

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY, 10th JUNE 2019 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton, Mr D. Haywood, Mr P. Horsfall, Mr P. Robinson, Ms. C. Fell, Mrs J. Rowley, Mr. C. LLoyd and Mrs J. Burgess (Clerk)

Also in attendance Mrs M. Shineton (from 7.40 pm to 8.40 pm)

0.PUBLIC PARTICIPATION. There were no Parishioners present.

1. APOLOGIES were received from Mr S. Harris and Mrs M. Quick (holidays) - acceptable reason. Also Mr G. Butler.

2. DECLARATIONS OF INTEREST. No interests were declared.

3. MINUTES OF THE MAY MEETING were taken as read, amended and unanimously approved by all present at that meeting and signed after being proposed and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS. S.C. had updated as follows:- a. Orders had been issued but no dates were available for **Kinlet Bank Drain Clearing/Blocked Culvert Between Woodgate Cottages/Schedule of Work Programmed for 2019/2020/Bridleway Signs at Kingswood/New Chevrons for Catsley Corner/Stones in Front of Woodlands Bus Shelter/Punches Corner Work.** (As the lack of positive information continually being advised for these items Mr. Butler would be advised of the problem)

b.Worcestershire Marble. This area had been scoped and it was reported that there was a migrating stream which did not always show up– some work had been carried out and work was now taking place on developing a scheme and then costing and programming into the work plan for Keir. Might take a few months. **c. Kinlet Bank Edge Filling** – to be checked by S.C. to see if completed. **d. Blocked Pipe Opposite Winnall.** S.C. to be advised that this was not a question of ditching but unblocking. **e. Meaton Lane Potholes.** Only 3 filled with a minimum of tarmac. **f. Potholes Repairs Borle Mill to Tiphouse – B4555.** Contrary to S.C.'s advice these had not been repaired. **g. Verge at Button Oak.** In the hands of the lengthsman. **h. Cycle 45 Sign at Button Oak.** Lengthsman to be asked to re-erect.

i. Extended Flood between top of Kinlet Bank and Wall Town Farm Entrance. Mrs. Shineton had reported this and we would reinforce the problem. **j. Rudds Bridge.**

Investigations were ongoing to find a solution to this problem at a lesser cost. **k. Kingswood Lane Rubbish Collection.** Still Ongoing.

2. ENFORCEMENT MATTERS. All updates to hand had been given.

3. PARISH PLAN UPDATES. Mr. Engleheart had advised that details of the draft proposed consultation would be forwarded for consideration prior to putting on the website.

5. CORRESPONDENCE.

1. S.C. Planning Permission for 19/01611/FUL re erection of Storage Building following Demolition at Worcestershire Marble, Hall Farm, Button Bridge with conditions.

2. S.C. re Planning Permission for 19/01306/FUL for erection of part single storey part two storey extension to front elevation at 7 Button Bridge, Kinlet.

3. Advice re successful High Street Community Clean-Up Fund Application.

4. Cleobury Mortimer Area Youth Partnership donation acknowledgment.

5. S.C. Register of Electors amendments.
6. T. Stanley – Internal Auditor confirming independency and competence to carry out Audit.
7. S.C. re 19/01461/CPE for Brooklands, Button Bridge Lane re Certificate of Lawfulness for existing residential use, without agricultural occupancy restriction, which had been breached continuously for over 10 years – lawful.
8. Details of the revised Place Plan.

Circulated By E. Mail During Month.

- C.C.G. Board update.
- N.A.L.C. Chief Executive's Bulletin.
- Enforcement Update
- PCG's Stakeholder Briefing.
- S.A.L.C. June Bulletin.

Circulated with Agenda.

- Amended Receipts and Payments Account from 1/4/2018 to 31/3/2019
- Draft Mins for May Meeting.

Details of Annual Governance and Accounting Statements (to be completed and approved at meeting)

6. PLANNING APPLICATIONS. 1. Application no. 19/02281/VAR re Proposed Dwelling West of the Crabmill, Button Oak for variation of Condition no. 2 (approved plans) attached to planning permission ref. 16/05623/FUL dated 17th May 2017 to allow dwelling to change from 3 bedrooms to 4 bedrooms. Majority decision to recommend approval.

7. CONSIDERATION OF INTERNAL AUDITOR'S REPORT AND APPROVAL OF ANNUAL GOVERNANCE STATEMENT AND ACCOUNTING STATEMENT 2018/2019. The Internal Auditor's Report had raised no issues and the Annual Governance Statement and Accounting Statement were considered, completed and approved for signature by the Chairman.

8. S.A.L.C. TOWN AND PARISH COUNCIL SURVEY 2019. This was completed.

9. APPROVAL OF AMENDED RECEIPTS AND PAYMENTS ACCOUNT FROM 1/4/2018 TO 31/3/2019. The reversal of donation amounts to St. Mary's Youth P/ship and C.M. Area Youth P/ship was approved as acceptable after proposal and seconding.

10. COUNTY COUNCILLORS' REPORTS. Mrs. Shineton advised re a Task and Finish Group on the provision of youth services in the county and the availability of the Bus Strategy report. Also action being taken in relation to long term empty properties. The Secretary of State was dealing with the 'Future Fit' situation.

11. PAYMENTS OF ACCOUNTS TO HAND

It was agreed to make the following payments:- 1. Mrs J. Burgess - £336.58 (salary for May £284.92/T.E. £7.20/Petty Cash re-imburement £44.46 – cheque no. 001567) 2. Monkey Office - £224.92 (Stationery 9/5 – cheque no. 001568). 3. T. Stanley - £65.00 (Audit 1/6 – cheque no. 001569). 4. Kinlet Parish Hall - £90.00 (23/2 Hall Hire – cheque no. 001570). 5. C.M. Smith - Stretton Internet - £100.00 (Website work 1/6 – cheque no. 001571). 6. Rotary Printers - £36.00 (Welcome Pack inserts 22/5 – cheque no. 001572)

12. ITEMS NEXT AGENDA. Place and Parish Plans Updates consideration which would take place at 7.00 p.m. at the July meeting.

13. DATE OF NEXT MEETING. This was arranged for Monday 8th July 2019 in the Parish Hall commencing at 7.00 p.m. and the meeting closed at approximately 8.55 p.m.