

**KINLET PARISH COUNCIL.  
MINUTES OF THE MEETING HELD ON MONDAY,  
8<sup>th</sup> OCTOBER 2018 IN THE PARISH HALL  
COMMENCING AT 7.30 p.m.**

**PRESENT:-** Mr P. Kirton, Mr D. Haywood, Mr P. Horsfall, Mr C. Lloyd, Mr P. Robinson, Mrs M. Quick, Mrs J. Rowley and Mrs J. Burgess (Clerk)

Also in attendance Mrs M. Shineton (from 7.35 pm to 8.40 pm)

**0.PUBLIC PARTICIPATION.** Two Parishioners for advice on installing CCTV on their property

**1. APOLOGIES** were received from Mr S. Harris and Ms. C. Fell (holidays). Acceptable reasons. Also Mr G. Butler.

**2. DECLARATIONS OF INTEREST.** Mr D. Haywood declared a prejudicial interest in item 6.2. (he left the room and took no part in the discussion or voting) and Mrs J. Rowley a bias interest in item 4.1 (Kingswood Lane Rubbish Collection)

**3. MINUTES OF THE SEPTEMBER MEETING** were taken as read, amended and unanimously approved by all present at that meeting and signed after being proposed and seconded.

**4. MATTERS ARISING.**

**1. HIGHWAY MATTERS.** **a.** Button Bridge Lane. The verge repair work had now been carried out here. Some potholes had been attended to previously. **b.** Work outside Worcestershire Marble scheduled for commencement after the work in Button Bridge Lane had not materialised and this would be chased.

Updates were awaited from S.C. re work on the following:- **c.** Old Forge to Winnalls Farm. **d.** Catsley Corner chevrons. **e.** Kinlet Bank.(now reported that signs were in place for work to commence in November – not confirmed yet) **f.** Punches Corner. **g.** Norton Bank Drains. **h.** Bridleway Signs **i.** Rudds Bridge. **j.** Furness Mill Bridge.**k.**White Lining Outside Coppice Gate – Owner had advised he would be carrying out this work – to be chased.

Other Highway Matters. **l.** The Kabin signage. Owner had advised he would be amending the sign to include opening times. **m.** Ditch clearance outside 22 Button Bridge Lane – S.C. no longer carrying out this type of work. **n.** Button Oak Speed Checks Siting - Clerk still trying to contact the Rector re using the church driveway. **o.** Little Stock Signage. Mrs. Shineton reported that this would be assessed in conjunction with the possibility of any new signs needing to include the new housing development turning. To be discussed again in December. **p.** Cloggs Bank. Damaged verge and drain reported. **q.** Speeding through Kinlet – speeds check had now taken place. **r.** Mr. Haywood reported that the contactors had been unable to commence the proposed work in Meaton Lane due to the paperwork not being in place. Mrs. Shineton would investigate. **s.** The blocked drain at Winnalls Farm would be reported. **t.** The necessity for a warning sign along the B.4194 past The Woodlands would be requested due to bend and incline. **u.**Very bad pothole along Sturt Lane between Hall of Hammonds and Saw Mill – to be reported. **v.**Kingswood Lane Rubbish. Name of owner of land at bottom of the lane to be passed to S.C.

**2. ENFORCEMENT MATTERS.** There were no updates to report.

**3. PARISH PLAN UPDATE.** Unfortunately there had been no further apparent movement on this matter.

**4. ARMISTICE DAY COMMEMORATIONS.** Plans were proceeding well and it was proposed, seconded and unanimously agreed that the Parish Council would purchase 2 poppy wreaths at a total cost of £34.00.

## **5. CORRESPONDENCE**

### **1. S.A.L.C. AGM**

2. E.Mail S. Harris re poppy wreaths.

### **Circulated During Month.**

E. Mail D. Slade re Button Oak Matters.

E. Mail Arley Clerk re Button Oak Speeding.

### **Circulated with Agenda.**

Budget 1.4.2018 to 30.9.2018

Code of Conduct

Publication Scheme

Disciplinary Procedure

Grievance Procedure

Standing Orders

Letter G. Butler re Cleobury Mortimer Men's Shed.

**6. PLANNING APPLICATIONS.** The following applications were all discussed and it was an unanimous decision to recommend approval of all three after being proposed and seconded. 1. 18/04227/FUL for Mr N. Tristam-Eve for erection of a Two Storey Extension and associated alterations on dwelling and erection of a temporary building to use as residential dwelling during the construction at Oak Cottage, Dowles Brook, Kinlet.

2. 18/04156/FUL for Mr. I Orne for erection of a rendered block wall with brick pillars and a timber boarded gate following removal of existing at The Corner House, Button Oak.

3. 18/04109/PMBPA for prior approval under Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use at Barn at Lawns Farm, Meaton, Kinlet for Mr. D. Haywood.

### **7. RE-APPROVAL OF STANDING ORDERS/DISCIPLINARY PROCEDURE GRIEVANCE PROCEDURE/PUBLICATION SCHEME and CODE OF CONDUCT.**

It was proposed, seconded and unanimously agreed that these all be re-approved as presented.

**8. APPROVAL OF BUDGET REPORT 1/4/2018 TO 30/9/2018.** It was proposed, seconded and unanimously agreed that this be approved as presented.

**9. CONSIDERATION OF POSSIBLE DONATION TOWARDS CLEOBURY MORTIMER 'MEN'S SHED'.** After discussion it was proposed, seconded and unanimously agreed that a one off donation of £250.00 be made (No.2 Account)

**10. COUNTY COUNCILLORS' REPORTS.** Mrs. Shineton advised the importance of updating the Parish Plan urgently and that there was a S.C. working group re Brexit and also Planning Enforcement and Compliance.

There was a debate currently taking place re C.I.L. payments, Universal Credit was to be rolled out in Shropshire and the Telford A and E would be closed in November overnight.

### **11. PAYMENTS OF ACCOUNTS TO HAND**

It was agreed to make the following payments:- 1. C.M. Smith (Stretton Internet) - £30.00 (Sept. website work- cheque no. 001528). 2. T. Preece - £240.00 (4/10 bus shelter repairs – cheque no. 001529) 3. Mrs J. Burgess – £279.42. (Sept. salary £272.22 and travelling expenses £7.20 – cheque no. 001530). 4. Cleobury Mortimer Poppy Appeal - £34.00 (cheque no. 001531)

**12. ITEMS NEXT AGENDA** None were raised.

**13. DATE OF NEXT MEETING.** This was arranged for Monday 12th November 2018 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 8.55 p.m.