

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY 14TH JUNE 2021 IN THE VILLAGE HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton (Chairman), Mr. D. Haywood, Mr P. Horsfall, Mr. P. Robinson, Mr R. Oakley, Mrs M. Quick, Mrs J. Rowley, Mr K. Shepherd and Mrs J. Burgess (Clerk)

Also in attendance – Mr. G. Butler (until 8.20 p.m.)

0. PUBLIC PARTICIPATION. There were no members of the public present.

1. APOLOGIES. Apologies were received from Mr. C. Lloyd (work commitments – acceptable reason) and Mr. S. Harris.

2. DECLARATIONS OF INTEREST. No interests were declared.

3. MINUTES OF THE MAY MEETING were taken as read and unanimously approved by all present at that meeting and signed after being approved and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS **a. Work Outside Worcestershire Marble & Old Farmhouse** – S.C. had advised dates of 19th to 31st July for the work to be carried with a diversion in place. **b. Blocked Drain Winnall** – still awaiting attention. **c. Speed Wires Kinlet Cross Roads** – Installation imminent. **d. Additional signage by Chamberlain Lodge** – Still under consideration. **e. Missing Cats Eyes (B.4363)** Awaiting confirmation of date when this work would be undertaken - only on double white line sections of carriageway as per S.C. policy. **f. Diamond Buses Parking.** - The Company had confirmed that all drivers had been made aware that they were only to stop at cross roads' bus stops solely to drop off and pick up passengers. **g. Roadside Parking Button Oak** – Police had confirmed that they would be investigating the matter that day and would report on their findings. **h. Pothole repairs situation.** No work seemed to have been carried out on these outstanding repairs – to be chased again. **i. Position re Lengthsman's Work** – Mr. Ingram had confirmed that he was still interested in carrying out our work and would be attending to the outstanding matters.

1b. Plus Any New Highway Matters – **j. Speeding through Button Oak** –Anticipated that enforcement would be carried out soon again.

2. OTHER GENERAL MATTERS ARISING. **k. Litter Picking equipment** – Packs being assembled at the present time by S.C.for delivery/collection. Another litter pick was being considered when the verges' cut had been completed.

3. ENFORCEMENT MATTERS. Relevant updates had been circulated during the month. S.C. to be asked to confirm original planning permission details re The Crabmill Holiday Park, Sturt Lane, Kinlet

5. CORRESPONDENCE. All relevant correspondence had been emailed to councillors during the month plus 1. P. Preece Memorial Service - No one available to attend but the possibility of making to a donation to a charity in his memory to be considered. 2. Confirmation from Mr. T. Stanley that he was totally independent of the Parish Council and competent to undertake the duties of Internal Auditor.

6. PLANNING APPLICATIONS. There were no planning applications to hand. Planning permission had been received from S.C. re 21/01848/LBC for repairs, alterations and various works at Kinlet Hall, Kinlet.

7. CONSIDERATION OF INTERNAL AUDITOR'S REPORT. This was considered and noted that no specific issues had been raised.

8. APPROVALS OF SECTION 1 - ANNUAL GOVERNANCE STATEMENT 2020/2021 – Considered, completed and approval given for signature. Also **SECTION 2 - ACCOUNTING STATEMENT 2020/2021** – this was considered and approval given for signature. (All decisions unanimous after proposing and seconding)

9. APPROVAL OF DATES FOR EXERCISE OF ELECTORS' RIGHTS

It was proposed, seconded and unanimously agreed that the dates for this exercise would be 16th June to 27th July 2021

10. DISCUSSION RE ROUTINE CORRESPONDENCE DISTRIBUTION

After discussion all agreed that correspondence would continue to be circulated by email during the month.

11. PREVIOUSLY GRANTED DELEGATED POWERS.

The powers which had been granted to the Chairman and Clerk during lockdown would be left on the table to be invoked by approval of the council if required at a future date. (Proposed, seconded and unanimously agreed)

12. POSSIBLE PURCHASE OF UNION JACK FLAG. Two quotations had been received and Mr. Oakley would endeavour to obtain another one from the British Legion.

13. COUNTY COUNCILLORS UPDATES.

Mr Harris's monthly report had been circulated during month.

Mr. Butler advised that his portfolio was now Resources which covered a number of divisions which he explained with particular attention being paid to highway matters and better communications.

He also advised that he had visited Dowles Cottage that day re P.A. 21/01171/FUL for which advice had been received that day of submission to Committee next week.

This was a re-submission and after seeing the work that had now carried out on the property and talking to the neighbour, they both considered that there were now no apparent problems in relation to the adjacent properties. He therefore proposed to advise S.C. that he no longer wished this re-submission to be looked at by Committee and was happy for this to be dealt with by delegated matters. The Parish Council had no problems with this decision. Mr S. Harris's monthly report had been circulated

14. PAYMENTS OF ACCOUNTS. The following payments were approved - 1. Mrs. J. Burgess - £299.91 (May Salary £292.71 + T.E. £7.20 – cheque no. 001681) 2. T. Stanley - £65.00 (Internal Auditor – cheque no. 001682). 3. C.M. Smith (Stretton) - £100.00 (May Website work – cheque no. 001683). 4. Rotary Print - £22.00 (Laminated Notices – cheque no. 001684) 5 .S.A.L.C.- £425.00 (Annual Sub – cheque no. 001685) 6. Monkey Office - £42.22 (Printer cartridges – cheque no. 001686)

15. ITEMS NEXT AGENDA.

1. Donation in memory of Mr. P. Preece.
2. Possible Jubilee Celebrations.

16. DATE OF NEXT MEETING – This was arranged for Monday July 12th 2021 at 7.30 p.m. in the Village Hall and the meeting closed at approximately 8.30 p.m.