

KINLET PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 9TH JANUARY 2023 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

Prior to the commencement meeting there was a Staff Appraisal meeting between Mrs J. Rowley, Mr K Shepherd, Mrs J. Burgess (Mr P. Kirton also in attendance)

PRESENT:- Mr P.Kirton (Chairman), Mrs J. Rowley, Mr K. Shepherd, Mr P. Horsfall, Mr P. Robinson, Mr D. Haywood, Mr C. Lloyd , Mr R. Oakley and Mrs J. Burgess (Clerk)

Also in attendance – Mr. G. Butler from 7.55 p.m. to 8.20 p.m.)

0. PUBLIC PARTICIPATION. There were no members of the public in attendance

1. APOLOGIES. Apologies were received from Mr. S. Harris.

2. DECLARATIONS OF INTEREST. Mr. D. Haywood, Mr. P. Horsfall and Mr. R. Oakley declared an interest in Item 12 re possible Village Hall donation.

3. MINUTES OF THE DECEMBER MEETING were taken as read and unanimously approved by all present at that meeting and signed after being approved and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS. **1.** Updates were awaited from S.C. re:- **Signs at Shropshire Boundary/Catsley Corner/B.4194 – Chamberlain Lodge and White Lining Renewal** - Kinlet Cross Roads still awaiting attention. **2. Water on Road between Clee House and Norton's End** – The Lengthsman did not appear to have undertaken any work here as requested and this was now being followed up with Mr. Harris. (Following on from this matter, discussion took place re the Lengthsman position and it was decided to put the position out to tender – Clerk to write to Mr. Ingram) **3. Blocked Stile at Sturt Lane** – Replacement stile now received from S.C. **4. Winnal Drain** – May be draining better now – to be left on the table until February meeting.

Other Highway Matters – Arising or New. **5. Installation of New Drain at Button Oak draining onto Highway** – to be reported to Enforcement Team as an infringement of Planning Permission. **6. Fly Tipping** – Been cleared on the County boundary and Meaton Lane also.

Other General Matters Arising or New. **7. Litter Pick.** It was agreed that this would take place on Sunday 5th February at 10.00 a.m. meeting at the Village Hall. **8. Purchase of Union Jack** – Proposed, seconded and unanimously agreed that Mrs J. Rowley would make a purchase at a cost of £120.00. **9. Vacancy** – Co-option procedure now taking place – closing date for applications 5/2/2023.

2. ENFORCEMENT MATTERS. All relevant updates had been reported. **Winnal Farm Cottage** - Investigation had revealed that minimum distance required for an LPG tank to building was 3 metres and as this was not the case in this instance, matter to be taken up again with S.C.

5. CORRESPONDENCE. All applicable correspondence had been emailed to councillors during the month . Also discussed. – S.C. Boundary Review and Budget Consultation (no action to be taken). Plus Register of Electors' new entries and SALC Events Programme for 2023.

6. PLANNING APPLICATIONS. There were none to hand. Planning Permission had been granted to 22/05109/FUL for erection of a storage building within the curtilage of Little Oaks, Button Oak.

7. CONSIDERATION OF BUDGET FORECAST AND SETTING OF PRECEPT FIGURE FOR 2023/2024. The Budget figures prepared by the Chairman and the clerk were discussed and after proposal and seconding, it was unanimously approved with a Precept figure of £10,554 set.

8. POSSIBLE CHANGE OF DATE OF MEETINGS DUE TO BANK HOLIDAYS.

It was proposed that the April meeting would now take place on April 11th and the May meeting on May 9th. (Annual Meetings)

9. STAFF APPRAISAL MEETING REPORT. Mrs Rowley reported on this meeting when no problems were raised on either side apart from the continuing difficulty in obtaining replies from S.C. to emails. Zoom meetings were still taking place in some instances. (Mr. Butler advised that lobbying was taking place to allow Zoom meetings to become an option for Parish Councils). There had been new salary scales issued by N.A.L.C. for clerks and it was the Appraisal meeting's recommendation that these be implemented – to be an agenda item for February.

10. APPROVAL OF BUDGET REPORT UP TO 31/12/2022. Proposed, seconded and unanimously agreed to approve.

11. RE-APPROVAL OF BULLYING AND HARASSMENT POLICY. Proposed, seconded and unanimously agreed to be re-approved.

12. CONSIDERATION OF POSSIBLE DONATION TOWARDS VILLAGE HALL INSULATION. No. further information – to be discussed again in February.

13. DISCUSSION RE POSSIBLE CORONATION CELEBRATIONS. After discussion it was agreed that the celebrations would take place along the lines of those for the Jubilee last year with an approved budget of around £1,000 (proposed, seconded and unanimously agreed). Mrs Rowley to reform a committee for further planning.

14. COUNTY COUNCILLORS' UPDATES. Their report had been circulated during the month and Mr. Butler spoke about S.C.'s Budget proposals and savings to be made plus the Boundary Review which aimed to make all divisions the same size at 3,600 electors with the 2025 elections the aim for implementation.

15. PAYMENTS OF ACCOUNTS TO HAND. It was unanimously agreed to make the following payments after proposal and seconding:- 1. Mrs. J. Burgess £312.32 – (Dec. salary £297.92/T.E. £14.40 – cheque no.001780) 2. C.J. Smith (Stretton Creative) - £60.00 (Dec. website work – cheque no.001781). 3. Monkey Office - £37.98 (computer cartridges – cheque no. 001782)

16. ITEMS NEXT AGENDA.

1. Winnal Drain. 2. Possible Donation Village Hall Insulation. 2. Clerk's salary.

17. DATE OF NEXT MEETING. This was arranged for Monday February 13th 2023 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 8.50 p.m.