

KINLET PARISH COUNCIL.

**MINUTES OF THE MEETING HELD ON
MONDAY 13TH DECEMBER 2021 IN THE PARISH
HALL COMMENCING AT 7.30 p.m.**

PRESENT:- Mr P. Kirton (Chairman), Mr. D. Haywood, Mr C. Lloyd, Mr P. Robinson, Mrs J. Rowley, Mr K. Shepherd, Mr R. Oakley, Mr P. Horsfall and Mrs J. Burgess (Clerk)

0.PUBLIC PARTICIPATION. There were no members of the public in attendance.

As a matter of urgency at this point it was proposed, seconded and unanimously agreed that the approved resolution on 24th March 2020 granting Delegated Powers to the Chairman and Clerk, when remote meetings were in progress, and then subsequently unanimously agreed in June 2021 to be 'left on the tablet to be invoked by approval of the council if required at a future date' would now be re-instated as far as Resolutions no. 1, 2, 3, 5 and 6 were concerned.

This action was taken as matters were now moving rapidly in relation to the spread of the Virus and the likely possibility of a return to remote meetings next year.

1. APOLOGIES. Apologies were received from Mrs M. Quick (illness – acceptable reason) and Mr S. Harris and Mr G. Butler.

2. DECLARATIONS OF INTEREST. No interests were declared at this point.

3. MINUTES OF THE NOVEMBER MEETING were taken as read and unanimously approved by all present at that meeting and signed after being approved and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS. a. Blocked Drain at Winnal. It appears that the advised date of Nov. to carry out this work had not been met – being chased. **b. Speed Wires at Kinlet Cross Roads.** Whilst the road markings here were due to be re-painted there was some confusion re the actual date when this work would be carried out – awaiting confirmation from S.C. **c. Pothole Repairs B.4194.** This work was currently being undertaken – query to be made about continuing the work from The Woodlands entrance to the county boundary **c. Additional Signage at Chamberlain Lodge.** S.C. still awaiting delivery of the new signs. **d. White Line Renewal.** Whilst some of this work had been carried out around the area there were still some renewals required in places - Meaton Lane/Sturt Lane in particular. This would be queried together also whether monthly highway inspections were still being carried out. **e. Faulty 30 mph VAS at Button Oak.** We had at long last been advised that an inspection would be made during this week. **f. Lengthsman** – We had been advised that the outstanding work had now been carried out. Other Highway Matters. – none were raised.

Other General Matters Arising . **1. Queen's Platinum Jubilee Celebrations Update.** A further meeting of interested parties was to be held on 5th January – Mrs Rowley would report at the January Parish Council meeting. It was proposed, seconded and unanimously agreed that 3 trees would be purchased – 2 Apple and 1 Walnut to be planted imminently. Plaques possibly to be supplied at a later date. **2.Additional Smartwater Kits Update.** Delivery was due this week. **3. Autumn Bulb Planting.** This had now taken place by councillors and volunteers. **4. W.M.A.S. Response Times Concerns Update.** Update due by the 15th of this month.

2. **ENFORCEMENT MATTERS.** There were no updates to report other than those reported during the month, although one new matter would be referred to the Department

5. **CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month . Also received S.A.L.C. re Covid Plan B Guidance – This guidance did not bring back the ability to hold remote meetings but clerks and staff could attend council meetings remotely.

6. **PLANNING APPLICATIONS.** 21/05353/AGR re Proposed Track running west-east on the eastern side of the main Forestry England forest road in Longdon Orchard, Wyre Forest south of Button Oak was for information only. Planning permission had been granted to 21/03354/VAR for variation of condition 3 (external materials) attached to Planning Permission 19/01306/FUL – part retrospective.

7. **RE-APPROVAL OF CURRENT CODE OF CONDUCT.** Proposed, seconded and unanimously approved that this Code be re-approved pending further details of the new code recently approved by S.C.

8. **SUGGESTIONS FOR ITEMS TO BE INCLUDED IN NEXT YEAR’S BUDGET.**

This matter was discussed and suggestions given to the clerk to be included in the 2022/2023 budget.

9. **CONSIDERATION OF ANY ACTION PLAN UPDATES.** Proposed, seconded and unanimously approved in its current form.

10. **DATE FOR STAFF APPRAISAL 2022.** This would be held in January via Zoom between the Mrs J. Rowley (Vice Chairman), Mr K. Shepherd and the clerk – date to be arranged.

11. **COUNTY COUNCILLORS’ UPDATES.** No updates had been received due to Purdah.

12. **PAYMENTS OF ACCOUNTS TO HAND.** It was agreed to make the following payments:- 1. Mrs J. Burgess - £314.26 (Nov salary £292.71/T.E. £7.20/Petty Cash £14.35 – cheque no.001709). 2. C.M. Smith - (Stretton Creative) - £40.00 (Nov. website work – cheque no.001711) 3.Monkey Office - £29.98 & £36.58 (Cartridge & Indexes – cheque nos. 001710 & 001712) 4. S.A.L.C. £30.00 & £75.00 (training – cheque nos. 001713 & 001714) 5. Mr. R. Ingram - £120.00 (lengthsman work – cheque no. 001715)

13. **ITEMS NEXT AGENDA.** None were raised at this point.

14. **DATE OF NEXT MEETING.** This was arranged for Monday 10th January 2022 at present in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 8.30 p.m.