

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY, 15th MARCH 2021 REMOTELY VIA ZOOM COMMENCING AT 7.30 p.m.

PRESENT:- Mr P Kirton (Chairman), Mrs J. Rowley, Mr C. Lloyd, Mr D. Haywood, Mr P. Horsfall, Mr P. Robinson, Mr. S. Harris and Mrs J. Burgess (Clerk)

Also in attendance:- Mrs M. Shingleton (until 8.05 p.m.), Mr G. Butler (until 8.00 p.m.) and 2 Parishioners.

0.PUBLIC PARTICIPATION. No matters were raised by either of the parishioners present and they made no response to the Chairman's invitation to speak.

1. APOLOGIES. No apologies were received.

2. DECLARATIONS OF INTEREST. Mr. C. Lloyd declared a bias interest in Item 6.1 and took no part in the discussion or voting.

3. MINUTES OF THE FEBRUARY MEETING were taken as read, amended and unanimously approved by all present at that meeting and signed after being approved and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS. a. Work Outside Worcestershire Marble and Old Farmhouse Problems. Whilst we had been advised that this work was in the 'pipeline' for April/May, we had received no dates or confirmation that the necessary proposed road closure had been applied for – this was being chased. **b. Flooding Outside Winnal Court.** Awaiting dates for highway ditch clearing. **c. Speed Wires at Kinlet Cross Roads.** After discussion it was agreed to confirm that we wished these to go ahead without delay. It was felt that there was not sufficient room for white gates to be installed but consideration should be given to movable V.A.S, possibly shared with another parish council. Pole availability would need to be confirmed. Mr. Butler offered to discuss this suggestion in principle with other councils. Funding may be available via the P.C.C. **d. Sunrise Cottage.** Mrs. Shingleton was waiting an update to this matter and she was chasing. **e. Additional Signage by Chamberlain Lodge.** The clerk was still progressing updates on this matter. **f. Missing Cats' Eyes.** S.C. had advised that they only replaced road studs on roads which had sections of no-overtaking lining systems. There was a legal requirement to provide these on no overtaking sections but not for standard centre lines. However they confirmed that there was a section on the B.4363 which required cats eyes and they were getting a quotation for this work. **g. Possibility of Layby at Kinlet Bus Stop.** Details of costings of possibly £5,000 to £7,500 with maybe 4x this amount if utility services needed to be relocated. Graham Downes would be asked to check if there were any such services at the site. In the meantime Diamond Buses would be approached to request that buses did not park outside the Eagle and Serpent or the Village Hall, probably to catch up on time, as this caused visibility problems.

h. Lengthsman Work. Mr. Lloyd was waiting updates on the work to be undertaken – phone problem (Stones in front of bus shelter at The Woodlands/Standing water at The Bull Ring/Drains at top of Button Bridge Lane, Problems at Nortons End Bank and also the Old Farm House, Button Oak) **i. The Woodlands Bus Shelter Repair.** The contractor had advised that he was not in a position to complete this work at the present time. It was agreed that the shelter was now in a safe condition and could be left as it was. **j. Pothole Repairs .** The continued unsatisfactory repair of potholes especially during the recent closure of the B.4194 for such work was discussed at length. Mrs Shingleton and Mr. Butler were advised of our dissatisfaction in relation to this matter. *(Mr. Butler has since asked for photographs of the potholes in question to be sent to him so that he can take the matter up with S.C.)*

New Highway Matters. **k. Litter.** S.C. had confirmed that they had inspected the litter at Catsley and agreed that it needed clearance and that this would be carried out by the end of the month. Other bad spots would also be reported to them so that they could make their inspection and thus enable the work to be put into their system. They did not have a schedule of regular inspections but relied on problems being reported to them so it appeared that it was necessary to keep on making reports as the problems arose – clerk to be kept advised. A possible general litter pick would be discussed in April. **Open Manhole Cover/Oak Cottage, Button Oak to Hawkbatch.** Reported as an emergency. **m. Graffiti on the B.4199.** Reported to S.C. removal

2. ENFORCEMENT MATTERS. There were no updates to report.

3. PARISH PLAN UPDATES. No further details to be added to the Plan at present – to be considered again in June.

4. Any Other General Matters Arising. **a. Details re further work required at Village Hall** No further details available as yet – to be left on the table. **b. Bulb Planting.** Currently being monitored for Autumn planting.

