

## KINLET PARISH COUNCIL.

### MINUTES OF THE MEETING HELD ON MONDAY, 14<sup>th</sup> SEPTEMBER 2020 COMMENCING AT 7.30 p.m. REMOTELY BY 'ZOOM'

(Prior to the commencement of the meeting at 7.00 p.m. a discussion took place with 2 representatives from Cornovil Developments in relation to their interest in the development of the site next to Little Stocks Close. It was agreed that a joint working party would be formed to progress their interest to take into account the local thoughts and needs. It was agreed later in the meeting that Mr. P. Kirton, Mr. S. Harris, Mr. G. Butler and Mrs J. Rowley would make up this working party and they gave their permission for their contact details to be passed to Cornovil Developments)

**PRESENT:-** Mr. P. Kirton (Chairman), Mr. D. Haywood, Mrs J. Rowley, Mr. S. Harris, Mrs M. Quick, Mr. P. Horsfall and Mrs J. Burgess (Clerk)

Also in attendance Mrs. M. Shineton (until 8.00 p.m.) and Mr. G. Butler (until 8.10 p.m.)

**0.PUBLIC PARTICIPATION.** No members of the public joined the meeting.

**1. APOLOGIES** were received from Mr. C. Lloyd (work commitments – acceptable reason)

**2. DECLARATIONS OF INTEREST.** No interests were declared.

**3. MINUTES OF THE AUGUST MEETING** were taken as read and unanimously approved by all present at that meeting after proposal and seconding.

**4. MATTERS ARISING.**

**1. HIGHWAY MATTERS.** **a.** B.4194 – extra signage following recent accidents had been taken up with S.C. and this was an ongoing matter. **b.** Concern had been expressed to S.C. both by the Parish Council and Mrs Shineton re the recent surface dressing which had taken place around the area without the existing potholes having been filled in first. This was an ongoing matter. **c.** The Woodlands Bus Shelter repairs was also an ongoing matter and being pursued.

**d.** Updates were still awaited from S.C. re the position concerning the work due outside Worcestershire Marble and also the installation of the dropped kerb at Park Close.

Other Matters Arising.

**e.** Vacancy on the Council – Confirmation was awaited from S.C. that we could commence co-operation proceedings. **f.** Possible Mirror Opposite Entrance to Winnal Court. Discussions were still taking place between the residents and the owner of the hedge and S.C. has confirmed that the paperwork relating to the original planning approval was unclear due to the length of time which had elapsed.

**2. ENFORCEMENT MATTERS.** There were no updates to report.

**3. PARISH PLAN UPDATE.** The recent meeting to go through the results of the questionnaire had taken place and Mr. S. Harris agreed to now liaise with Mr. P. Engleheart to produce a list of bullet points for possible action and to discuss the possible form in which this information could be presented. Any relevant points would then be sent for inclusion in the Place Plan which was a rolling document.

**5. CORRESPONDENCE.** All relevant correspondence received had been circulated during the month and clerk would complete the P.C.C. Survey. The Shropshire Fire and Rescue Survey has been one for individual completion.

**6. PLANNING APPLICATIONS.** There were none to hand.

**7. TO CONFIRM DISCUSSION LAST MONTH TO RE-APPLY FOR THE LOCAL COUNCIL AWARD SCHEME AT THE FOUNDATION LEVEL + AGREEMENT TO RE-IMBURSE CLERK FOR EXTRA WORK INVOLVED.**

It was proposed, seconded and unanimously agreed to approve the re-application for the L.C.A.S at the Foundation Level and also to reimburse the clerk for the extra hours this work would take.

**8. ACTION PLAN AMENDMENTS .** The amended Plan was discussed and it was proposed, seconded and unanimously approved.

**9. PROPOSED TELEPHONE BOX REMOVALS.** The only telephone box now remaining in our area appeared to be the one at the top of Seven Lodge Lane which it was felt was currently unusable due to a missing hand piece. Mr. P. Kirton would check this and if this was the case its removal would be requested.

**10. APPROVAL OF AMENDED ACCESSIBILITY STATEMENT.** It was proposed, seconded and unanimously agreed that the amendments to this Statement were approved.

**11. DISCUSSION & DECISION RE BULB PLANTING IN KINLET FOR SPRING.**

It was agreed that photographs would be taken in the Spring of the position of the spring Bulbs currently flowering and a decision could then be taken as to where any new ones needed to be planted. The verge ownership at Kinlet would need to be confirmed.

**12. RATIFICATION OF NEW N.A.L.C. SALARY RECOMMENDATIONS FOR CLERKS.** It was proposed, seconded and unanimously agreed that the clerk's salary would be increased in line with these recommendations to £13.51 per hour based on 5 hours work a week on SCP level 27 (£292.71 per month) back dated to 1/4/2020

**13. COUNTY COUNCILLORS' UPDATES.** Mrs. Shineton's report had been circulated during the month and she emphasised the need to report to S.C. any signs of ash die back and also to note any hedges which had not been cut and were causing problems.

She would take up with S.C. the badly blocked drain opposite Winnal Court which had been causing problems for some time. She also advised that there were Covid spikes around the area which were under constant review.

Mr. Butler also spoke about the rising instances of Covid and warned about any complacency. He confirmed that matters were on track for a boundary review after the elections next year and advised that discussions were taking place re providing local hubs away from Shirehall.

**14. PAYMENTS OF ACCOUNTS TO HAND**

It was agreed to make the following payments:- 1.Mrs J. Burgess - £284.92 (salary for August – cheque no. 001631). 2.C.M. Smith (Stretton Internet) - £233.00 (August website work + renewals of web-hosting and SSL certificate – cheque no.001632).

As the replacement cheque of £500.00 for the Button Oak defibrillator fund had not been collected as arranged some weeks ago it was unanimously agreed that further details re the plans for this scheme would be requested before its release.

It was also unanimously agreed that the limit to be spent on a new printer would be increased by £60.00 to £160.00 as requested by the clerk.

**15. ITEMS NEXT AGENDA.** None were raised at this point.

**16.DATE OF NEXT MEETING.** This was arranged for Monday October 12<sup>th</sup> commencing at 7.30 p.m. and it was felt that this would need be another remote meeting and the meeting closed at approximately 8.30 p.m.