

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY 13TH FEBRUARY 2023 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton (Chairman), Mr K. Shepherd, Mrs J. Rowley, Mr D. Haywood, Mr C. Lloyd, Mr P. Horsfall, Mr P. Robinson and Mrs J. Burgess (Clerk)
Also in attendance – Mr. S. Harris from 8.10 p.m.

0. PUBLIC PARTICIPATION. No matters were raised at this point.

1. APOLOGIES were received from Mr. R. Oakley (other commitments – approved reason) and Mr G. Butler

2. DECLARATIONS OF INTEREST. No interests were declared.

3. MINUTES OF THE JANUARY MEETING were taken as read, amended and unanimously approved by all present at that meeting and signed after being proposed and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS - S.C. Updates – **1. Replacement Signs at Shropshire Boundary and Catsley Corner** – Shropshire Sign installed by 18th February and Catsley Corner sign had been ordered and would be erected in 6/8 weeks time. **2. White Line Renewal at Kinlet Cross Roads** – Anticipated shortly. **3. Winnal Drain** – To be discussed in March as during the present spell of good weather it had not been possible to ascertain whether this had improved.

4. Water on Road between Clee House and Nortons End – Still causing problems. Mr. Harris to report to S.C. via FixMyStreet. **5. Additional Signs at Chamberlain Lodge.** – Should be completed by end of March.

1a **Other Highway Matters – Arising or New.** **6. Potholes outside Worcs, Marble and along B.4194 towards Catsley Corner** - had both been repaired. **7. Pothole Up from Village Hall** - to be reported. **8. Church Lane Cattle Grid** – On private land and no action to be taken.

1b. **Other General Matters Arising or New –** **9. Coronation Celebrations** – Arrangements progressing well – Personalised Mugs were chosen as a gift for children and a Risk Assessment to be prepared and also Budget. **10. Litter Pick** – This had yielded 50 bags of rubbish – further one planned in February. **11. Consideration of Tenders of Lengthsman's Position** – Still being progressed. Agreed communication with the Lengthsman would be by email in future. **12. New Stile** – Still to be erected. **13. Possible Hare Coursing Activity** – to be reported to Police. **14. Union Jack Purchase** – Now completed and to be erected nearer the Coronation date.

2. ENFORCEMENT MATTERS. All updates had been advised. S.C. to confirm they were in touch with Seven Trent re one property and discharge onto road.

5. CORRESPONDENCE. All applicable correspondence had been emailed to councillors during the month. Also discussed Query re Field off B.4194 – position re queries advised for reply.

6. PLANNING APPLICATIONS. 1. 23/00226/FUL for change of use of land for the siting of a caravan (temporary for during building works approved under ref no.

19/03832/FUL) at land off Button Bridge Lane for Mr and Mrs. Brettell. Proposed, seconded and unanimously agreed that this application should be recommended for refusal as the application drawing of the caravan showed it having no wheels and looking more like a chalet and not a temporary structure as stated in the application.

2. 23/00094/AGR for proposed agricultural building for storage at Silligrove Farm, Meaton, for Mr. C. Hurley. Was for Information Only.

7. RESOLUTION – TO AMEND THE CLERK’S SALARY IN ACCORDANCE WITH N.A.L.C. & S.A.L.C. RECOMMENDATIONS. Proposed, seconded and unanimously agreed that this should be approved as per details submitted.

8. CONSIDERATION OF ANY APPLICATIONS RECEIVED FOR PARISH COUNCILLOR AND CO-OPTION. Position still open for applications.

9. POSSIBLE DONATION TOWARDS VILLAGE HALL INSULATION.

To be discussed in March when more details would be available.

10. APPOINTMENT OF INTERNAL AUDITOR. It was proposed, seconded and unanimously agreed that Mr. T. Stanley be re-elected.

11. RE-APPROVAL OF FINANCIAL REGULATIONS AND COMPLAINTS PROCEDURE. Unanimously agreed to re-approve both items after proposal and seconding.

12. APPROVAL OF BANK RECONCILIATION AS AT 31/12/2022.

Proposed, seconded and unanimously agreed to approve.

13. DATE & FORMAT FOR ANNUAL PARISH COUNCIL MEETING AND ANNUAL PARISH MEETING. Unanimously agreed that these meetings would take place on the re-arranged May meeting date of Tuesday May 9th. Format as previously.

14. COUNTY COUNCILLORS’ UPDATES. The monthly update had been circulated and Mr. Harris spoke about the proposed suggested changes to Planning legislation. Joint Strategic Needs Assessment and also green land usage and payments to people not using gas for heating.

15. PAYMENT OF ACCOUNTS TO HAND. Approval of the following for payment in

1. Mrs J. Burgess - £ 307.37 (Jan salary £297.92/T.E. £ 9.45 – cheque no. 001788). 2 Mrs J. Rowley - £120.48 (reimbursement for Union Jack purchase – cheque no.001784) .

3.Countryside Care - £110.00 (Highways work – cheque no.001785). 4. C.M. Smith (Stretton Creative) - £110.00 (Jan. Website work and domain name renewal- cheque no. 001786) 5. S.A.L.C –£60.00 Training – cheque no.001787) 6. Monkey Office - £59.18 (cartridges – cheque no.001789) 7. Countryside Care - £50.00 (highway work – cheque no.001790)

16. ITEMS NEXT AGENDA. 1. Overgrown hedge at Kinlet Bank.

17. DATE OF NEXT MEETING. This was arranged for Monday 13th March 2023 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 8.55 p.m.