

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY, 8th FEBRUARY 2021 REMOTELY VIA ZOOM COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton (Chairman), Mrs J. Rowley, Mr R. Oakley, Mr D. Haywood, Mr S. Harris, Mr C. Lloyd, Mr P. Robinson, Mr P. Horsfall and Mrs J. Burgess (Clerk)

Also in attendance Mrs M. Shinton (from 7.50 to 8.20 p.m.) and 1 Parishioner.

0. PUBLIC PARTICIPATION. No matters were raised at this point.

1. APOLOGIES were received from Mr. G. Butler.

2. DECLARATIONS OF INTEREST. No interests were declared at this stage.

3. MINUTES OF THE JANUARY MEETING were taken as read proposed, seconded and unanimously approved by all present at that meeting

4. MATTERS ARISING.

1. HIGHWAY MATTERS

a. Work Outside Worcestershire Marble, Old Farmhouse Problems, Blocked Drain at Winnal and Sunrise Cottage – S.C. had confirmed the work they had programmed to deal with these problems but had been unable to confirm any dates for the commencement of the work – they had advised however that they had highlighted that these ‘were long standing issues that needed to be rectified’. Mrs Shinton confirmed that she was in contact with the owner of Sunrise Cottage.

b. The Woodlands Bus Shelter Repair – Update still awaited but the Lengthsman had confirmed that he would be able to undertake the provision and laying of stones in front of the shelter.

c. Additional Signage by Chamberlain Lodge - Update still awaited.

d. Missing Cats Eyes – We were to supply details of exact locations and these would be confirmed to the clerk.

e. Potholes Repair situation – S.C. had confirmed inspection dates of the main problems and advised defects had been noted in Meaton Lane, along the Button Oak towards Bewdley road and the Catsley turn to the Durnells.

f. Speed Wires in Kinlet Village - S.C. advised that there were some signage measures they could consider to help reduce vehicle speeds within the existing 30 mph limit but were awaiting details re the levels of funding available prior to confirming the size of the programme they could deliver. The suggestion had been made that funding maybe available through the PCC Road Safety Fund. However it was felt it would be necessary to prove that speeding was taking place before this aspect could be explored – hence the request for speed wires. Ongoing.

g. Possibility of Bus Stop Lay by at Kinlet – S.C. had advised that they would not be able to finance such as project and a ‘ball park’ figure was being obtained to enable other avenues to be explored.

New Other Highway Matters.

h. Further bad potholes needing attention at Nortons End Farm towards Nortons End Bank/Inside bend by Sturt Lane and Sturt Lane by Coppice Creations – would be reported.

i. Problems for Lengthsman - He would be asked to look at the drains in Button Bridge Lane, Nortons End Bank and the Old Farm House, Button Bridge and standing water at The Bull Ring.

2. ENFORCEMENT MATTERS. There were no updates to report.

3. PARISH PLAN. The final spread sheet was approved (with the inclusion of a section re Health Provision to be included at some stage). Mr. Harris would liaise with Stretton Internet to have this included on the website. Details of the 11 people who had included their contact details on the returned questionnaire had now been identified and the clerk would acknowledge their comments.

4. Any Other General Matters Arising .

a. Details of costings of further work required at Village Hall – possible contribution. No information re this matter was available as yet due to non meeting of the Village Hall committee.

b. Website Security & Possible Photograph

Inclusion. After discussion it was agreed that the present security was satisfactory but that no photographs of councillors would be included on the site.

5. CORRESPONDENCE. All relevant correspondence had been circulated during the month plus - 1.S.A.L.C. re Commencement of Face to Face Meetings (to be discussed next month) 2. Safer Neighbourhood Team re-joining in meetings – quite acceptable.

6. PLANNING APPLICATIONS. 1. 21/00152/FUL for Erection of Single Storey Rear Extension to provide Self Contained Ancillary Accommodation at Gibbons Well Barn, Button Bridge Lane, Kinlet for Mr. P. Jones was discussed and it was proposed, seconded and unanimously agreed that this application be recommended for approval.

2. Application no.21/00238/FUL for Erection of Extension to Porch and New Gable to Front Roof to Provide Additional Bedroom to First Floor at Woodview, Button Bridge Lane, Kinlet for Mr. Austen Greenway was also proposed, seconded and unanimously proposed for approval recommendation. 3. 21/00328/AMP re Non Material Amendment to raise height of approved garage by 1000mm to accommodate home office within roof space associated with P.A. 19/0316/FUL on Land East of Button Oak, Kinlet was for information only. However S.C. had confirmed that it would not now be dealt with under a non-material amendment.

7. CO-OPTION OF NEW COUNCILLOR. It was decided not to make a co-option at this stage in view of the now confirmed elections going ahead in May and the difficulties in obtaining a signed and witnessed Acceptance of Office form at this stage.

8. APPROVAL OF BANK RECONCILIATION/BUDGET REPORT as at 31/12/2020) ALSO RE-APPROVAL OF COMPLAINTS PROCEDURE/BULLYING & HARASSMENT POLICY. These were all approved unanimously after being proposed and seconded.

9. RE-APPROVAL OF FINANCIAL REGULATIONS INCLUDING APPROVAL OF RESOLUTION TO ADD A NOTE THAT - ‘Delegated powers were given to the Clerk and Chairman on the 24th March to spend up to a limited amount of £250.00 and to authorise urgent work when unforeseen circumstances occurred and also to make appropriate arrangements so that the payment of invoices could continue when physical meetings were not taking place.’ The Financial Regulations were unanimously approved together with the addition of the note as above – proposed and seconded.

10. RE-APPOINTMENT OF MR T. STANLEY AS INTERNAL AUDITOR. It was proposed, seconded and unanimously agreed that Mr. T. Stanley be re-appointed Internal Auditor for the year 2021/2022.

11. COUNTY COUNCILLORS’ UPDATES. Both Mr. Butler’s and Mrs Shingleton’s update reports had been circulated during the month and there were no queries raised.

12. PAYMENTS OF ACCOUNTS TO HAND. It was agreed to make the following payments after proposing and seconding:- 1. Mrs J. Burgess - £292.71 (Jan salary – cheque no.001657) 2. C.M. Smith - £60.00 (Stretton Website Work for Jan – cheque no. 001658) 3. Monkey Office - £50.76 (Office supplies – cheque no. 0016589).

13. ITEMS NEXT AGENDA.

1. Litter Problems.

2. Date and Format of Annual Parish Council Meeting.

14.DATE OF NEXT MEETING. This was arranged for Monday March 8th 2021 via Zoom commencing at 7.30 p.m. with Public Participation time and the meeting closed at Approximately 8.30 p.m.