

## **KINLET PARISH COUNCIL.**

### **MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MONDAY 9th MAY 2022 IN THE VILLAGE HALL COMMENCING AT 7.00 P.M.**

**PRESENT:-** Mr P. Kirton (Chairman), Mrs J. Rowley, Mr. C. Lloyd, Mr R. Oakley, Mr P. Horsfall, Mr P. Robinson, Mr K. Shepherd and Mrs J. Burgess (Clerk)

**1.ELECTION OF CHAIRMAN.** It was proposed, seconded and unanimously agreed that Mr. P. Kirton be re-elected to this position and he signed his Declaration of Acceptance of Office.

**2.APOLOGIES.** Apologies were received from Mr D. Haywood (holiday – acceptable reason), Mrs M. Quick (illness – approved reason) together with Mr. S. Harris and Mr. G. Butler.

**3. DECLARATIONS OF INTEREST.** None were raised at this point.

**4. ELECTION OF VICE CHAIRMAN.** It was proposed, seconded and unanimously agreed that Mrs J. Rowley be re-elected Vice chairman.

#### **5. ELECTION OF OTHER REPRESENTATIVES.**

Mr P. Horsfall was elected on to the Village Hall Committee and due to their absence Mr D. Haywood and Mr. R. Oakley would be asked at the June meeting if they were prepared to continue their presentation and similarly Mr. D. Haywood in relation to his representation on the Cleobury Youth Partnership. Mr. P. Robinson would continue as the representative on the Area Committee. All proposed, seconded and unanimously approved.

**6. APPROVAL OF BANK RECONCILIATION AS AT 31.3.2022.** Proposed, seconded and unanimously approved

**7. PUBLIC PARTICIPATION.** There were no members of the public present.

**8. MINUTES OF THE APRIL MEETING** were taken as read and unanimously approved by all present at that meeting after being proposed and seconded.

#### **9. MATTERS ARISING.**

**1. HIGHWAY MATTERS. a. Winnal Drain Repair** – It was anticipated that this work would be completed during the month. **b. Renewal of Road Markings** – This work was scheduled for mid to late May and a reminder would be sent re the additional locations needing this work at Meaton/Sturt Lane /Kinlet Cross Roads and top of Sturt Lane.

**c. Additional Signage Chamberlain Lodge** – Notification had been received that this work was to be planned and costed before any further updates could be given. It was felt that planning and costings would have been undertaken before the order for the signs were placed with Keir last year and this aspect would be queried with S.C.to avoid additional time and cost. **c. Orchard Cottage, Sturt Lane Pothole** – Now repaired.

Plus Any New Highway Matters – **d. Cone Removal Button Bridge Lane** – S.C. had reported this matter to Severn Trent as this was their responsibility and also issued as FPN for their removal. **e. Pothole Problem on B. 4194 by New House** – The water causing this problem appeared to be coming from 2 recently constructed properties and had been referred by S.C. to Development Control for investigation as it was felt that the original plans did not allow for water from these properties to be discharged onto the highway. **f. Upcoming Road Closures Around the Parish** - These had been circulated during the month.

**2. OTHER GENERAL MATTERS ARISING. g. Jubilee Celebrations Update** – Mrs. Rowley reported that plans were ‘on track’ for an enjoyable day with reservations coming in for the Afternoon Tea and also the Cheese and Wine evening. **h Countryside Group.** –

Mr. Kirton had received names of 4 interested parties and a meeting would be arranged shortly to progress the matter with an advertisement being placed in the newsletter prior to this.

**3. ENFORCEMENT MATTERS.** Mr Harris had been dealing with S.C. re our outstanding concerns and the responses received had been circulated during the month. Matters under close review.

**10. CORRESPONDENCE.** All relevant correspondence had been circulated during the month.

**11. PLANNING APPLICATIONS.**

1. Planning Application 22/01585/FUL for installation of Drainage Treatment Plant SW attenuation site and associated drains to outfall at Proposed Residential Development South of Little Stocks Close, Kinlet for Mawley Hall LLP was discussed and unanimously approved after proposal and seconding.

**12. APPROVAL OF INSURANCE POLICY RENEWAL** Unanimous agreement to renew the existing policy with BHIB in the sum of £298.13 (Proposed and seconded)

**13. APPROVAL OF RISK MANAGEMENT STRATEGY.** Unanimous agreement to re-approve this document. (Proposed and seconded)

**14. COUNTY COUNCILLORS’ REPORTS.**

No monthly report had been received - their Annual Report had been circulated during the month.

**15. PAYMENTS OF ACCOUNTS.** Following Payments were approved - 1. Mrs. J. Burgess - £320.06 (April Salary £297.92 (new rate as approved + £7.20 T.E. + P.C. re-imbursement £14.94 – cheque no.001739) 2. BHIB - £298.13 (Insurance Renewal – cheque no.001740) . 3. C.M. Smith (Stretton) - £120.00 (April Website work – cheque no. 001745) 4. The Kabin - £55.50. (re-imbursement of bulk stamp purchase – cheque no.001741) 5. S.A.L.C. £474.42 (Annual Subs – cheque no.001742). 6. Bridgnorth & S. Shropshire Crucial Crew - £40.00 (cheque no. 001743). 7. Mrs Samantha Kirton - £65.90 (Jubilee celebrations items -No.2 Account cheque no.000017) 8. Rotary Printers - £29.00 (Jubilee Flyers – No.2 Account cheque no.000018) 9. Mrs J. Rowley - £113.55 (Re-imbursement of Jubilee items – No.2 Account cheque no.000019)

**16. ITEMS NEXT AGENDA.** None were raised at this point.

**17. DATE OF NEXT MEETING** – This was arranged for Monday June 13<sup>th</sup> 2022 commencing with public participation time at 7.30 p.m. in the Village Hall and the meeting closed at 7.45 p.m.