

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY 13TH JUNE 2022 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton, Mr. K. Shepherd, Mrs J. Rowley, Mr. D. Haywood, Mr P. Horsfall, Mr R. Oakley, Mr P. Robinson, Mr C. Lloyd and Mrs J. Burgess (Clerk)

Also in attendance – Mr. S. Harris.

0. PUBLIC PARTICIPATION. Discussion took place re planning application 22/01727/FUL .

1. APOLOGIES were received from Mrs M. Quick (illness – approved reason after proposal and seconding) and Mr. G. Butler.

2. DECLARATIONS OF INTEREST. Mrs J. Rowley declared an interest in item 6.1 and took no part in the actual discussion.

3. MINUTES OF THE 2 MAY MEETINGS Annual Parish Council meeting - taken as read with unanimous approval including amending Mrs Quick's absence to 'approved' and not 'agreed' as stated in draft minutes. (Specific wording requirement to be clarified for July meeting) Annual Parish meeting – taken as read and unanimously approved by all present at the meeting. Approval of both sets of minutes was proposed and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS **a.Winnal Drain** –Work had not taken place during May as anticipated and was being chased for update. **b. Renewal Of Road Markings.** It was believed that this work was imminent and a reminder would be sent of the additional renewals already agreed - Meaton Lane & Sturt/ B.4194 end of Sturt Lane./Kinlet Cross Roads. **c.Additional Signage Chamberlain Lodge.** S.C. had advised that there had been a misunderstanding and no signs had actually ever been ordered. Whilst this was very disappointing it was agreed to wait until August (as requested by S.C.) for the position to be clarified. **d. Pothole Problem B.4194 by New House.** The road had been surface dressed here and the pothole was no longer visible – hopefully it had been filled in before this work this work had taken place - monitor. **e.Pothole outside Crabmill Holiday Park, Sturt Lane** – Reported. **f. Cones Removal by Severn Trent at top of Button Bridge Lane** –Mr. Kirton would inspect and advise accordingly. **g. Sign on verge obstructing exit from Sturt Lane on to B.4194** – reported.

Other Highway Matters – Existing or New. **h. Bus Shelters' Condition.** Mr. Oakley offered to inspect the 4 shelters and re-stain/tidy up as required. **i. Shropshire Road Sign.**

The Sign entering Shropshire on the B.4194 from Bewdley was almost unreadable and S.C. had been asked to investigate. **j. Donkey Bridge, New England** - The problems here of the broken barriers etc. had been reported to S.C. by ourselves and Highley P.C. for action. **k. Cone/Sunken Manhole Cover – B.4194 past The Woodlands towards Button Oak.** Mr. Robinson would inspect and advise if still needing attention and advise clerk. Any other such instances to be identified and clerk advised.

Other General Matters Arising – 1. Jubilee Celebrations. These had been a great success and special thanks were expressed by Mr. Kirton to Mrs Rowley and her committee, the W.I. and Mr. Oakley for all the hard work which contributed to everyone enjoying themselves at

the Afternoon Tea and Cheese & Wine events. **2. Mandate Change** – NatWest had confirmed that Messrs. Robinson, Shepherd and Oakley had now been added to the mandate for signature of cheques.

2. ENFORCEMENT MATTERS. There were no updates to report and the Dept. would be asked for updates on all outstanding matters in particular with regard to outstanding submission of planning applications as requested.

5. CORRESPONDENCE. All applicable correspondence had been emailed to councillors during the month. Noted Internal Auditor's Confirmation of Independence & S.C. Draft Housing Allocation Policy consultation now available.

6. PLANNING APPLICATIONS.

1. 22/01727/FUL for Erection of single storey side and rear extension following demolition of existing kitchen/utility and outbuilding at Kingswood Farm, Kingswood Lane, Kinlet.

It was proposed, seconded and unanimously approved that this application be recommended for approval whilst pointing out that there did not seem to have been a bat or newt survey requested for this rural setting. It was also felt that the field being used to store building materials should be returned to agricultural use immediately the building works were completed.

2. 22/02102/LBC for repair works and alterations and use as the estate office affecting a Grade 1 Listed building at The Cottage, Kinlet Hall, Kinlet. Proposed, seconded and unanimously approved for recommendation to approve.

7. APPROVAL OF DATES FOR EXERCISE OF ELECTORS RIGHTS (from 13th June to 22nd July 2022). Proposed, seconded and unanimously agreed that this be approved and the appropriate notices had been placed.

8. CONSIDERATION OF INTERNAL AUDITOR'S REPORT. This was considered and noted that it had been signed with no matters raised for attention.

9. APPROVAL AND SIGNING OF ANNUAL GOVERNANCE STATEMENT (Section 1) & ACCOUNTING STATEMENT (Section 2) 1/4/2021 to 31/3/2022. This paperwork was circulated at the meeting and it was proposed, seconded and unanimously approved and the chairman signed the documents.

10. APPROVAL OF RECEIPTS AND PAYMENTS ACCOUNTS AS AT 1/4/2021 TO 31/3/2022. Approval of these was unanimously agreed after proposal and seconding.

11. COUNTY COUNCILLORS' UPDATES. Mr. Harris's and Mr. Butler's joint report had been circulated during the month. Mr. Harris also spoke re the current financial/budget talks taking place at S.C. and recycling matters. He was looking into the Cleobury library use by Kinlet parishioners.

12. PAYMENTS OF ACCOUNTS TO HAND. It was unanimously approved to make the following payments :- 1. Mrs J. Burgess - £305.12 (Salary May £297.92/T.E. £7.20 – cheque no.001747). 2. T. Stanley - £70.00 (Audit – cheque no.001748) 3 I.T.S. Solutions - £104.00 (Anti -Virus renewal and Printer call-out – cheque nos. 001749 & 001750). 4. C.M. Smith/ Stretton - £140.00 (monthly website work –cheque no. 001752) 5. Monkey Office – £27.90 (cartridges - cheque no. 001751). 6. The Kabin - £380.00 (Jubilee catering – cheque no. 000020/no. 2 account)

13. ITEMS NEXT AGENDA.

1. General Defibrillators' position/London Hearts Grants for same.

2. Additional Village Hall donation.

14. DATE OF NEXT MEETING. This was arranged for Monday July 11th 2022 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 9.00 p.m.