

## KINLET PARISH COUNCIL.

### MINUTES OF THE MEETING HELD ON MONDAY, 10<sup>th</sup> FEBRUARY 2020 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

**PRESENT:-** Mr P. Kirton (Chairman) Mr D. Haywood, Mr P. Horsfall, Mr C. Lloyd, Mr P. Robinson, Mr S. Harris, Mrs M. Quick, Mrs J. Rowley, Ms. C. Fell and Mrs J. Burgess (Clerk). Also in attendance Mrs M. Shineton (from 8.00 p.m. to 8.45 p.m.)

**0.PUBLIC PARTICIPATION.** One Parishioner was present when the Council heard concerns re planning application 20/00127/FUL (which was discussed later in the evening) speeding through Button Oak and the lack of response from S.C. re the condition of the road surface from Worcestershire border to Button Oak- all of which were noted.

**1. APOLOGIES** were received from Mr G. Butler.

**2. DECLARATIONS OF INTEREST.** No interests were declared at this stage.

**3. MINUTES OF THE JANUARY MEETING** were taken as read, amended and unanimously approved by all present at that meeting and signed after being proposed and seconded.

#### **4. MATTERS ARISING.**

**1. HIGHWAY MATTERS.** Updates had been received from S.C. as follows:-

**a. Tiphouse House Farm Pothole** - Marked out and order to be issued. Whilst it appeared this work may have been carried out it was not satisfactory and would be reported again **b. Sturt Lane** – Numerous potholes identified and order will be issued. **c. Kinlet Bank Edge Filling** – Job to be re-issued for south bound side of the road. However, it was felt that the north side needed extending along from the work already carried out and this would be reported. **d. B.4194 Crab Mill Gully** – Low and needs adjusting – order to be issued to Keir. Also **Gully by Derestriction Sign At Button Oak** – After inspection felt to be okay. Plus **Defects Around Gully Covers by Old Farm House** - noted and order to be issued to Kier. **e. Punches Corner & Stones in front of The Woodlands Bus Stop** – to be re-visited. **f. Signs at Catsley Corner** – Now re-placed but some had turned round in high winds – to be reported. **g. New Bridleway Signs at Kingswood** – Being chased. **h. New Dropped Kerb at Park Close** – All ready to proceed once Section 50 Application had been approved. **i. Worcestershire Marble** – The scheme had been passed to WSP to undertake a design and this would be progressed with a site visit and subsequent design during week.

#### **Other Matters Arising Updates/Outstanding.**

**j. Kingswood Lane Rubbish Collection** – Still Ongoing. **k. Damaged Milestone Along from Hawkbatch & Damaged Bus Shelter at Top of Button Bridge Lane** - Lengthsman currently dealing with this matter. **l. Rudds Bridge Old Barrier Removal** – Current position not known – to be queried with W.C.C. **n. Dial-A-Ride at The Woodlands** – Now in operation. **m. Pothole and Drain by Arley Junction** – Now satisfactorily repaired. **n. Gully/Drain above Borle Mill Turn on B4555 on left on Highley to Kinlet Road** - Badly needs attention as does pothole about 30 yds above – to be reported.

**o. Stone House, Button Oak** - Concern re ‘sleepers’ on verge and S.C. to be asked to investigate. **p.** Concern re contractors’ vehicles causing a possible obstruction by Sweveneys, Sturt Lane –to be monitored. **q. New Post Required Opposite Kinlet Pit 600 yds. Before Bridge on the B4555.** – To be reported.

**r. V.E. Day 8<sup>th</sup> May 2020 Update re Possible Commemorations** – It appeared that there were no Kinlet, local councils or via Area Committee commemorations planned. However, the WW1 Silhouette would be re-erected for this occasion by the church.

2. ENFORCEMENT MATTERS. There were no updates to report.

3. PARISH PLAN UPDATING PROGRESS. Meeting agreed for later in the month to go through the results of the consultation.

#### **5. CORRESPONDENCE.**

1.S.C. re planning refusal re 19/04464/OUT for erection of 3 bungalows to include access and layout on land south of Eagle and Serpent Public House, Kinlet.

