

Clerk:- Mrs. J. Burgess.
Address:- 2 Oakden Place,
Kidderminster, Worcs DY11 6BP
Email:- kinletpc@hotmail.co.uk

6th December 2021

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 13th December 2021** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

AGENDA

0.PUBLIC PARTICIPATION TIME. *(The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting)*

1. APOLOGIES (to be submitted to the Clerk or Chairman please with reason for non attendance)

2. DECLARATIONS OF INTEREST.

3. APPROVAL OF MINUTES OF THE NOVEMBER MEETING. *(circulated and on website)*

4. MATTERS ARISING

1a. HIGHWAY MATTERS. Updates on the Following Matters:- Blocked Drain at Winnal/Speed Wires Kinlet Cross Roads/Potholes Repairs B4194/White Line Renewal/Additional Signage at Chamberlain Lodge/Faulty 30 mph sign at Button Oak/Lengthsman position.

PLUS Any Other Highway Matters – Arising or New

2. Enforcement Matters – updates as applicable.

PLUS Any Other General Matters Arising. 1. Queen’s Platinum Jubilee Celebrations update. 2. Autumn Bulb Planting update. 3. Additional Smartwater Kits update. 4. WMAS Response Times update.

5. CORRESPONDENCE All appropriate correspondence has been circulated during the month.

6. PLANNING APPLICATIONS (non to hand at date of issue of the Agenda)

7. RE-APPROVAL OF CURRENT CODE OF CONDUCT *(Circulated and on website)*

8. SUGGESTIONS FOR ITEMS TO BE INCLUDED IN NEXT YEAR’S BUDGET. *(Current year’s circulated and on website)*

9. CONSIDERATION OF ANY ACTION PLAN UPDATES.*(Circulated and on website)*

10. DATE FOR STAFF APPRAISAL 2022.

11. COUNTY COUNCILLORS’ UPDATES.

12. PAYMENT OF ACCOUNTS TO HAND. Approval of the following for payment:- 1. Mrs J. Burgess - £314.26 (Nov salary £292.71/T.E. £7.20/Petty Cash £14.35). 2. .C.M. Smith - (Stretton Creative) - £40.00 (Nov. website work) 3.Monkey Office - £29.98 (Cartridge & Index)

13. ITEMS NEXT AGENDA.

14. DATE OF NEXT MEETING. This will take place on Monday January 10th 2022, currently in the Parish Hall, commencing at 7.30 p.m. with public participation time.