

## KINLET PARISH COUNCIL.

### MINUTES OF THE MEETING HELD ON MONDAY, 9<sup>th</sup> OCTOBER 2017 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

**PRESENT:-** Mr P. Kirton (Chairman), Mr D. Haywood, Mr P. Horsfall, Mr C. Lloyd, Mrs M. Quick, Mrs J. Rowley and Mrs J. Burgess (Clerk)

Also in attendance – Mrs M. Shinton (from 8.15 to 9.15 pm)

**0. PUBLIC PARTICIPATION.** No members of the public were present.

**1. APOLOGIES** were received from Ms C. Fell (business commitments) and Mr S. Harris (holiday) – both acceptable reasons. Also from Mr G. Butler.

**2. DECLARATIONS OF INTEREST.** The following interest was declared – Mr Haywood declared a bias interest in Item 4.7 and took no part in the discussion.

**3. MINUTES OF THE SEPTEMBER MEETING** were taken as read, unanimously approved by all present at that meeting and signed. Proposed by Mr D. Haywood and seconded by Mr C. Lloyd.

#### **4. MATTERS ARISING.**

##### **1. HIGHWAY MATTERS**

a. Furnace Mill. The main problem here now was the poor road surface which was in Worcestershire who were aware of this matter as were Rock Parish Council. It was felt that this matter should now be left with them to deal with.

b. Speeding Through Kinlet. S.C. had confirmed that our application for funding for the possible purchase of VAS signs was being discussed under the Road Safety Policy on the 17<sup>th</sup> and 18<sup>th</sup> October

c. Possible Laying of Footpath Along the Verge towards School Lane. Also under consideration under the Road Safety Policy submission.

d. Jetter Visit. This machine had been in area now and heavy rain was awaited to see if the jetting had been successful in various places. However, there did seem to be a query re the drains at Hillfields to Borle Mill and Mr A. Oliver would be asked to attend a site visit with Mr P. Horsfall so that a discussion could take place re this matter.

e. List of Major Outstanding Matters Update. Mrs Shinton advised later in the meeting that this list had been discussed with the Senior Officer from the Council (Mr G. Downes) and the aim was aiming for finance to be included in next financial year's budget. This was disappointing in view of the length of time some of the matters had been outstanding- in particular the verge/ditch down Button Bridge Lane where the costs could be reclaimed from the lorry's owners and the long standing problem outside Hall Farm. Mrs. Shinton was made aware of the council's feelings. She would particularly investigate the situation re damaged ducting in Button Bridge Lane, and cable in Meaton Lane

f. Bridleway Road Sign. Not erected as yet – to be chased.

##### Other Highway Matters.

g. Car Boot Notice on way to Highley. Now removed.

h. Milestone Clearance. Mrs Quick showed photos of 'before' and 'after' of the milestone at Button Oak which she and her partner had attended to. They would be looking at the other milestones and giving them similar attention

i. Button Oak Signs – As vegetation growth was starting to cover the new road signs here, the Lengthsman would be asked to trim this back.

**2. ENFORCEMENT MATTERS.** There were no updates to report.

3. SMARTWATER KITS DISTRIBUTION. The distribution at the Village Hall on the 7<sup>th</sup> had gone well with 2 more dates still to come. A final opportunity to collect kits would be arranged from 6.30p.m. to 7.30 p.m. prior to the meeting of the council on the 13<sup>th</sup> November. It was agreed that 7 large signs and 6 smaller ones would be needed for positioning around the parish.

4. PARISH PLAN UPDATE. There appeared to have been little progress on this matter at present.

5. WIND TURBINES. Awaiting confirmation of requirements for these from S.C.

6. RUBBISH SACKS AND COLLECTIONS – KINGSWOOD LANE. Delivery of sacks anticipated tomorrow (10<sup>th</sup>).

7. POSSIBLE PROVISION OF PARKING FOR SCHOOL ON LAND IN SCHOOL LANE. The Chairman of the Governors had suggested that this matter was discussed initially with the Head Teacher and a meeting with 2 councillors would be arranged.

#### Other Matters Arising.

8. VACANCY ON THE COUNCIL We had been advised that we could now co-opt to fill this vacancy and the necessary steps were being taken so that an appointment could be made at the November meeting.

### **5. CORRESPONDENCE.**

1. S.A.L.C. Future Training Dates. Clerk would attend Audit and Budget Setting Training. Disappointment was expressed re the recent Code of Conduct Training at the Severn Centre when no projector was available for showing slides nor was the sound system working so some of the speakers and questions from the floor were difficult to hear. This concern would be passed on as appropriate.

