

# *D R A F T*

## **KINLET PARISH COUNCIL.**

### **MINUTES OF THE MEETING HELD ON MONDAY, 11<sup>th</sup> FEBRUARY 2019 IN THE PARISH HALL COMMENCING AT 7.30 p.m.**

**PRESENT:-** Mr P. Kirton, Mr D. Haywood, Mr P. Horsfall, Mr P. Robinson, Ms. C. Fell, Mr S. Harris, Mrs J. Rowley, Mrs M. Quick and Mrs J. Burgess (Clerk)

Also in attendance Mrs M. Shineton (until 9.20 p.m.) and 1 Parishioner.

**0.PUBLIC PARTICIPATION.** Mr. R. Crawford, on behalf of the Neighbour Watch scheme, when it was agreed that in view of the recent problems 10 more Smartwater signs would be obtained by the Clerk and Mr. Crawford would erect these around the parish together with additional Neighbour Hood signs which he was holding.

**1. APOLOGIES** were received from Mr C. Lloyd (operation recovery). Also Mr G. Butler.

**2. DECLARATIONS OF INTEREST.** No interests were declared.

**3. MINUTES OF THE JANUARY MEETING** were taken as read and unanimously approved by all present at that meeting and signed.

#### **4. MATTERS ARISING.**

##### **1. HIGHWAY MATTERS.**

The following updates had been received from S.C. **a. Work on Road Old Forge to Winnall.** This was inspected monthly and safety defects repaired. When funding was available work would be programmed for structural patches to be carried out. **b. Kinlet Road Surface -sides of road breaking up.** Ditching works required southbound to pull verge back out to road. No date available for this work. **c. Furness Bridge Road Surface – Massive Pothole.** S.C. had advised that defect had been repaired but there was still one needing attention. **d. Rudds Bridge.** S.C. had no further updates. We were chasing them again and also W.C.C. was being chased by Rock P.C. **e. Catsley Corner Chevrons.** Design for renewal of signage around bend had now been received. Current chevrons to be removed and replaced with new ones. Date awaited. **f. Punches Corner.** No new date available for work to be carried out after its cancellation on the 19<sup>th</sup> Nov. We are still chasing this one. **g. Nortons Bank. Water Running Across The Road.** This section of road was awaiting routine gully emptying. If the road camber was the issue then it would need to go to capital team to look at. Felt any work should be carried out before re-surfacing took place. **h. Bridleway Signs at Kingswood Lane.** Feedback from contractors awaited. Still being chased. **i. Work Outside Hall Farm.** Order still outstanding with Kier. We are pressing for this work to commence after such a long time. **j. Puddle in Front of The Woodlands Bus Shelter.** S.C. arranging for some stone to be placed in front of the shelter to try and disperse the water.

**Other Highway Matters. k.Cycling Sign at Button Oak.** Now re-erected. **l. Kingswood Lane Rubbish Collection.** This matter was being dealt with by Mrs. Rowley. **m. Possible Additional Signage re The Woodlands.** There was problem here with traffic turning right out of the entrance and traffic coming from Button Oak being unsighted. Felt a SLOW sign on the road would be preferable to another sign – to be pursued. It had previously been ascertained that there was not enough room for a bus shelter on the other road of the road. **n. Little Stocks Signage.** Matter needed to be considered in conjunction with the forthcoming turning into the new development and the possible re- positioning of the signs at the cross roads. Being taken up with S.C.

2. Enforcement Matters. There were no updates to report.

3. Parish Plan Updates. Mr. Engleheart had advised that he would be sending some information to the clerk for circularisation.

#### **5. CORRESPONDENCE.**

1. S.C. re Planning Approval 18/05790/FUL for Mr. K. Clee re application under Section 73A of the Town and Country Planning Act 1990 for the construction of new drive with certain conditions re footpath retention at The Crabmill Holiday Home Park, Sturt Lane, Kinlet.

