

Clerk:- Mrs J. Burgess.  
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5<sup>th</sup> April 2021

Members are summoned to attend an ordinary Meeting of **KINLET PARISH COUNCIL** be held remotely (via Zoom) on MONDAY 12<sup>th</sup> April 2021 at **7.00 p.m.** for the transaction of business set out in the Agenda below. Members of the public are welcome to join the meeting but can only speak during the Public Participation Session. To join the Meeting press ctrl and click on the link below:-

<https://us02web.zoom.us/j/83305452371>

Meeting ID: 833 0545 2371. No pass word required.

Telephone nos. 203 901 7895/131 460 1196/203 051 2874/203 481 5237/ 203 481 5240

Meeting ID: 833 0545 2371

Yours sincerely

J.M. Burgess (Mrs) Clerk.

## AGENDA

### 0. PUBLIC PARTICIPATION TIME.

1. **APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non-attendance)

2. **DECLARATIONS OF INTEREST.**

3. **APPROVAL OF MINUTES OF THE MARCH MEETING.** (*Circulated and on website*)

### 4. MATTERS ARISING

1a. **HIGHWAY MATTERS.** **Arising** –Update on road Outside Worcestershire Marble & Old Farmhouse problems/Blocked Drain – Winnall/Speed Wires - Kinlet Cross Roads/Sunrise Cottage problems/Additional signage by Chamberlain Lodge update/Missing Cats Eyes update./Possibility of Layby at Kinlet Bus Stop/Update re Pothole Repairs and Photos Sent to G.B./Litter clearance situation + Possible Litter Pick arrangements.

**Lengthsman** – report on work – drains in Button Bridge Lane, Nortons End Bank, Old Farm House, Standing water at The Bull Ring, Stones in front of The Woodlands Bus Shelter, Bus Shelters tidy up Bridge Lane, Problems at Nortons End Bank & Old Farm House, Standing water at The Bull Ring, Stones in front of The Woodlands Bus Shelter, Bus Shelters tidy up. **Plus Any New Highway Matters –**

2. **Other General Matters Arising.** a. Possible Climate Emergency Declaration discussion. b. Possible future bulb planting locations.

3. Enforcement Matters – Updates as applicable.

5. **CORRESPONDENCE** All correspondence has been emailed to councillors during part March and April and will be discussed as applicable + Local Policing Charter.

### 6. CURRENT PLANNING APPLICATIONS.

1. 21/00998/FUL To reduce height of roof to outbuilding, installation of dormer window, glazed gable and balcony and erection of single storey extension & 21/01171/FUL for Erection of two storey side extension and single storey rear extension (Resubmission of 20/00574/FUL) – both at Dowles Cottage, Dowles Road, Bewdley for Mr. M. Bostan. (*S.C. Website*)

2. 21/00931/FUL for Erection of 1 dwelling, detached garage and installation of septic tank at New Dwelling Plot, Adjacent 7 Button Bridge, Kinlet for Mr and Mrs Hemming. (*S.C. Website*)

7. **APPROVAL OF BUDGET REPORT 1/3/2020 TO 31/3/2021.** (*On Website and Circulated*)

8. **RE-APPROVAL INTERNAL CONTROL STATEMENT/SUBJECT ACCESS POLICY** (*Website*)

9. **APPROVAL OF VILLAGE HALL MEETINGS RISK ASSESSMENT.** (*Website & Circulated*)

10. **APPROVAL BIO-DIVERSITY & CRIME & DISORDER STATEMENTS.** (*Circulated*)

11. **L.C.A.S. RESOLUTION – ‘THE COUNCIL CONFIRMS BY RESOLUTION THAT IT RECOGNISES ITS DUTIES IN RELATION TO BIO-DIVERSITY AND CRIME & DISORDER AND THAT ALL DOCUMENTATION AND INFORMATION IS IN PLACE FOR A SPECIFIED AWARD’**

12. **COUNTY COUNCILLORS’ UPDATES.** (*Circulated*)

13. **PAYMENT OF ACCOUNTS.** To Approve the Following Payments:- 1. Mrs J. Burgess - £299.91 (March salary and T.E £7.20). 2. Monkey Office - £25.76 (cartridges) . 3 S.A.L.C. - £60.00 (training courses). 4. C.M. Smith – Stretton - £160.00 (March website work). 5 Information Commissioner - £40.00 (Data Protection renewal)

### 14. ITEMS NEXT AGENDA

15. **DATE OF NEXT MEETING** This will be the Annual Parish Council Meeting and at present is scheduled to take place in the Village Hall on Monday May 17<sup>th</sup> 2021 at 7.30 p.m.