2. Website Hits Information. The weekly print out was considered and it was felt that this information once a month would be sufficient.

3. S.A.L.C. – AGM 28<sup>th</sup> October. No one available to attend – apologies would be sent

4. Certificate of Lawfulness – Crabmill, Sturt Lane. Mr. Butler had spoken to 2 residents in Sturt Lane and confirmed that in this case no further action was really feasible. He had suggested that a ‘Friends of the Crabmill Caravan Site’ be set up and the owners were worked with to get the right result for everyone.

5. Further Update re Borle Mill Brook Speeding. Copy email from S.C. to local resident received advising that a traffic counter was to be laid so that the difference in traffic speeds and volumes as well as the different vehicle types could be achieved. Then they would look at the potential for speed limit reduction after consultation with the police. However, it was considered that as this was a rural location it would be extremely difficult to achieve the desired drop in speeds to make it enforceable.

6. S.A.L.C. General Data Protection New Regulations. These were coming into force next year. The clerk was unable attend the first training in November in this connection

7. Arley Parish Council re Broadband Meeting at Pound Green on the 2<sup>nd</sup> November. Mrs Quick would represent the Parish Council.

### **CIRCULATED DURING MONTH.**

S.A.L.C. – Shropshire 5 year Housing Lane Supply Statement.

S.A.L.C. Sept. 2017 Bulletin.

Highways Maintenance Contract information.

### **CIRCULATED WITH AGENDA.**

Draft Mins. Sept. 2017

Publication Scheme

Code of Conduct

Disciplinary Procedure

Grievance Procedure

Budget Report 1/4/2017 to 30/9/2017

Standing Orders (suggested updates in italics)

**TO BE CIRCULATED.**

Local Council Review.

Notes from Code of Conduct Training 20/9/2017

Details re N.A.L.C. Planning Consultation. (via Email)

**6. PLANNING APPLICATIONS.**

1. 17/03828/FUL for siting of 6 caravans around the existing pools to provide visitor accommodation at Furnace Mill Fishery, C.M. for The Fisheries. Site not within our Parish.
2. 17/04202/FUL for erection of a detached dwelling and associated garage at mobile home at Cheated, Dowles Road, Bewdley for Mr and Mrs B. Phillips. Agreed to recommend refusal as the site was outside an identified cluster and the construction of a new open market dwelling would be against planning policy.

**7. UPDATING (AS APPLICABLE) AND RE-APPROVAL OF STANDING ORDERS/CODE OF CONDUCT/PUBLICATIONS SCHEME/GRIEVANCE PROCEDURE/DISCIPLINARY PROCEDURE.** All proposed by Mrs J. Rowley, seconded by Mr D. Haywood and unanimously approved by all.

**8. APPROVAL OF BUDGET 1/4/2017 TO 30/9/2017.** Proposed by Mrs J. Rowley, seconded by Mr P. Horsfall and unanimously approved by all.

**9. LITTLE STOCKS ROAD SIGN.** In actual fact this was the signage for Goosemoor Close off the main road. As traffic was turning into the Close in advance of the road to Bewdley.

Everyone would look at the existing sign prior to the next meeting.

**10. POSSIBLE DONATION TO VILLAGE HALL FOR HEARING LOOP.** It was agreed to pay for the installation of this in the sum of £550.00 out of the allocated budget figure

**11. COUNTY COUNCILLORS' REPORTS.**

Mrs. Shineton gave details of the new highways contract awarded to Kier as from 1/4/2018. She was organising a Health Meeting on Nov.

18<sup>th</sup> at Cleobury Mortimer Market Hall from 9.00 a.m. to 12.00 a.m. when representative from appropriate agencies would be attending for discussion and advice.

**12. PAYMENT OF ACCOUNTS TO HAND.** Payment of the following was approved:-

1. Mrs J. Burgess - £279.42 (salary £272.22 and £7.20 T.E/Sept. - cheque no. 00149).
2. S.A.L.C. - £25.00 (Training Expenses 16/9-cheque no. -001457)
3. Monkey Office - £112.29. (computer supplies 27/9- cheque no. 001458.
4. Rotary Printers - £20.00 (printing13/9 – cheque no. 001460.
5. C. Smith (Stretton Internet) - £45.00(website work for Sept. – cheque no. 001461).

**13. ITEMS NEXT AGENDA.** None were raised.

**14. DATE OF NEXT MEETING.** This will take place on Monday, 13<sup>th</sup> November 2017 in the Parish Hall commencing at 7.30 p.m. with public participation time and the final Smartwater distribution from 6.30 p.m. to 7.30 p.m.