

**KINLET PARISH COUNCIL.**

**MINUTES OF THE EXTRAORDINARY MEETING HELD  
ON TUESDAY 24<sup>th</sup> MARCH 2020 IN THE PARISH HALL  
COMMENCING AT 7.30 p.m.**

**PRESENT:-** Mr. P. Kirton (Chairman), Mr D. Haywood, Mr P. Horsfall, Mr C. Lloyd

**0. PUBLIC PARTICIPATION.** There were no members of the public were present

**1. APOLOGIES** were received from Mrs J. Rowley, Mrs M. Quick, Ms. C. Fell, Mr S. Harris, Mr P. Robinson and Mrs J. Burgess (Clerk)

**2. RESOLUTION 1.** To note that it is lawful for the clerk to spend against specific items in the Parish Council's budget i.e. for contractors, hall hire, clerk's salary and expenses – all of which having been identified in the budget when setting the precept. Any such payment to be reported to the Council at the next ordinary meeting.

Proposed, seconded and unanimously agreed that this resolution be approved.

**3. RESOLUTION 2.** To approve provision of delegated powers to Clerk/Locum Clerk to spend up to a limited amount of £250.00 and to authorise urgent work when unforeseen circumstances occur.

Proposed, seconded and unanimously agreed that this resolution be approved.

**4. RESOLUTION 3.** Delegated powers to the Clerk/Locum Clerk to respond to planning applications on behalf of the Parish Council having obtained councillors' comments.

Proposed, seconded and unanimously agreed that this resolution be approved.

**5. RESOLUTION 4.** Agreement to delegate the postponement of the meeting of the Council on the 14<sup>th</sup> April and any future meetings in accordance with recommended advice.

**6. RESOLUTION 5.** Agreement to receive and act upon Government advice in relation to the holding of the Annual Meeting of the Parish scheduled to meet on May 11<sup>th</sup> (noting such meeting must be held before 1<sup>st</sup> June at present – subject to future Government advice) and the Annual Meeting of the Parish Council scheduled to meet on the same date (noting such as meeting must be held in May at present – subject to Government future advice), thereby giving delegated power to the Clerk/Locum Clerk to make necessary re-arrangements for these meetings in consultation with the Chair.

Proposed, seconded and unanimously agreed that this resolution be approved.

**7. RESOLUTION 6.** To agree and approve the method of obtaining the necessary signatures required for all cheque payments whilst regular meetings are not being held.

It was proposed, seconded and approved that 4 cheques would be signed by Mr C. Lloyd and these would be held by the Chairman for future expenditure as above resolutions - pending the addition of 2 further signatures.

The meeting closed at approximately 7.35 p.m.