2. S.C. re Updated High Street, Cleobury Mortimer Road Closure.

3. CIL (Neighbourhood Fund) Payment details. It was proposed, seconded and unanimously agreed that when this money became available we would request its payment rather than leave it with S.C.

4. S.C. re Crabmill Occupation Details. Proposed, seconded and unanimously agreed to ask S.C. to check register.

5. S.C. re Area Meeting re Place Plan on the 9<sup>th</sup> May at the Cleobury Country Centre at 7.00p.m. Clerk, Mr. Harris and possibly Mr. Kirton and Mr. Robertson to attend. It was agreed to discuss this matter further before March's Parish Council meeting at 7.00 p.m.

6. Letter of acknowledgment from Mr. R. Oakley re WWI catering contribution which he would be donating to the British Legion.

#### **Circulated By E. Mail During Month – to be discussed as applicable**

Copy E.Mail – D. Slade re Button Oak Speeding.

S.A.L.C. Re Future Fit Update.

N.A.L.C. Chief Executive's Bulletin.

S.A.L.C. Area Committee Survey.

S.A.L.C. re Ophthalmology Services

Future Fit Final Decision

S.A.L.C. February Bulletin.

P.C.C. Newsletter

S.A.L.C. re Community Enablement Team

S.C. (Sarah Hughes) re Neighbourhood Fund.

S.A.L.C. Newsletter re Princess Royal Hospital of the Future.

**grant**

**Circulated with Agenda.**

Jan Mins.

Budget as at 31/12/2018

Clerk's Salary Information.

**6. PLANNING APPLICATIONS.** There were none to hand.

**7. POSSIBLE CONTACT WITH PHILIP DUNNE RE CONTRIBUTION FROM CENTRAL GOVERNMENT TOWARDS HIGHWAY REPAIRS.** Proposed, seconded and unanimously agreed that Philip Dunne would be contacted re this matter and also mention made of the unfair difference between Shropshire Council and Telford Wrekin's mental health allocation which favoured the latter.

**8. RE-APPOINTMENT OF INTERNAL AUDITOR.** Proposed, seconded and unanimously agreed that Mr. T. Stanley re re-elected for this position.

**9. RE-APPROVAL OF BULLING AND HARASSMENT POLICY/FINANCIAL REGULATIONS & COMPLAINTS PROCEDURE.** Proposed, seconded and unanimously agreed to re-approve these 3 policies.

**10. COMPLETION OF AREA COMMITTEE SURVEY AND ENVIRONMENTAL GRANT APPLICATION.** The Area Committee Survey was completed and after discussion it was agreed that the lengthsman would be asked how much extra work he would be able to undertake in order to meet the necessary criteria prior to the submission of the grant application.

**11. APPROVAL OF BUDGET AS AT 31/12/2018.** Proposed, seconded and unanimously agreed to approve this item.

**12. CONSIDERATION AND APPROVAL OF CLERK'S SALARY AS FROM 1/4/2019.** It was proposed, seconded and unanimously agreed that in accordance with the new pay scales issued by the National Joint Council for Local Government this payment be increased to £284.92 per month (£3419.00 per year)

**13. COUNTY COUNCILLORS REPORTS.** Mrs. Shingleton updated the council with all ongoing matters.

**14. PAYMENTS OF ACCOUNTS TO HAND**

It was agreed to make the following payments:- 1. Mrs J.M. Burgess - £279.42 (salary £272.22/travelling expenses £7.20. Cheque no.001452) 2. Mr. C.M. Smith (Stretton Internet) - £45.00 (March website work – cheque no. 001543)

**15. ITEMS NEXT AGENDA** None were raised.

**16. DATE OF NEXT MEETING.** This was arranged for Monday, 11<sup>th</sup> March 2019 in the Parish Hall commencing at 7.30 p.m. with Public Participation time with a discussion re the Neighbourhood Plan/Local Plan at 7.00 p.m. and the meeting closed at approximately 9.30 p.m.