

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY, 13th JANUARY 2020 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton (Chairman), Mrs J. Rowley, Ms. C. Fell, Mr. D. Haywood, Mr. P. Horsfall, Mr S. Harris, Mrs M. Quick, Mr C. Lloyd and Mrs J. Burgess (Clerk)
Also in attendance Mrs M. Shinton (until 8.35 p.m.)

0. PUBLIC PARTICIPATION. There were no members of the public present.

1. APOLOGIES were received from Mr. P. Robinson (illness – acceptable reason) and Mr G. Butler.

2. DECLARATIONS OF INTEREST. No interests were declared.

3. MINUTES OF THE DECEMBER MEETING were taken as read and unanimously approved by all present at that meeting and signed after being approved and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS. Updates had been received from S.C. as follows:-

a. Road Surface Outside Worcestershire Marble. Work to commence here in the next six weeks – date to be confirmed. **b. Damaged Drainage System near Arley Junction.** Work was currently taking place on this repair. **c. New Signs at Kingswood and Increased Chevron Signs at Catsley Corner.** Advised ‘on Kier radar’ but no actual date at present.

d. Dropped Kerb at Park Close, Kinlet. S.C. had confirmed no issues in principal with the proposal and the contractors were now in the process of obtaining a Section 50 Street Works Licence. **e. Potholes on the Catsley Junction to B. 4363.** S.C. had advised that these had been repaired as promised before Christmas. **f. Road Surface from W.C. Boundary to Button Oak/Drain Clearance at Button Oak.** Details of the parishioner’s concerns had also been sent to S.C. by the Parish Council and they had replied with details of the gully emptying programme countywide. Mrs. Shinton would be chasing a response re the road surface concern.

We were still awaiting updates re **g. Completion of Kinlet Bank Edge Filling/Postponed Work at Punches Corner/Stones for front of the Bus Shelter at The Woodlands/Borle Mill to Tiphouse Gully Resetting/Blocked Drain Pipe opposite Winal.**

Other Matters Arising Updates /Outstanding.

h. Dial-a-Ride at The Woodlands. It was currently being ascertained whether there would be sufficient demand for this service and what would be involved in its arrangement. **i. Mirror at Button Oak** Details relating to this enquiry had been passed to the property owner. **j. Old Barriers at Rudds Bridge.** It has been reported that the old barriers were still lying on the Worcs. side and that children were climbing up on to the bridge via the parapets. W.C.C. (via Rock Parish Council) would be requested again to ask for the removal of the barriers with the suggestion that new notices relating to ‘no responsibility’ be re-erected.

k. Possible Hedge Obstruction to Footpath along to Button Oak Pub. This had been inspected and it was felt there was not a current problem apart from a few brambles. **l. V.E. Day 2020 Celebrations.** Suggestions for this would be discussed at the forthcoming Area Committee meeting with the other local parishes and S.A.L.C. **m. Kingswood Lane**

Rubbish Collections. Matter still being progressed **n. Damaged Milestone at Hawkbatch.** Awaiting confirmation from the Lengthsman that he had been able to carry out the necessary repair. **o. Painting of Gates at Button Oak.** This work was currently being carried out. **p. Rubbish Bins at Priorsmoor/Jack Mytton Way.** S.C. had asked for more location details, although councillors confirmed that the bins had now been emptied.

q. Staffing Committee Report. Ms. C. Fell advised that the meeting held between herself, Mrs J. Rowley and the clerk prior to the commencement of the council meeting had identified no particular concerns on either side, although the usual problem had existed during the year relating to responses from S.C. to emails particularly relating to the repairing of potholes. The suggestion was agreed that when the new N.A.L.C. salary scales were published these be implemented. Targets for forthcoming year were ensuring compliance with the new Web Accessibility Guidelines and the updating of the Welcome Pack inserts as applicable.

New Matters to be Reported – s. Large Pothole on the B.4194 from Bewdley to Kinlet just passed The Woodlands on the bend by Chamberlain Lodge. **t.** Another large pothole outside the property at the end of Sturt Lane as it came out onto the main road. **u.** Similar problem on the B.4555 on the double bend by Tip House.

