

KINLET PARISH COUNCIL.

**MINUTES OF THE MEETING HELD ON MONDAY,
11th JUNE 2018 IN THE PARISH HALL
COMMENCING AT 7.30 p.m.**

PRESENT:- Mr P. Kirton, Mr D. Haywood, Mr P. Horsfall, Mr P. Robinson, Ms. C. Fell, Mr S. Harris, Mrs J. Rowley and Mrs J. Burgess (Clerk)

Also in attendance Mrs M. Shinton (from 8.10 pm to 9.00 pm)

0.PUBLIC PARTICIPATION. One Parishioner was present when an update to the Parish Plan review was discussed.

1. APOLOGIES were received from Mr C. Lloyd (work commitments) and Mrs M. Quick (family commitments) Both acceptable reasons. Also Mr G. Butler.

2. DECLARATIONS OF INTEREST. No interests were declared.

3. MINUTES OF THE MAY MEETING were taken as read, amended and unanimously approved by all present at that meeting and signed after being approved and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS

a. There were many unsatisfactory unresolved highway matters relating to the condition of the local roads to which no satisfactory answers had been forthcoming. It was agreed to ask the Highways, Transport and Environment Commissioning Manager (Mr S. Brown) to attend a meeting with councillors to discuss these matters

b. Grant Application V.A.S units and Footpath. We had been advised that none of the Road Safety Policy schemes (of which ours was one) had been included in this year's allocation for funding. After some discussion it was agreed to put the provision of the units and footpath on hold for the present time and in the meantime a request would be made for speed checks to be carried out along the Kinlet road.

c. Bus Shelter Condition Report This had now been received with some areas of attention highlighted. It was agreed to discuss this matter with the lengthsman.

d. Furnace Bridge Mill. Worcestershire C. C. had closed the bridge at short notice to carry out repairs without proper signage around the area. This had now been rectified and we were pressing for the road surface on both sides of the bridge to receive attention during the time that the bridge was closed. Damage to the verge on the S.C. side would need attention also by W.C.C. before the site was vacated of which they had been made aware.

e. 'The Kabin' Signage. Some concern was expressed re the new advertising sign on the highway verge on the B.4363 which it was felt this obtrusive and seemed to be unnecessary. We would ask for it to be removed. Also the out of date notice on the School's Notice board.

f. Fly Tipping Around the Area. This had now been resolved.

2. ENFORCEMENT MATTERS. No new updates received.
3. PARISH PLAN. Mr.Engleheart had advised that a notice was in the Newsletter in relation to the proposed Review asking for comments re the content of a proposed questionnaire. A meeting of those involved would be held in July to discuss feedback.
4. BROADBAND UPDATE. Mr. Harris reported that there were discussions currently taking place in relation to the possibility of Airband equipment being located on the Church Tower.
5. ARMISTICE DAY COMMEMORATIONS UPDATE. There were no further updates.

Other General Matters Arising.

6. Appointment of Vice Chairman. It was proposed, seconded and unanimously approved that Mr. S. Harris be re-elected Vice Chairman. He would also continue his representation on the Area Committee, although the viability of this organisation at the present time would be queried with S.A.L.C. and its Chairman.

5. CORRESPONDENCE.

1.S.C re Planning Approval for 17/06014/REM for Proposed Residential Development South of Little Stocks Close for Reserved Matters pursuant to outline permission ref.

14/03189/OUT for the erection of 15 dwellings to include access, appearance, landscaping, layout and scale.

2.S.C. re Planning Permission for 18/01429/FUL for conversion of garage to form one dwelling at Outbuilding South West of Sweveneys, Sturt Lane, Shropshire for Mr. R. Randle.

3 Mrs M. Shineton re assistance at L.J.C Meeting to be held at Kinlet on June 26th.The Parish Council agreed to help with the car parking, sound system and serving of tea etc. at this meeting

Circulated During Month.

S.A.L.C. re Future Fit Briefing

E. Mail re Button Oak Speeding.

Police and Crime Commissioner's May Update.

S.A.L.C. Right Home/Right Place Briefing Notes.

S.A.L.C. June Bulletin.

Circulated with Agenda.

Privacy Notices (2) and Privacy Policy.

Internal Audit Report/Annual Governance Statement and Accounting Statement 2017/2018

Draft A.P.C. Meeting Mins.

G.D.P.R Confirmation forms re N.A.L.C. Toolkit reading for signature

6. PLANNING APPLICATIONS. There were none to hand.

7. CONSIDERATION AND APPROVAL OF NEW PRIVACY NOTICES AND PRIVACY POLICY. It was proposed, seconded and approved by all that these notices and policy be approved.

8. CONSIDERATION OF INTERNAL AUDITORS REPORT AND APPROVAL OF ANNUAL GOVERNANCE STATEMENT AND ACCOUNTING STATEMENTS 2017/2018

The Internal Auditor's Report was considered and the small issue of the Dec. 17th 2017 mins needing an addition was addressed. Mr. Stanley had also confirmed his independence of the Parish Council and competence to undertake the duties of Internal Auditor.

Completion of Annual Governance Statement and consideration of the Accounting Statement was undertaken and it was proposed, seconded and agreed by all that these were satisfactory and proposed, seconded and unanimously approved.

9. COUNTY COUNCILLOR'S REPORT.

Discussion took place with Mrs Shingleton in relation to the L.J.C meeting to be held at Kinlet on June 26th when we would be assisting with car parking, sound system and teas.

She advised of the new zebra crossing to be installed in Cleobury. She also expressed special thanks to Mrs Quick who was doing 'stirling work' in relation to litter collection around Button Oak.

10. PAYMENTS OF ACCOUNTS TO HAND

It was proposed, seconded and agreed to make the following payments:- 1. Mrs J. Burgess - £279.22 (salary £272.22 and travelling expenses £7.20- cheque no. 001510) 2. C.M. Smith (Stretton Internet) - £75.00 (monthly website work - cheque no. 001511). 3. T. Stanley - £60.00 (audit work - cheque no. 001512)

11. ITEMS NEXT AGENDA. None were raised at this point.

12. DATE OF NEXT MEETING. This was arranged for Monday 9th July 2018 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 9.10 p.m.