

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY, 16TH APRIL 2018 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton (Chairman), Mr D. Haywood, Mr P. Robinson, Mrs J. Rowley, Ms C. Fell, Mr. C. Lloyd, Mrs M. Quick.

0. PUBLIC PARTICIPATION. There were no members of the public present.

1. APOLOGIES were received from Mr S. Harris and Mr P. Horsfall (holidays – acceptable reason), Mrs M. Shinton and Mr G. Butler.

2. DECLARATIONS OF INTEREST. The following bias interests were declared. 1. Mrs J. Rowley – Item 1f. 2. Mrs M. Quick – Item 9.

3. MINUTES OF THE MARCH MEETING were taken as read, proposed, seconded, unanimously approved by all present at that meeting and signed.

4. MATTERS ARISING.

1. HIGHWAY MATTERS

a. Pothole Repairs. The pothole problem outside Hall Farm had been put out to the contractors for repair. The pothole outside The Crab Mill has been repaired but not entirely satisfactorily.

There was general concerns about the state of the roads all around the parish and these would be strongly passed on to all concerned at Shropshire Council.

b. Rudds Bridge. We were in communication with Rock Parish Council and our joint concerns had been expressed to both Shropshire and Worcester County Councils and they would be pressed again over the forthcoming month for some action.

c. Grant Application re V.A.S. and proposed Footpath at Kinlet. Still awaiting news re this matter.

d. Major Highway Outstanding Matters. Shropshire Council had been reminded of our main concerns around the parish but, despite additional funding from central government, there was still a short fall in the highways budget and jobs would have to be prioritised.

e. Button Bridge Verge/Ditch. Still waiting confirmation of the position re this repair.

f. Kingswood Lane Possible Flooding. Shropshire Council had now dealt with this matter.

2. ENFORCEMENT MATTERS. All relevant updates had been reported during the month.

3. SMARTWATER DISTRIBUTION AND SIGNS. Discussion took place re the placing of additional signs around the area. No further requests for kits has been received.

4. PARISH PLAN UPDATE. Further information still awaited from Mr. P.Engleheart.

5. BROADBAND UPDATE. The problems experienced by Worcestershire Marble had been highlighted to Shropshire Council and Mr. P. Dunne M.P. Matter was ongoing.

6. ARMISTICE DAY COMMEMORATIONS. Mr J. Harrop had outlined a proposed initiative in this connection and the Parish Council agreed to support this venture in principle and also to provide funding for the light refreshments in the village hall afterwards – cost to be agreed.

5. CORRESPONDENCE.

1. Letter of thanks re Smartwater from West Mercia Police.
2. Acknowledgment of donations from Severn Hospice/St. Mary's Youth Project and Cleobury Youth Partnership.

CIRCULATED BY E.MAIL DURING MONTH.

Enforcement Update.

Shropshire Council re Mobile Library/The Woodlands.

M. Shineton re Highways Funding.

J. Harrop – Kinlet Remembers.

P.C.C. March Update.

S.C. re Kingswood Lane Drainage

S.C. Re Proposed Changes Environmental Maintenance Grant Programme

CIRCULATED WITH AGENDA.

Draft March Minutes.

Statement of Internal Control.

Home Workplace Risk Assessment

Budget as at 31.3.2018

6. PLANNING APPLICATIONS.

1. 18/01429/FUL for Mr. R. Randle re conversion of Garage to form 1 Dwelling located Outbuilding South West of Sweveneys, Sturt Lane, Kinlet. Proposed, seconded and unanimously agreed to recommend approval with a note that there was narrow access at this point on Sturt Lane.

2. 18/01253/FUL for Mrs Lisa Poxon-Mills for erection of residential dwelling and one unit to be used as salon/treatment room, following demolition of existing building on land adj. Santa Fe, Button Bridge Lane, Button Bridge, Kinlet. Proposed, seconded and unanimously agreed that approval be recommended with the proviso that both the unit and dwelling be approved as one development with no option to sell either one separately.

7. BUS SHELTER MAINTENANCE. It was agreed to accept Mr T. Preece's price of £50.00 plus v.a.t. to inspect and report on the condition of all 5 shelters.

8. POSITIONING AND SIZE OF ROAD SIGNS AT KINLET JUNCTION. An outline of the considered problems here was awaited from Kinlet Hall.

9. BUTTON OAK FETE – POSSIBLE SUPPORT. Mrs. Quick outlined the activities and arrangements currently in place for this event in July and it was proposed, seconded and unanimously agreed to make a donation of £50.00 towards the costs.

10. CONSIDERATION AND RE-APPROVAL OF STATEMENT OF INTERNAL CONTROL AND HOME PLACE RISK ASSESSMENT. Proposed, seconded and unanimously agreed to re-approve both these statements.

11. APPROVAL OF BUDGET AS AT 31.3.2018. Also proposed, seconded and unanimously agreed to approve this budget presentation.

12. UPDATE RE REQUIREMENTS FOR REFORM OF DATA PROTECTION REGULATIONS. The clerk reported on her recent training at Shirehall re this matter. There were various procedures to be prepared and put in place and also incorporated on the website. As this would involve a considerable amount of additional work on the clerk's behalf, it was proposed, seconded and unanimously agreed that the clerk would be reimbursed for this work as per her contract of employment.

13. COUNTY COUNCILLORS' REPORTS. There were no county councillors present.

14. PAYMENTS OF ACCOUNTS TO HAND

It was proposed, seconded and unanimously agreed to make the following payments:- 1. Mrs J. Burgess - £309.12 (salary £272.22 and travelling expenses £36.90) – cheque no.001498) 2. Mrs J. Burgess - £40.00 (Petty Cash – cheque no. 001497) 3. Mrs M. Quick. - £20.53 (Litter picking equipment – cheque no.001499). 4. S.A.L.C. - £397.20 (annual sub. – cheque 001500). 5. C. M. Smith /Stretton Internet - £60.00 (website work – cheque no. 001501). 6. I.T.S. Solutions - £540.00 (computer – cheque no. 001502) 7. Rotary Printers – £336.00 (welcome pack work – cheque no. 001503).

15. ITEMS NEXT AGENDA None were raised.

16. DATE OF NEXT MEETING. This was arranged for Monday 14th May 2018 in the Parish Hall commencing at 7.00 p.m. as this would be the Annual Parish Council Meeting followed by the Annual Parish Meeting at 8.00 p.m. .

The meeting closed at approximately 8.55 p.m.

(Note:- If the Parish Council business is not completed by 8.00 p.m. the meeting will be adjourned and re-commenced after the Annual Parish Meeting)