2. ENFORCEMENT MATTERS. There were no updates to report.

3. PARISH PLAN UPDATING PROGRESS. It was reported that this matter was currently work in progress.

5. CORRESPONDENCE.

1.Meaton Lane Road Closure 27/1/20 to 31/1 2020 for drainage work.

2.Smartwater Update from W.Mercia Police- new signs soon to be available. Passed to Neighbourhood Hood Co-Ordinator

3 Spam Emails – confirmation from Stretton Internet that these had not originated from our main server.

By Email During Month.

G. Butler – Update re Button Oak Drainage.

S.A.L.C. - Media Release re Patients with Mental Health Concerns.

N.A.L.C. Bulletin Update (2)

N.A.L.C.'s – Chairman's Open Letter to Councillors.

S.A.L.C. –Information Bulletin to Parish Councils – Dec.2019

M. Shineton re 'Peers' Petition.

P.C.C. Newsletter – Merry Christmas

S.C. re 2020/21 Council Tax Precept.

Email - Madge Shineton to S.C. re Road Conditions.

P.C.C. re Media - Release.

Sent With Agenda.

Draft December Minutes.

Bullying & Harassment Policy

Budget Report 1/4/2019 to 31/12/2019.

Draft Budget Forecast & Suggested Precept Requirement for 1/4/2020 to 31/3/2021

6. RE-APPROVAL OF BULLING & HARASSMENT POLICY. Re-approval was proposed, seconded and unanimously approved.

7. APPROVAL OF BUDGET REPORT 1/4/2019 TO 31/12/19. Approval, together with overspend, proposed, seconded and unanimously agreed.

8. CONSIDERATION & APPROVAL OF DRAFT BUDGET FORECAST & PRECEPT REQUIREMENT FOR 1/4/2020 TO 31/3/2021. With clarification of donation to Kinlet Parish hall being for 2 years to be included, the budget forecast was unanimously approved together with the unanimous approval of a Precept figure of £9434.00 for this period – after both matters had been proposed and seconded.

9. PLANNING APPLICATIONS. There were none to hand.

10. COUNTY COUNCILLORS' UPDATES. Mrs. Shingleton reported that all departments at Shirehall were looking at how they could reduce costs and close attention was also being paid to the climate change emergency and how emissions could be improved all round. The Council's draft budget had been compiled using last year's figures.

Discussion took place re concerns of the Parish Council relating to A & E Departments' operation and Ambulance response times. Also discussion re the poor condition of the local roads and lack of repairs being carried out and it was proposed, seconded and unanimously agreed that a letter would be sent to Philip Dunne MP asking him to press the government for more funding for rural roads, especially Shropshire's.

11. PAYMENT OF ACCOUNTS TO HAND. Approval of the following invoices:-

1. Clerk's Salary and Travelling Expenses - £292.12 (Dec. salary - £284.92/T.E. £7.20 – cheque no.001595) 2. C.M. Smith (Stretton Internet) - £60.00 (1/1 Dec. website work – cheque no. 001596). 3. I.T.S. Solutions- £60.00 (8/1 New keyboard – cheque no. 001597) 4. S.A.L.C- £27.00 (8/12 – cheque no.001598) 5. Rotary Print - £36.00 (13/1 Welcome Pack inserts – cheque no.001599).

12. APPROVAL OF REMOVAL OF JULIE KIM BARNES FROM BANK MANDATE.

Proposed, seconded and unanimously agreed that this action should take place.

13. ITEMS NEXT AGENDA.

1. Consideration of any Alterations necessary to the Updated Cleobury Mortimer Place Plan.

14. TO RESOLVE: That by the Public Bodies (Admission to Meetings) Act 1960 (S1(2)) and in accordance with the provisions of Schedule 12A of the Local Government Act 1972 , the public and press be excluded for the remainder of the meeting for the following item of business on the grounds it involves the likely disclosure of exempt information as defined in the Act – *Complaint*

This resolution was proposed, seconded and unanimously passed and discussion took place as appropriate.

15. DATE OF NEXT MEETING. This was arranged for Monday February 10th 2020 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 9.30 p.m.