

KINLET PARISH COUNCIL.

**MINUTES OF THE MEETING HELD ON MONDAY,
11th MARCH 2019 IN THE PARISH HALL
COMMENCING AT 8.00 p.m.**

(Prior to the commencement of the meeting a discussion took place relating to the updating of the Parish Plan and suggestions were formulated for passing on to S.C for inclusion in the new draft Plan)

PRESENT:- Mr P. Kirton (Chairman), Mr D. Haywood, Mr P. Horsfall, Mr P. Robinson, Mrs J. Rowley, Mrs M. Quick and Mrs J. Burgess (Clerk)

Also in attendance Mr. G. Butler (from 8.10 pm to 9.15pm)

0.PUBLIC PARTICIPATION. Two Parishioners were present when alterations to the positioning and size of the Smartwater signs were discussed together with facilities available for elderly parishioners and also discussion re Parish Plan updating.

1. APOLOGIES were received from Mr C. Lloyd (operation), Ms. C. Fell and Mr. S Harris (holidays). All acceptable reasons. Also Mrs. M. Shineton.

2. DECLARATIONS OF INTEREST. No interests were declared.

3. MINUTES OF THE FEBRUARY MEETING were taken as read and signed after being proposed and unanimously approved by all present at that meeting.

4. MATTERS ARISING.

1. HIGHWAY MATTERS. **a. Potholes in Button Bridge Lane.** S.C. had advised that these would be inspected and rectified as necessary. **b. Potholes in Sturt Lane.** This job was still live and awaiting completion of the work. **c. Catsley Corner Chevrons.** Still awaiting date for the availability of the new ones. **d. Little Stocks Signage.** This matter needed to be considered in relation to an overall view of the requirements relating to this turning together with the turning into the proposed new development with the possible necessity for also altering the position of the 30 mph signage. Ongoing matter until the new development commenced. **e. Work at Punches Corner.** No new date available as yet from contractors for this delayed work to commence. **f. Nortons Bank/Water running down Road** Awaiting clearance of the gully here which S.C. felt would alleviate the problem. This view not shared by the Parish Council. **g. Bridleway Signs at Kingswood Lane.** No update on this matter as yet. **h. Work outside Worcestershire Marble.** Still no start date available **i. Filling in of Dip in front of The Woodlands Bus Shelter.** Probably would need to await commencement of new financial year due to response times and availability of resources from contractors. All outstanding matters would continue to be pursued.

Other Highway Matters – New and Outstanding.

k. Potholes in Meaton Lane. To be reported. **l. Ditch Outside Seveneys.** Mr. Haywood would speak to owner. **m. Reported ‘Crater’ Outside Hawkbatch Entrance to Forest.** To be reported. **n. Possible Re-Positioning of ‘Slow’ sign approaching The Woodlands entrance from Kinlet.** S.C. to be asked to incorporate the moving back of this sign 100 yds when next white lining took place.

o. Kinlet Bank Edge Eroding. Problems coming out of hollow to Dinglebatch due to water eroding the edges. To be reported to S.C. **p. Rudds Bridge.** Rock Parish Council in conjunction with Kinlet Parish Council were in the process of arranging a meeting of all interested parties to endeavour to find a less expensive acceptable solution to this closure. **q. Kingswood Lane Rubbish Collection.** No further updates.

2. ENFORCEMENT MATTERS. Relevant Updates were passed on.

3. PARISH PLAN UPDATES. Members had discussed proposed questionnaire questions during public participation time and these would be incorporated by Mr. Engleheart for presentation at the April meeting.

5. CORRESPONDENCE.

1. S.C. re withdrawal of planning application 18/05286/FUL for erection of a detached 2 bedroomed log cabin for use as holiday let accommodation at Brooklands, Button Bridge Lane, Button Bridge.

2. S.C. re permission for application no. 18/01253/FUL for erection of one residential dwelling and one unit to be used as salon/treatment room following demolition of existing building at Santa Fe, Button Bridge Lane, Button Bridge.

