

# ***D R A F T***

## **KINLET PARISH COUNCIL.**

### **MINUTES OF THE MEETING HELD ON MONDAY, 9<sup>th</sup> SEPTEMBER 2019 IN THE PARISH HALL COMMENCING AT 7.30 p.m.**

**PRESENT:-** Mr P. Kirton (Chairman), Mr D. Haywood, Mr P. Horsfall, Mr P. Robinson, Mr S. Harris, Mrs J. Rowley. Mrs M. Quick, Mr C Lloyd and Mrs J. Burgess (Clerk)  
Also in attendance Mrs M. Shineton (from 7.35 pm to 8.25 pm)

**0. PUBLIC PARTICIPATION.** There were no members of the public present.

**1. APOLOGIES** were received from Ms. C. Fell (business commitment - acceptable reason.)

**2. DECLARATIONS OF INTEREST.** Mr S. Harris declared an interest in Item 8.

**3. MINUTES OF THE AUGUST MEETING** were taken as read and unanimously approved by all present at that meeting having been proposed and seconded.

#### **4. MATTERS ARISING.**

**1. HIGHWAY MATTERS. S.C. had updated as follows:- a)** No updates were available as at the date of the meeting in relation to the following – **Blocked Pipe Opposite Winnall/Kinlet Bank Edge Filling/Schedule of Works For Current Year/Punches Corner/Stones in Front of Woodlands Bus Shelter.**(all being chased again) **b) Borle Mill to Tiphouse Gully Cover Resetting** – Job in system for contractors to carry out this repair.

**c) Rudds Bridge** – New barriers now in place with requests to both S.C. and W.C.C. to remove old barriers still on site – file now to be closed. **d. Meaton Lane Potholes** – S.C. would re-inspect to ascertain if there were any actionable safety defects present which met the criteria set out in S.C.'s highway safety inspection manual. **e. Kinlet Sewage Plant** – Copy report obtained with advice that system was working ok but with effluent quality poor and BOD and NHS exceeding permit limits. Various options being currently considered as how to remedy this issue in the longer term. No comparison of mains drainage charges had yet been obtained in relation to similar properties in other areas. **f. Dropped Kerb at Park Close** – As S.C. were not in a position to fund such an expenditure details were awaited of outside costings

**Other Highway Matters. g. Re-Seeding of Verge at Button Oak** – Mrs Quick still to speak to Lengthsman. **h. Kingswood Lane Rubbish Collection** – Correspondence was ongoing re this matter. **i. Growth of Vegetation Over Road Signs.** Now all sorted. **j. Painting/Cleaning of White Gates at Button Oak** – Composition of material used for these gates made it difficult to clean and the manufacturers would be approached for advice. **k.** Report of one 30mph sign at Button Oak damaged – to be reported.

**2. ENFORCEMENT MATTERS.** Updates had been reported.

**3. PARISH PLAN.** Questionnaires still out for consultation.

## **5. CORRESPONDENCE.**

### **Circulated by Email During Month.**

My Neighbourhood Plan Writing Specialist Course.

N.A.L.C. – Chief Executive’s Bulletin. (2)

Police Commissioner –Police Recruits.

E. Mail re Sept. Re-Approvals

S.A.L.C. re Consultation on Proposed Post 19 Travel Assistance Policy.

### **Circulated with Agenda.**

Draft August Mins.

Grievance Procedure

Disciplinary Procedure

Publication Scheme

**6. PLANNING APPLICATIONS.** There were no planning applications to hand at date of issue of the agenda.

## **7. CONSIDERATION AND RE-APPROVAL OF PUBLICATION SCHEME/GRIEVANCE PROCEDURE/DISCIPLINARY PROCEDURE/CODE OF CONDUCT and STANDING ORDERS.**

It was proposed, seconded and unanimously agreed to re-approve all these items with the addition to item 5 of the Publication Scheme of ‘Disciplinary and Grievances Policies’.

## **8. POSSIBLE FUTURE DONATION TO CLEOBURY LIBRARY.**

Briefly discussed with a final decision to be made at next year’s Budget consideration.

Updating to continue.

**9. COUNTY COUNCILLORS’ REPORTS.** Mrs Shingleton reported on the Conference re Rural Services she had recently attended and had highlighted Shropshire’s unfair funding in relation to other areas. The Peer Report was also discussed and it was commendable that our area had many successful carbon footprint schemes.

## **10. PAYMENTS OF ACCOUNTS TO HAND.**

It was proposed, seconded and unanimously agreed to make the following payments:-

1. Mrs J. Burgess - £49.93( petty cash re-imburement – cheque no. 001584).
2. Mrs J. Burgess - £299.32 (salary £284.92/Travelling expenses £14.40 – cheque no. 001585).
3. C.M. Smith (Stretton Internet) - £193.00 (August website work – cheque no. 001586)

**11. ITEMS NEXT AGENDA.** None were raised at this point.

**12. DATE OF NEXT MEETING.** This was arranged for Monday 14th October 2019 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 8.30 p.m.