5. **CORRESPONDENCE.** All relevant correspondence had been circulated during the month. 1. Climate Emergency Declaration – to be discussed next month.

PLANNING APPLICATIONS. The following 4 Planning Applications were discussed and all recommended unanimously for approval. 1. 21/00607/OHL for Western Power Distribution (W.Midlands) Plc to upgrade approx. 306m (4 spans) of existing 11KV overhead from 2 to 3 phase (2 to 3 wires) in order to uprate the existing supply at Crumps End Farm, Netherton, Highley, Bridgnorth. 2. 21/00680/VAR for Mr. M. Riley re variation of Condition 6 attached to planning permission 19/01307/FUL dated 26th Sept. 2019 to change the rough case render to a handmade clay brick in keeping with the original cottage and the surrounding village buildings – Residential development land adjacent 7 Button Bridge, Kinlet. 3. 21/00721/FUL for Ms. Angela Bedford re proposed alteration of existing access and laying of new compacted stone track to serve new dwelling (approved under 19/03832/FUL at proposed Barn conversion to the north of Button Bridge Lane, Button Bridge, Kinlet. 4. 21/00712/OUT for Ms Sharon Merris for outline application for the erection of one dwelling to include access, layout and scale on land adjacent to Greensleeves, Button Bridge Lane, Kinlet.

Planning application no.21/00931/FUL for the erection 1 dwelling, det. Garage and installation of septic tank - New Dwelling Plot adjacent 7 Button Bridge for Mr and Mrs Hemming would be discussed at the next meeting in April when more information should be available. Planning approval had been received for erection of single storey rear extension to provide self-contained ancillary accommodation at Gibbons Well Barn, Button Bridge Lane, Kinlet.

7. DISCUSSION AND AGREEMENT RE POSSIBLE CHANGE OF DATES FOR ANNUAL PARISH COUNCIL MEETING & ANNUAL PARISH MEETING.

It was agreed to hold this year's Annual Parish Meeting on April 12th at 8.00 p.m. with the Parish Council meeting commencing at 7.00 p.m. In view of the election the Annual Parish Council meeting would be held on May 17th and under current guidelines this would need to be a 'face to face' meeting returning to the Village Hall. The clerk would need to provide a Risk Assessment in this respect.

8. RE-APPROVAL OF PERSONAL DATA & DATA AUDIT POLICIES. Proposed, seconded and unanimously agreed that these be re-approved.

9. CONSIDERATION & AGREEMENT RE ANNUAL DONATIONS. It was proposed, seconded and unanimously agreed that the following donations be made:-

Midlands Air Ambulance - £200.00 – cheque no 001672/Severn Hospice - £50.00 and Severn Hospice at Home -£50.00 – cheques nos. 001670 & 001671/Kinlet School - £100.00 – cheque no, 001668/Kinlet Playgroup - £100.00 – cheque no. 001669/Highley First Responders - £50.00 - cheque no. 001674 and S.A.R.A. - £50.00 – cheque no. 001673. The budgeted figure of £1,000 to Kinlet Village Hall would be left on the table until they had identified and costed their next project.

10. COUNTY COUNCILLORS' UPDATES. Both Mr. Gwilym's and Mrs Shingleton's reports had been circulated during the month and no questions were raised. Mrs. Shingleton advised that the schools' opening had taken place as planned. Cases of Covid 19 were reducing in the county and the vaccination programme was going well. Individual highway complaints should be made to 'customerfirst@shropshire.gov.uk'

11. PAYMENT OF ACCOUNTS TO HAND. It was agreed to make the following payments:- 1. Mrs J. Burgess - £444.13 (Feb salary £292.71/reimbursement for L.C.A.S. extra work £135.10/Petty cash reimbursement £16.32 – cheque no.001682) 2. C.M. Smith - £145.00 (Stretton Website Work for Feb £120.00 + domain name renewal £25.00 – cheque no.00160) 3. Monkey Office - £51.12 (Printer cartridges – cheque no.001661) 4. Donation cheques as above.

9. ITEMS NEXT AGENDA. None were raised at this point.

10.DATE OF NEXT MEETING. This was arranged for Monday 12th April (as above) via Zoom commencing at 7.00 p.m. followed at 8.00 p.m. by the Annual Parish Meeting. The meeting closed at approximately 8.55 p.m.