

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY 14th MARCH IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton (Chairman), Mr. K. Shepherd, Mrs J. Rowley, Mr R. Oakley, Mr K. Shepherd, Mr C. Lloyd, Mr P. Horsfall, Mr P. Robinson and Mrs J. Burgess (Clerk)
Also in attendance – Mr. S. Harris.

0. PUBLIC PARTICIPATION. There were 2 members of the public present and a discussion took place relating to activities in Button Oak with apparent permanent residence and dog training at a location. It was agreed that the Council and Mr. Harris would consider what further action could be taken as this matter had been investigated in the past by S.C. and signed off.

1. APOLOGIES were received from Mrs M. Quick (illness – acceptable reason) and Mr. G. Butler.

2. DECLARATIONS OF INTEREST. No interests were declared.

3. MINUTES OF THE FEBRUARY MEETING were taken as read, amended and unanimously approved by all present at that meeting for signing as a true record.

4. MATTERS ARISING.

1. HIGHWAY MATTERS. S.C. Updates as advised by Mr. S. Harris who had met with Graham Downes during the day. **(a-c) a. Blocked Drain at Winnal** – Whilst some work had been carried out here while the road was closed, the main problem of the flooding across the road had not been dealt with and S.C. now intended to carry out this work ‘in house’- hopefully fairly soon. **b. Renewal of Road Markings at Kinlet Cross Roads and Meaton/Sturt Lanes** – This was still an ongoing matter and Mr. Harris was progressing. **c. Additional Signage at Chamberlain Lodge B.4194** – Mr. Harris was progressing this with S.C. **d. Additional Speed Wires at Kinlet.** We were still awaiting confirmation of why these have been installed.

Other Highway Matters. Arising or New. **e. Signs at Catsley Corner Re-Positioning** – Awaiting attention. **f. Flooding at Orchard Cottage, Sturt Lane/Dangerous Pothole in Button Oak.** – Both now rectified. **g. Fly Tipping by Winnal** – To be reported. **h. Litter Pick.** Another successful litter pick had taken place with one more area still to be cleared.

Other General Matters Arising. **1. Queen’s Platinum Jubilee Celebrations.** Mrs Rowley showed a sample of the plaques to be placed by the 3 new trees, details also given re the time capsule it was planned to bury, the planned tea and cheese and wine parties, mugs for all Kinlet children under 16 and other events under consideration. She would provide a list of anticipated expenditure for approval at the next Parish Council meeting.

2. ENFORCEMENT MATTERS. Updates had been provided during the month but the clerk advised of the difficulty of matters being dealt with in a reasonable time scale with several outstanding matters. She would provide a list of these concerns for Mr. Harris to take up with S.C.

5. CORRESPONDENCE. All applicable correspondence had been emailed to councillors during the month. Planning approval had been received for 21/04201/FUL for erection of a garage and storage building at Severn Oaks, 6 Fallowfield, Bewdley and 22/00182/FUL & 22/00183/LBC for insertion of roof lights and re-instatement of pig pens within the curtilage at Earnwood, Button Bridge Lane, Button Bridge.

Details for inclusion in the updated Police Charter were discussed and agreed.

6. PLANNING APPLICATIONS. There were no applications to date.

7. APPROVAL OF NEW CODE OF CONDUCT. This was proposed, seconded and approval unanimously agreed.

8. DISCUSSION & APPROVAL OF ANNUAL DONATIONS. It was proposed, seconded and unanimously agreed to make the following donations for the year:- Kinlet School and Playgroup £100.00 each/Severn Hospice and Severn Hospice at Home £50.00 each/Midland Air Ambulance £200.00/S.A.R.A. £50.00 and Bridgnorth Community First Responders £50.00 plus a donation to Kinlet Parish Hall of £1,000 towards driveway and insulation work.

9. ANY PARISH PLAN UPDATES. It was agreed that there were none at the present time.

10. RE-APPROVAL OF PERSONAL DATA MANAGEMENT & AUDIT LOG plus SUBJECT ACCESS POLICY. Both proposed, seconded and unanimously approved.

11. APPROVAL OF NEW SALARY RATE FOR CLERK FROM APRIL 2021.

In accordance with Government and N.A.L.C. recommendations it was agreed to increase the clerk's annual salary to £3,575.00 per year (£297.92 per month) on a SCP of 20 backdated to 1/4/2021

12. COUNTY COUNCILLORS' UPDATE. Updates from both councillors had been circulated during the month. Mr Harris spoke about Health Watch now available to hear peoples' voices re treatment and the suggested that the Place Plan in relation to Kinlet be looked at again – clerk and Mr. Harris to liaise.

13. PAYMENT OF ACCOUNTS TO HAND. Approval of the following for payment:-

1. C.M. Smith (Stretton Creative) - £80.00 (Feb. website work – cheque no.001723) 2. Kinlet Village Hall - £114.00 (hall hire – cheque no.001724) 3. Monkey Office - £61.38 (printer cartridges - cheque no.001725) 4. Mrs J. Burgess - £362.43 (Feb. salary £292.71 + backdated increase £62.52 + £7.20 T.E – cheque no.001722) 5. Mr. P. Kirton - £8.00 (quantity of waste bags – cheque no.001726) 6. Kinlet School - £100.00 (cheque no 001727) 7. Kinlet Playgroup - £100.00 (cheque no.001728). 8. Severn Hospice and Severn Hospice at Home - £50.00 each (cheque nos. 001729 & 001730) 9. Midlands Air Ambulance - £200.00 (cheque no. 001731). 10. S.A.R.A. - £50.00 (cheque no. 0012732) 11. Bridgnorth Community First Responders - £50.00 (cheque no. 001733). 12. Kinlet Parish Hall - £1,000 (cheque no. 001734)

14. ITEMS NEXT AGENDA.

1. Initial discussions re forthcoming Boundary Changes.

15. DATE OF NEXT MEETING. This will take place on Monday April 11th 2022 in the Parish Hall commencing at 7.30 p.m. with public participation time and the meeting closed at approximately 9.05 p.m.