

Clerk:- Mrs. J. Burgess.  
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17<sup>th</sup> March 2020

An Extraordinary Meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Tuesday 24<sup>th</sup> March 2020** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

## AGENDA

**PUBLIC PARTICIPATION TIME.** *(Solely relating to matters on this Agenda)*

**1. APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non attendance)

**2. RESOLUTION 1.**

To note that it is lawful for the clerk to spend against specific items in the Parish Council's budget i.e. for contractors, hall hire, clerk's salary and expenses – all of which having been identified in the budget when setting the precept. Any such payment to be reported to the Council at the next ordinary meeting.

**3. RESOLUTION 2.**

To approve provision of delegated powers to Clerk/Locum Clerk to spend up to a limited amount (to be agreed) and to authorise urgent work when unforeseen circumstances occur.

**4. RESOLUTION 3.**

Delegated powers to the Clerk/Locum Clerk to respond to planning applications on behalf of the Parish Council having obtained councillors' comments.

**5. RESOLUTION 4.**

Agreement to delegate the postponement of the meeting of the Council on the 14<sup>th</sup> April and any future meetings in accordance with recommended advice.

**6. RESOLUTION 5.**

Agreement to receive and act upon Government advice in relation to the holding of the Annual Meeting of the Parish scheduled to meet on May 11<sup>th</sup> (noting such meeting must be held before 1<sup>st</sup> June at present - subject future Government advice) and the Annual Meeting of the Parish Council scheduled to meet on the same date (noting such a meeting must be held in May at present – subject to Government future advice), thereby giving delegated power to the Clerk/Locum Clerk to make necessary re-arrangements for these meetings in consultation with the Chair.

**7. RESOLUTION 6.** To agree and approve the method of obtaining the necessary 3 signatures required for all cheque payments whilst regular meetings are not being held.