

## KINLET PARISH COUNCIL.

### MINUTES OF THE MEETING HELD ON MONDAY, 11<sup>th</sup> JANUARY 2021 REMOTELY VIA ZOOM AND COMMENCING AT 7.30 p.m.

**PRESENT:-** Mr. P Kirton (Chairman), Mrs J. Rowley, Mr S. Harris, Mr C. Lloyd, Mr P. Horsfall, Mr D. Haywood, Mr P. Robinson, Mr R. Oakley and Mrs J. Burgess (Clerk)  
Also in attendance Mrs M. Shingleton and Mr. G. Butler and one parishioner.

**0.PUBLIC PARTICIPATION.** Mr N. Burton, who had submitted an application for the vacancy, introduced himself with a brief talk – his detailed application had been sent to councillors earlier in the day.

**1. APOLOGIES.** No apologies were received.

**2. DECLARATIONS OF INTEREST.** No interests were declared at this stage.

**3. MINUTES OF THE DECEMBER MEETING** were taken as read and unanimously approved by all present at that meeting and signed after being proposed and seconded.

#### **4. MATTERS ARISING.**

**1. HIGHWAY MATTERS. a. Work Outside Worcestershire Marble/Old Farmhouse Problems.** It was disappointing to learn that this matter seemed to be going backwards with an indication that numerous stages were now being undertaken again. A very dangerous situation existed here with an icy patch developing all over the road during bad weather. Mrs Shingleton advised she had passed this matter to the Portfolio Member. **b. The Woodlands Bus Shelter Repair.** Still awaiting confirmation that this repair had been carried out. **c. Blocked Drain at Winnal.** It was disappointing that no progress had been made in relation to this repair and water flooded all over the road during rainy times. Once again S.C. would be advised that it was strongly felt the problem related to the culvert under the road.

Letters would be sent to the Leader of the Council, Mark Barrow and Andy Smith re the unacceptable position in relation to this matter and also the work required outside Worcestershire Marble and related problem at the Old Farmhouse.

**d. Speed Wires at Kinlet.** Awaiting visit by Traffic Team who hoped to visit the site within the next couple of weeks. **e. Sunrise Cottage.** Mrs Shingleton had taken this matter up with S.C. but had no further news at present. She was chasing. **f. Additional Signage by Chamberlain Lodge.** Traffic Management investigating this problem and their comments were awaited – had been chased twice and they would continue to be contacted. **g. Cats Eyes Replacement.** Update awaited and promise to update a.s.a.p. had been advised. **h. Stones Outside The Woodlands Bus Shelter.** As S.C. had not yet carried out this work it was suggested that maybe our Lengthsman could attend to this matter. Mr. Lloyd would speak to him and also ask him to check the other shelters inside and outside.

New Highway Matters. **i.** Mr. Oakley raised the question of the poor visibility at the Kinlet cross roads when the bus had stopped outside the Eagle and Serpent and it was mooted as to whether a layby could be provided here. Councillors would look at this matter and it would be discussed in February. A similar problem also existed in relation to the bus stop outside the Village Hall, but any work here would probably need to be tied in with the possible road improvements at the cross roads. **j.** Concern was expressed re the number of potholes appearing along the local roads, partly due to poor workmanship as the potholes were not repaired before any surface dressing was applied. S.C. would be asked for the results of their investigations into this matter and the potholes problems also reported.

2. **ENFORCEMENT MATTERS.** There were no updates to report.
3. **PARISH PLAN.** A discussion took place concerning the recent spreadsheet action points prepared from the completed questionnaire and the minor amendments agreed would now be included and the Spreadsheet presented to the next meeting for a decision to be made as to which points were relevant for inclusion in the Cleobury Mortimer Place Plan. Details of the 11 parishioners who had included their names and addresses on their questionnaire would be obtained from Mr. Engleheart so that replies could be sent.
4. a. **Details re Costings of Further Work at Village Hall – possible contribution.** No details were yet available. b. **Possible Community Litter Pick.** Postponed for the present time due to Lockdown. c. **Highley First Responders Problems.** Whilst no definite confirmation had been received that this matter had been resolved, it did appear that there had been a misunderstanding between the parties involved which appeared to have been settled.
5. **CORRESPONDENCE.** All relevant correspondence had been circulated by email during the month. 1. Road Safety Trust Funding details had been recirculated during the month and it was felt that the grants available were more applicable to urban situations.
6. **PLANNING APPLICATIONS.** 20/04905/FUL for erection of Detached Carport at Pentlands, Button Oak for Mr. R. Penn was discussed and it was proposed, seconded and unanimously agreed that this application be recommended for approval.
7. **CO-OPTION OF NEW COUNCILLOR.** There were 2 applications for this vacancy and after some discussion it was proposed, seconded and unanimously agreed that this matter be held over until the February meeting when the situation re the possible postponement of the May elections was clarified, which could affect the co-option situation, and also clarification received re the signing of the Acceptance of Office paperwork during lockdown.
8. **CONSIDERATION OF DRAFT BUDGET FORECAST FOR 2021/2022 AND SETTING OF PRECEPT.** After discussion it was proposed, seconded and unanimously agreed that the draft Budget Forecast be approved and a Precept figure of £9879.00 be set.
9. **REPORT RE STAFF APPRAISAL MEETING.** Mrs J. Rowley and Mr S. Harris had met with the clerk and whilst the pandemic situation had generated more correspondence and paperwork it seemed to have worked satisfactorily. The clerk reported the usual frustration with obtaining updates from S.C. Highways and also knowing exactly who should be contacted about the various matters. She was dealing with our application for the Local Council Award Scheme and it hoped to complete this by the end of March. It was the recommendation that if any new salary scales were announced during the year, they would be implemented.
10. **DISCUSSION RE POSSIBLY OF PHOTOGRAPHS OF COUNCILLORS ON WEBSITE.** This suggestion was discussed and, before any decision was made, it was felt that clarification should be obtained that they could not be copied in any way. This led to a general discussion re the security of the whole site and the clerk would take this matter up with Stretton Internet.
11. **COUNTY COUNCILLORS' UPDATES.** Mrs M. Shingleton's update had been circulated and there were no questions. Mr. G. Butler advised that the S.C. budget was out to consultation with a 4% increase proposed.
12. **PAYMENT OF ACCOUNTS.** Following Payments were approved after proposal and seconding:- 1. Mrs J. Burgess - £292.71 (Dec salary – cheque no. 001652)) 2. LexisNexis - £119.99 (New edition Local Council Administration- cheque no. 001653) 3. C.M. Smith/Stretton Internet - £80.00 (Dec. website work – cheque no. 001656) 4. The Kabin - £66.36 (Reimbursement of bulk stamp purchase – cheque no. 001654) 5. ITS Solutions £180.00 (New Printer- cheque no. 001655). 6. Mr S.J. Rowley - £50.00 (Parish Plan spreadsheet work – cheque no. 001651)

**13. ITEMS NEXT AGENDA.** No additional ones were raised at this point.

**14. DATE OF NEXT MEETING.** This was arranged for Monday February 8<sup>th</sup> 2021 remotely by Zoom commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 9.10 p.m.