3. Planning permission for application no. 18/05803/FUL for change of use of agricultural land to domestic curtilage, change of use of barn to ancillary domestic store/garaging, erection of a stable block (for owner's horses) and change of use of agricultural land for the grazing and keeping of horses (owner's horses only) at Derwen Barn, Button Bridge Lane, Button Bridge.

4. S.C. re Planning Application no. 19/01046/CPL re lawful development certificate for the proposed erection of a detached double garage with office accommodation at The Hide, Dowles Road, Bewdley - information only with no comments required

Circulated by Email During Month.

S. Harris re Place Plan & Area Committee Report

N.A.L.C. Chief Executive's Bulletins.

S.A.L.C. Bulletin.

Philip Dunne response.

Circulated with Agenda.

G.D.P.R. Documents – Personal Data Management Policy & Audit Log and Subject Access Policy.

Donation Details.

6. PLANNING APPLICATIONS. There were no planning applications to hand at date of issue of the Agenda

7. ANNUAL PARISH MEETING FORMAT. Unanimously agreed that this would take place at 8.00 p.m. on Monday 8th May immediately after the Annual Parish Council Meeting. As usual all organisations would be invited to present a report of their year's activities.

8. CONSIDERATION AND APPROVAL OF ANNUAL DONATIONS. It was proposed, seconded and unanimously approved that the following donations would be made under Section 137. £50.00 each to Kinlet School, Severn Hospice, Care in the Home, Highley Community First Responders and Bridgnorth and S. Shropshire Crucial Crew. £200 to Midland Air Ambulance and St. Mary's Youth Partnership and £100 to C.M. and Area Youth Partnership. It was also agreed that the donation of £1000 budgeted for to the Village Hall for this year and also the £1100 budgeted for the forthcoming year would be available towards refurbishment of the Village Hall Kitchen when more details were available.

9. CONSIDERATION AND APPROVAL OF G.D.P.R. DOCUMENTS – Personal Data Management Policy and Audit Log and Subject Access Policy. It was proposed, seconded and unanimously agreed that these documents be approved as presented.

10. COUNTY COUNCILLORS' REPORTS. Mr. Gwilym advised that he has returned to S.C. Cabinet with special responsibilities for Communities Town and Parish Councils, VCSA, Place Planning, CIL and regulatory services such as Licensing, Public Protection etc. He advised re a Task and Finish Group re road safety and updated on other council matters. He also explained the difficulties currently being experienced with the highway contractors.

11. PAYMENTS OF ACCOUNTS TO HAND

It was agreed to make the following payments:- 1. Mr. C. Link (Lengthsman) - £751.20 (3/3. Cheque no. 001544). 2. Mrs. J. Burgess. (Petty Cash Reimbursement) - £44.79 (1/1/2019 to 11/3/ 2019 – cheque no. 001545). 3. Mrs J. Burgess - £456.25. (Salary - £272.22/GDPR Extra work as previously agreed - £163.33/Travelling Expenses £20.70 – cheque no. 001546). 4. Monkey Office - £84.03 (6/3 – cheque no. 001547) 6. Bridgnorth and S. Shropshire Crucial Crew - £50.00 (cheque no. 001548). 7. C.M. Smith (Stretton Internet) - £30.00 (1/3 – cheque no. 001549.) 8. Kinlet School - £50.00 (cheque no. 001551). 9. Severn Hospice - £50.00 (cheque no. 001552) 10. West Midlands Air Ambulance - £200.00 (cheque no. 001553). 11. St. Mary's Youth Partnership - £200.00 (cheque no. 001554). 12. Cleobury Mortimer Area Youth Partnership - £100.00 (cheque no. 0012555) 13. Severn Hospice/Hospice at Home - £50.00 (cheque no. 001556) 14. Highley Community First Responders - £50.00 (cheque no. 001557)

12. ITEMS NEXT AGENDA. None were raised at this point.

13. DATE OF NEXT MEETING. This was arranged for Monday 8th April 2019 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 10.10 p.m.