

Clerk:- Mrs J. Burgess
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7th February 2022

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 14th February 2022** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

AGENDA

0. PUBLIC PARTICIPATION TIME. *(The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting)*

1. APOLOGIES (to be submitted to the Clerk or Chairman please with reason for non attendance)

2. DECLARATIONS OF INTEREST.

3. APPROVAL OF MINUTES OF THE DECEMBER 2021 MEETING.

4. MATTERS ARISING

1a. **HIGHWAY MATTERS.** Updates from S.C. re Blocked Drain at Winnal/Renewal of road markings at Kinlet Cross Roads/General White Line Renewals including Meaton Lane & Sturt Lane/Additional Signage at Chamberlain Lodge/Faulty 30 mph VAS at Button Oak/ Button Oak Speeding update.

PLUS Any Other Highway Matters – Arising or New. 1. Position re Monthly Inspections by S.C.

PLUS Any Other General Matters Arising. 1. Queen's Platinum Jubilee Celebrations update. 2. Additional Smartwater kits update. 3. W.M.A.S. Response Times update. 4. Staff Appraisal report. 5. New Notice Board – Kinlet. 6. New Parishioners Button Oak.

2. Enforcement Matters – updates as applicable.

5. CORRESPONDENCE. All applicable correspondence has been circulated during the month.

6. PLANNING APPLICATIONS (to hand at date of issue of the Agenda).

1. 22/00182/FUL +22/00183/LBC re Insertion of roof lights and re-instatement of pig pens within the curtilage at Earnwood, Button Bridge Lane, Button Bridge. *(S.C. Website)*

2. Recommended for Approval during month under Delegated Powers after Consultation - 21/05778/VAR for Variation of Condition no 9 (materials to be used in the construction of external walls - attached to P.P. 20/01701/FUL dated 27th August 2020) at Catsley Cottage, Kinlet. Now Approved by S.C.

3. Approved by S.C. – 21/03629/LBC re External repair works to the masonry and rainwater goods to the roof level affecting a Grade 1 Building at Kinlet Hall, Kinlet

7. RESOLUTION TO APPROVE THE BUDGET AND SET THE PRECEPT FIGURE FOR 2022/2023
(Circulated)

8. APPROVAL OF BUDGET REPORT – 1/4/2021 TO 31/12/202 + BANK RECONCILIATION 1/4/2021 to 31/12/2021. *(Circulated and on Website)*

9. RE-APPROVAL OF BULLYING & HARASSMENT POLICY + COMPLAINTS POLICY
(Circulated and on Website)

10. RE-APPROVAL OF FINANCIAL REGULATIONS (Recommended Addition to no. 16 - Delegated Powers to read – ‘These Powers were re-instated in December 2021 in view of the uncertain nature of future meetings’ *(Document previously circulated and on website)*

11. RE-APPROVAL OF MR. T. STANLEY AS INTERNAL AUDITOR

12. A.G.M. DATE AND FORMAT.

13. COUNTY COUNCILLORS' UPDATES. *(Reports circulated during month)*

14. PAYMENT OF ACCOUNTS TO HAND. Approval of the following for payment:- 1. Mrs J. Burgess - £299.91 (Jan salary £292.71 & T.E Dec. £7.20) 2. C. Smith (Stretton Creative) - £80.00 (Jan. website work). 3. Smartwater - £106.80 (from No.2 Account).

Following payments were made in January under Delegated Powers – 1. Mrs. J. Burgess- £292.71 (Dec. salary) 2. C.M. Smith (Stretton Creative) - £60.00 (Dec. website work). 3. S.A.L.C. - £40.00 (Training)

15. ITEMS NEXT AGENDA.

16. DATE OF NEXT MEETING. This will take place on Monday 14th March 2022 in the Parish Hall commencing at 7.30 p.m. with public participation time.