2. S.C. re planning permission re 19/03832/FUL for conversion of existing rural building to one dwelling and associated works to the north of Button Bridge Lane, Button Bridge with conditions.

#### **By Email During Month.**

S.A.L.C. Climate Change Workshop

N.A.L.C. – Chief Executive’s Bulletin. (4)

Philip Dunne letter.

Stone Cottage query – S. Harris.

M. Shineton re ‘ Justice for Harry Dunne’ – petition

S.A.L.C. – January Bulletin.

N.A.L.C. Legal Update.

#### **Sent with Agenda.**

Draft January mins.

S.C. Highways Maintenance Capital Programme/Jan to March 2020.

Monthly Website Stats. for Jan.

Details re Claimed Poll Requirements

Complaints Procedure

Bank Reconciliation 1/4/2019 to 31/12/2019

#### **6. PLANNING APPLICATIONS.**

1. Planning application no.20/00127 for Erection of a dwelling, formation of new vehicular access with visibility splay, installation of gates and installation of package treatment plant West of Windrush, Button Oak was discussed. It was a unanimous decision to recommend refusal on the grounds that it was considered to be out of character and keeping with the surrounding properties. The proposed dwelling would be extremely close to adjacent properties and also it was felt that whilst the intention expressed was to leave the hedge in-situ, it was thought that this would not be possible due to the proposed splay. Also noted that some of the points in the Pre-App advice had not been heeded.

**7. APPROVAL OF NEW COMPLAINTS PROCEDURE.** Proposed, seconded and unanimously agreed to approve this document.

**8. CONSIDERATION OF UPDATED CLEOBURY MORTIMER PLACE PLAN AS APPLICABLE TO KINLET.** Agreed no amendments at present - dependent upon Parish Plan updating completion.

**9. APPROVAL OF BANK RECONCILIATION – 1/4/2019 to 31/12/2019.** Proposed, seconded and approved unanimously.

**10. POSSIBLE CHANGE OF DATE OF APRIL MEETING/A.G.M. DATE & FORMAT.**

As the April meeting fell on Easter Monday (April 13<sup>th</sup>) it was agreed to move the meeting to Tuesday April 14<sup>th</sup>.

The Annual Parish Council and Annual Parish Meeting would take place on May 11<sup>th</sup> and the format would be as previously.

**11. RE-APPOINTMENT OF INTERNAL AUDITOR.** The re-appointment of the current Internal Auditor was proposed, seconded and unanimously approved.

**12. PARISH COUNCIL'S I.T./COMMUNICATIONS.** In order to bring the website up to current practice it was proposed, seconded and unanimously agreed that the email addresses and phone nos. of the councillors (apart from the chairman's) would be removed and replaced with a contact form.

**13. COUNTY COUNCILLOR'S UPDATES.** Mrs. Shingleton advised of the appointment of an independent Highway Consultant to deal with the problems within the Highways Dept. but whilst she confirmed data was logged at S.C. relating to outstanding highway work, no action plan for our area was currently available. She also outlined her reasons for supporting the recent purchase of property by S.C. which had concerned some councillors and advised that there were a number of apprenticeships available via S.C. website for post 16 to 30 year olds.

**14. PAYMENT OF ACCOUNTS TO HAND.** It was agreed to make the following payments:- 1. Mrs J. Burgess - £292.12 (January salary £284.92/T.E. £7.20 – cheque no.001600). 2. Kinlet Village Hall - £84.00 (31/1 for Hall Hire 2019 – cheque no.001601). 3. C.M. Smith (Stretton Internet) - £105.00 (1/2 Jan. website work – cheque no. 001602). 4. It was also agreed to now make the payment of £500.00 towards the Button Oak defibrillator fund which had already been approved in November 2019. ( cheque no. 000010 from no.2 account)

**15. ITEMS NEXT AGENDA.** None were raised at this point.

**16. DATE OF NEXT MEETING.** This was arranged for Monday 9<sup>th</sup> March 2020 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 9.00 p.m.