supply clerk with further details.

**10. COUNTY COUNCILLORS' REPORTS.** Mrs M. Shingleton advised of a Crime Reduction meeting later in the month when policing concerns could be raised and a joint surgery with Mr G. Butler had been arranged for 9th Sept. 9.00 am-1.00pm at Market Hall, Cleobury.

There was to be a public consultation re the two main hospitals in which it was important to participate.

A new Director of Economic Growth had been appointed in relation to businesses of all sizes

## **11. PAYMENTS OF ACCOUNTS TO HAND**

It was agreed to make the following payments:- 1. Mazars - £120.00 (auditors – cheque no. 001445– 4/8/2017) 2. Mrs J. Burgess - £279.42 (salary and T.E. for July – cheque no. 001446) 3. Mrs J. Burgess - £163.90 (annual half contribution telephone costs – cheque no. 001447). 4. Mrs J. Burgess - £60.00 (petty cash reimbursement – cheque no. 001448) 5. Rotary Printers - £61.00 (welcome pack inserts – cheque no. 001449). 6. Mr C. Smith (Stretton Internet) - £30.00 (July website work – cheque no. 001450). 7. N.A.L.C. - £17.00 (L.C.R. renewal – cheque no. 001451). 8. S.A.L.C. - £25.00 (training 21/7 – cheque no. 001452)

Present current account balance £13,013.68.

## **12. ITEMS NEXT AGENDA (other than general matters arising)**

1. Possible Provision of Off Road Parking for School. 2. Possible Milestone Donation.

**13. DATE OF NEXT MEETING.** This was arranged for Monday September 11<sup>th</sup> 2017 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 9.35 p.m.