

Clerk:- Mrs. J. Burgess.
Address:- 2 Oakden Place,
Kidderminster, Worcs DY11 6BP
Email:- kinletpc@hotmail.co.uk

7th March 2022

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 14th March 2022** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

AGENDA

0.PUBLIC PARTICIPATION TIME. *(The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting)*

1. **APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non attendance)
2. **DECLARATIONS OF INTEREST.**
3. **APPROVAL OF MINUTES OF THE FEBRUARY MEETING.**
4. **MATTERS ARISING**
 - 1a. **HIGHWAY MATTERS.** S.C. Updates re Blocked Drain at Winnal/Renewal of Road Markings at Kinlet Cross Roads/Additional Speed Wires at Kinlet/Renewal White Lines Meaton and Sturt Lane/Flooding outside Orchard Cottage, Sturt Lane/Additional Signage by Chamberlain Lodge.
PLUS Any Other Highway Matters – Arising or New. Road Signs near Catsley Corner/Litter Pick./Button Oak speeding.
 2. Enforcement Matters – updates as applicable.
PLUS Any Other General Matters Arising. 1. Update Platinum Jubilee Celebrations
5. **CORRESPONDENCE** – Circulated during month.
6. **PLANNING APPLICATIONS** (none to hand at date of issue of the Agenda)
7. **APPROVAL OF NEW CODE OF CONDUCT** *(Circulated)*
8. **DISCUSSION & APPROVAL OF ANNUAL DONATIONS.** *(Details circulated)*
9. **ANY PARISH PLAN UPDATES.** *(Current Plan on Website)*
10. **RE-APPROVAL OF PERSONAL DATA MANAGEMENT & AUDIT LOG plus SUBJECT ACCESS POLICY.** *(Both on website under Data Protection section)*
11. **APPROVAL OF NEW SALARY RATE FOR CLERK FROM APRIL 2021** *(Details circulated)*
12. **COUNTY COUNCILLORS' UPDATES** *(Circulated during month)*
13. **PAYMENT OF ACCOUNTS TO HAND.** Approval of the following for payment:- 1. C.M. Smith (Stretton Creative) - £80.00 (Feb. website work) 2. Kinlet Village Hall - £114.00 (hall hire 3. Monkey Office - £61.38 (printer cartridges) 3. Mrs J. Burgess - £362.43 (Feb. salary £292.71 + backdated increase £62.52 + £7.20 T.E)
14. **ITEMS NEXT AGENDA.**
15. **DATE OF NEXT MEETING.** This will take place on Monday April 11th 2022 in the Parish Hall commencing at 7.30 p.m. with public participation time.