

## KINLET PARISH COUNCIL.

### MINUTES OF THE MEETING HELD ON MONDAY 9<sup>TH</sup> AUGUST 2021 IN THE PARISH HALL COMMENCING AT 7.00 p.m.

**PRESENT:-** Mr. P. Kirton(Chairman). Mr D. Haywood, Mr R. Oakley, Mr P. Robinson, Mr K. Shepherd, Mrs M. Quick, Mrs J. Rowley, Mr C. Lloyd, Mr P. Horsfall and Mrs J. Burgess (Clerk)

Also in attendance – Mr S. Harris and 5 Parishioners (4 until 7.20 p.m.) and + 2 and PCSO Jacqui Fletcher from Cleobury Safer Neighbourhood Team (from 7.30 to 7.50 p.m.)

**0.PUBLIC PARTICIPATION.** Due to the late arrival of police representation this item was taken from 7.30 to 7.50 p.m. when the concerns re the speeding through Button Oak were thoroughly aired and the situation from all sides discussed.

**1. APOLOGIES.** Apologies were received from Mr. G. Butler.

**2. DECLARATIONS OF INTEREST.** No interests were declared.

**3. MINUTES OF THE JULY MEETING** were taken as read, unanimously approved by all present at that meeting and signed after being approved and seconded.

**4. MATTERS ARISING.**

**1. HIGHWAY MATTERS. a. Work Outside Worcestershire Marble and Farmhouse.**

This work had now been completed satisfactorily and thanks would be expressed to Nathan Ewbanks and his team at S.C.

**b. Blocked Drain at Winnal.** Work programmed for this month.

**c. Speed Wires at Kinlet Cross Roads.** It had been agreed that this work would be carried out when the schools were back and a date in September was awaited.

**c.Possible Additional Signage by Chamberlain Lodge B.4194.** Unsatisfactory lack of update on this matter - being constantly chased.

**d. Button Oak Speeding.** Following the discussions in public participation time with PCSO Fletcher a request had been made that an Open Meeting be arranged with attendance by a senior police officer – she would progress this matter.

**e Potholes Repair Situation.** Work was currently being undertaken around the parish – specific updates on the situation re the potholes through Button Oak has been requested and were awaited.

**f. Lengthsman Work.** Still awaiting the placement of stones in front of The Woodlands bus shelter plus new requests to be made re cutting back vegetation around road signs and also ragwort which was appearing in places.

**g. Closure of Bridgnorth**

**(Stourbridge Rd) Highways Depot.** Correspondence had been circulated re this matter and concerns were expressed re the detrimental effect this would have on the work to be carried

out in our area in view of the unsuitability of servicing this work from the Craven Arms depot, particularly in times of inclement weather. There was an online petition which

everyone was urged to sign and the clerk and also Mr S. Harris would write to S.C. with these concerns.

**h.Cats Eyes Replacement.** Scheduled for 1<sup>st</sup> Sept.

**2. Other General Matters Arising. Queen's Platinum Jubilee Celebrations.** It was felt that this should involve other organisations and letters would be sent to the W.I./Village Hall and School to see if they would be able to send a representative to a working group to make plans for this occasion.

**3. ENFORCEMENT MATTERS.** Updates as applicable had been circulated during the month.

**5. CORRESPONDENCE.** All relevant correspondence had been circulated during the month.

## **6. PLANNING APPLICATIONS**

1. 21/03117/VAR re variation condition 10 (external materials attached to p.p. 21/00931/FUL
2. 21/03354/VAR re variation of condition no.3 (external materials) attached to p.p. 19//01306/FUL – both at New Dwelling Plot, adjacent 7 Button Bridge, Kinlet.

It was proposed, seconded and unanimously agreed that both of these applications be recommended for approval.

## **7. DISCUSSION & DECISION RE UPATING OF WELCOME PACK**

After discussion it was unanimously agreed that the Pack would now include only 4 inserts (Parish Council, Councillors details, Local Council Award Scheme information and details of all the information now included on the Website together with contact details) – at a cost of around £125.00. 50 additional folders would be ordered at a cost of around £150.00

**8. RE-APPROVAL OF PRIVACY POLICY/GENERAL PRIVACY NOTICE & STAFF PRIVACY NOTICE.** It was proposed, seconded and unanimously agreed that these Policies be reapproved.

**9. RE-APPROVAL OF MEDIA POLICY AND COMMUNITY ENGAGEMENT STRATEGY.** Proposed, seconded and unanimously agreed that this Policy and Strategy be re-approved.

## **10. DISCUSSION & AGREEMENT RE FUTURE ISSUE OF SMARTWATER KITS.**

As there were parishioners who would have missed out on the initial distribution of these Kits through not being resident here then, it was agreed that enquiries would be made re obtaining about 25 additional kits via a grant from the PCC again. The clerk would progress.

**11. RESOLUTION – ‘THAT THE BANK MANDATE BE AMENDED TO INCLUDE MR P. ROBINSON, MR. K. SHEPHERD AND MR. R. OAKLEY AND DELETE MR. S. HARRIS’.** Proposed, seconded and unanimously agreed that this Resolution be approved to enable the necessary forms to be submitted after signing by the relevant parties.

## **12. ROAD MARKINGS AT JUNCTIONS.**

Road repairs had meant that some markings had been obliterated and not renewed (Kinlet Cross Roads and Sturt Lane on to Meaton Lane in particular). S.C. would be asked to carry out this remedial work.

## **13. COUNTY COUNCILLORS’ UPDATES.**

Mr. Harris’s report had been circulated during the month. He advised that he had been discussing possible general traffic calming measures with the PCC and referred to a contact at S.C. whom he was now contacting. He also stressed the necessity for the take up of the Covid 19 vaccination to continue – particularly by the younger people as this was the age group mainly needing hospitalisation when catching the disease.

**14. PAYMENT OF ACCOUNTS TO HAND.** It was proposed, seconded and unanimously agreed to make the following payments:- 1. Mrs. J, Burgess - £426.80 (July salary £292.71/ T.E. £7.20/Telephone/Broadband provision annual contribution £126.89. – cheque no.001692). 2 Monkey Office - £51.12 (cartridges – cheque no. 001693). 3. Re-Issue of S.A.R.A. cheque - £50.00. (Original cheque missing and not presented – cheque no. 001694) 4. C.M. Smith (Stretton Creative) £120.00 (July website work – cheque no.001695)

**15. ITEMS NEXT AGENDA.** None were raised at this time

**16. DATE OF NEXT MEETING.** This will take place on Monday 13<sup>th</sup> September 2021 in the Parish Hall commencing at 7.30 p.m. with public participation time and the meeting closed at approximately 8.35 p.m.