

## KINLET PARISH COUNCIL.

### MINUTES OF THE MEETING HELD ON MONDAY, 14<sup>th</sup> JANUARY 2019 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

(Prior to the commencement of the meeting the annual discussion between the Staffing Committee (Mr S. Harris and Ms. C. Fell) was held with the clerk at 7.00 p.m.)

**PRESENT:-** Mr P. Kirton, Mr D. Haywood, Mr P. Horsfall, Mr P. Robinson, Ms. C. Fell, Mr S. Harris, Mr. C. Lloyd, Mrs M. Quick, Mrs J. Rowley and Mrs J. Burgess (Clerk)

Also in attendance Mr. G. Butler. (until 8.05 p.m.)

**0.PUBLIC PARTICIPATION.** There were no parishioners present.

**1. APOLOGIES** were received from Mrs. M. Shineton.

**2. DECLARATIONS OF INTEREST.** Mr. P.Kirton declared a bias interest in item 6.1.

**3. MINUTES OF THE DECEMBER MEETING** were taken as read, amended and unanimously approved by all present at that meeting and signed after being approved and seconded.

**4. MATTERS ARISING.**

1. HIGHWAY MATTERS.

**a.** Very little information had been received from S.C. relating to updates on all **outstanding highway matters** due to the absence on paternity leave of the technician dealing with these matters – these had been promised later in the month. **b.** Plans for the **altered signage at Dowles Road and new bridleway signage** details had been passed to the contractor for them to be scoped and quoted. **c. Rudds Bridge** – Rock Parish Council had confirmed that they were still pressing W.C.C. for updates on this matter as we were S.C.

**Other Highway Matters. d. Cycling Sign at Button Oak.** Mr. Lloyd to remind the lengthsman re this outstanding matter. **e. Kingswood Lane Rubbish Collection.** Mrs. Rowley was still dealing with this matter.

**Other General Matters rising. f. Parish Plan.** Mr. Kirton to chase Mr. Engleheart for further information.

2. ENFORCEMENT MATTERS. The Council were updated with all relevant updates to hand.

**5. CORRESPONDENCE.**

1. Cleobury Mortimer Men's Shed Donation Acknowledgement
2. Cleobury Mortimer Place Plan Acknowledgement of Comments.
3. Availability of Fibre Broadband now available in Button Oak
4. S/.C. re Road Closure Bradley to Catsley
5. M. Shineton re Philip Dunn's forthcoming Surgery details.

### **Circulated During Month.**

Correspondence D. Slade - M. Shineton/D. Perridge.

SALC Bring Banks Consultation

SALC December Bulletin

SALC re PCC Consultation.

SALC January Bulletin.

NALC Bulletin

PCC Newsletter re Budget Consultation .

SALC re Media Release re Future of Hospital Services.

### **Circulated with Agenda.**

Bank Reconciliation 1/4/2018 to 31/12/2018

Budget Forecast and Precept Requirement Calculations 2019/2020

### **6. PLANNING APPLICATIONS.**

1. 18/05790/FUL for Mr. K. Clee under Section 73A of the Town and Country Planning Act 1990 for retention of new drive at The Crabmill Holiday Home Park, Sturt Lane. It was proposed, seconded and recommended for approval with the stipulation that the existing footpath be retained insitu.

2.18/05803/FUL for Mr. Bret Mitchell for change of use of agricultural land to domestic curtilage, change of use of barn to ancillary domestic store/garaging. Erection of a stable block (for owner's horses) and change of use of agricultural land for the grazing and keeping of horses (owner's horses only) at Derwen Barn, Button Bridge Lane, Button Bridge. It was proposed, seconded and recommended for approval providing that the recommendations in the pre-application advice were carried out and a stipulation made that use of the facilities be restricted to the owner's own horses.

**7. LITTLE STOCKS SIGNAGE.** Carried forward to February in view of Mrs Shineton's inattendance to update.

### **8. APPROVAL OF BUDGET AND SETTING OF PRECEPT REQUIREMENT FOR 2019/2020 AND APPROVAL OF THE BANK RECONCILIATION AS AT 31/12/2018**

It was proposed, seconded and agreed by all that the Bank Reconciliation be approved and a precept figure of £9252 be requested.

**9. CONTRIBUTION TOWARDS MEMORIAL CATERING.** Proposed, seconded and approved by all to make payment of £50.00 to Mr. R. Oakley in this respect.

**10. CONSIDERATION OF ENVIRONMENTAL MAINTENANCE GRANT APPLICATION.** Agreed to make an application of £1,000 for this grant.

**11. STAFFING COMMITTEE REPORT.** Following the meeting with the clerk, Mr. Harris reported a calmer 2018 although it had been difficult at times for the clerk to obtain information and updates from S.C. due to the financial restraints and change round of staff which had been frustrating. Progress had been made in relation to the requirements of the new G.D.P.R. although there was still some work to be completed in this connection which would be the clerk's aim for this forthcoming year. 10 extra hour's work had been completed in relation to this extra work so far.

**12 COUNTY COUNCILLOR'S REPORT.** Mr. Butler reported that the new pedestrian crossing outside the Medical Centre at Cleobury would be installed from the 11<sup>th</sup> February to the 5<sup>th</sup> March when the main road would be closed from 9.00 a.m. to 4.30 p.m. and the Community Neighbourhood Team was being disbanded with 5 new positions created in its place to operate a new system across the whole area with particular leaning towards Place Plan advice.

**13.PAYMENTS OF ACCOUNTS TO HAND**

It was agreed to make the following payments:- 1. Mrs J. Burgess - £279.42 (salary £272.22 and T.E. £7.20 for December – cheque no.001539) 2. Mr. C.M. Smith (Stretton) - £45.00 (Dec. website work – cheque no. 001540) 3. Mr. R. Oakley - £50.00 (Memorial Catering – cheque no. 001541)

**14. ITEMS NEXT AGENDA.**

1. Approach to Philip Dunne re possible contribution from central Government towards highway repairs.

**15.DATE OF NEXT MEETING.** This was arranged for Monday, 11<sup>th</sup> February 2019 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 8.55p.m.