

Clerk:- Mrs J. Burgess.
Address:- 2 Oakden Place,
Kidderminster, Worcs DY11 6BP
Email:- kinletpc@hotmail.co.uk

2nd February 2021

Members are summoned to attend an ordinary Meeting of **KINLET PARISH COUNCIL** be held remotely (via Zoom) on **MONDAY 8th FEBRUARY 2021** at 7.30 p.m. for the transaction of business set out in the Agenda below.

Members of the public are welcome to join the meeting but can only speak during the Public Participation Session. To join the Meeting press ctrl and click on the link below:-

<https://us02web.zoom.us/j/89703240087>

Meeting ID: 897 0324 0087

If you wish to join by phone, please dial any of the following numbers:- 0203 481 5240/ 0203 901 7895/0131 460 1196/ 0203 051 2874/ 0203 481 5237 and key in the meeting ID when asked

Yours sincerely

J.M. Burgess (Mrs) Clerk.

AGENDA

0. PUBLIC PARTICIPATION TIME.

1. **APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non attendance)

2. DECLARATIONS OF INTEREST.

3. **APPROVAL OF MINUTES OF THE JANUARY MEETING.** (*Circulated and On website*)

4. MATTERS ARISING

1a. **HIGHWAY MATTERS.** **Arising** –Road Outside Worcestershire Marble & Old Farmhouse problems/The Woodlands Bus Shelter Repair./Blocked Drain – Winnall/Speed Wires - Kinlet Cross Roads/Sunrise Cottage problems/Additional signage by Chamberlain Lodge update/Missing Cats Eyes update./Stones Outside The Woodlands Bus Shelter/Potholes Repair situation/Consideration of PCC suggestions re Speeding through Kinlet.

New Highway Matters.

2. Enforcement Matters – Updates as applicable.

3. Parish Plan - Further discussions re next steps/Information for Place Plan Update.

4. **Any Other General Matters Arising.** a. Details re costings of further work required at Village Hall– possible contribution. b. General Security of Website including Photographs.

5. **CORRESPONDENCE** All correspondence has been emailed to councillors during part Jan and Feb and will be discussed as applicable.

6. CURRENT PLANNING APPLICATIONS.

1. 21/00152/FUL for Erection of Single Storey Rear Extension to Provide Self Contained Ancillary Accommodation at Gibbons Well Barn, Button Bridge Lane, Kinlet for Mr. P. Jones(*S.C. Website*)

2. 21/00238/FUL for Erection of Extension to Porch and New Gable to Front Roof to Provide Additional Bedroom to First Floor at Woodview, Button Bridge Lane, Kinlet for Mr. Austen Greenway. (*S.C. Website*)

3. 21/00328/AMP re Non Material Amendment to raise height of approved garage by 1000mm to accommodate home office within roof space associated with P.A. 19/0316/FUL on Land East of Button Oak, Kinlet.(*S.C. Website*)

7. **CO-OPTION OF NEW COUNCILLOR + If Co-option takes place approval of arrangements re the signing and witnessing of the Acceptance of Office form.**

8. **APPROVAL OF BANK RECONCILIATION/BUDGET REPORT as at 31/12/2020** (*Circulated and on Website*) **ALSO RE-APPROVAL OF COMPLAINTS PROCEDURE/BULLYING & HARASSMENT POLICY** (*On Website*)

8. **RE-APPROVAL OF FINANCIAL REGULATIONS INCLUDING APPROVAL OF RESOLUTION TO ADD A NOTE THAT - ‘Delegated powers were given to the Clerk and Chairman on the 24th March to spend up to a limited amount of £250.00 and to authorise urgent work when unforeseen circumstances occurred and also to make appropriate arrangements so that the payment of invoices could continue when physical meetings were not taking place.’** (*On Website*)

9. **RE-APPOINTMENT OF MR T. STANLEY AS INTERNAL AUDITOR.**

10. **COUNTY COUNCILLORS’ UPDATES.** (*Circulated*)

11. **PAYMENT OF ACCOUNTS.** To Approve the Following Payments:- 1. Mrs J. Burgess - £292.71 (Jan salary) 2. C.M. Smith - £60.00 (Stretton Website Work for Jan) 3. Monkey Office - £50.76 (Office supplies)

12. **ITEMS NEXT AGENDA.**

13. **DATE OF NEXT MEETING** This is due to take place on Monday March 8th 2021 remotely via Zoom commencing at 7.30 p.m.