

## KINLET PARISH COUNCIL.

### MINUTES OF THE MEETING HELD ON MONDAY 13<sup>TH</sup> MARCH 2023 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

**PRESENT:-** Mr. P. Kirton, Mr D. Haywood, Mr P Horsfall, Mr Oakley, Mr P. Robinson, Mr K. Shepherd, Mrs J. Rowley, Mr C. Lloyd and Mrs J. Burgess (Clerk)

Also in attendance – Mr. G. Butler (from 7.45 p.m. until 8.45 p.m.)

**0.PUBLIC PARTICIPATION.** Mr. P. Williams – Estate Manager from Mawley Hall LLP gave a short presentation to advise of the reserved matters it was proposed to submit to Shropshire Council in respect of the site adjacent to Little Stocks Close to keep the Council ‘In the Loop’. This proved interesting and the official notification from the Council was now awaited.

**1. APOLOGIES** were received from Mr. S. Harris.

**2. DECLARATIONS OF INTEREST.** No interests were declared at this point.

**3. MINUTES OF THE FEBRUARY MEETING** were taken as read and unanimously approved by all present at that meeting and signed after being approved and seconded.

#### **4. MATTERS ARISING.**

**1. HIGHWAY MATTERS. 1.Replacement Signs at Shropshire Boundary & Catsley Corner** - Both these new signs had now been erected, although the Catsley Corner one had fallen down and Mrs Rowley would contact Shropshire Council re its refixing. **2. Renewal of White Lines at Kinlet Cross Roads** - Awaiting a date from the contractors for this work to be carried out. **3.Winnal Drain** – Matter still on the table for monitoring. Update awaited from FixMyStreet. **4 –Additional Signs at Chamberlain Lodge/B.4194** – Due to be completed by end of month. **5. Potholes by Village Hall** – There were now 2 potholes here and an update would be chased. **6. Drain at Button Oak Draining on to Road** – In communication with Shropshire Council re this matter. **7. One Way System B.4555 for Road Work** –Work now completed.

Other Highway Matters. **8. Meaton Lane** – Potholes Reported. **9. Road Above Borle Mill** - Tarmac sinking- to be reported. **10. Broken Post/ New Road** – To be Reported. **11. Potholes/Catsley to Lewis Motors** - To be Reported.

Other General Matters rising. **12. Coronation Celebrations.** Mrs Rowley provided an update. Posters handed out and price for Flyers to be obtained from printers. Risk Assessment also still to be provided. **13. Litter Pick – British Spring Clean** – As 2 litter picks had been carried out recently it was agreed not to join in the British Spring Clean in March although a further litter pick would probably be carried out on the 26<sup>th</sup> March. **14. Lengthsman position.** - It was agreed to ask Mr Ingram to continue as Lengthsman and his quotes for current work were accepted/this work would be carried at beginning of April. Boundary map still to be provided by clerk, **15. New Stile Erection** – Lengthsman to be asked to carry out this job/stile to be collected from Chairman’s farm. **16.Hare Coursing** – Police advised of problem and they were keeping an eye on the situation. A note of vehicle registration numbers would help considerably.

**17. Tree Branches overhanging along B.4194** - Owners of 2 properties to be asked to trim them also along the other side of the road towards Bewdley.

**2. Enforcement Matters.** Updates Reported during month. No further details would be coming from S.C. re Winnal Farm Cottage due to Data Protection restrictions - decided this matter had been taken as far as possible.

**5. CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month . Also new additions to Electoral Roll advised.

**6. PLANNING APPLICATIONS.**

Advice from S.C.re 23/00738/CPE for Lawful Development Certificate for the existing use of mobile home for full time occupation at Fairview Lodge, Meaton Lane, Meaton was for information only. Planning permission granted 22/05175/FUL re Hilddown, Button Bridge Lane, Button Bridge.

**7. OVERGROWN HEDGE AT KINLET BANK.** Property owner would be asked to trim back this hedge as it was seriously obstructing traffic.

**8. POSSIBLE JOINT PURCHASE WITH WORCESTERSHIRE MARBLE OF A DEFIBRILLATOR.** The suggestion was that the Parish Council and Worcestershire Marble purchased a defibrillator jointly for positioning at the factory. After discussion it was agreed that more details would be provided before the Council made any decision.

**9. NEW WELCOME PACK FOLDERS PURCHASE.** To be discussed next month.

**10. RE-APPROVAL OF PESONAL DATA MANAGEMENT & AUDIT LOG AND SUBJECT ACCESS POLICY.** All unanimously approved after proposal and seconding.

**11. DISCUSSION & AGREEMENT RE PAYMENT OF YEARLY DONATIONS.**

It was agreed to make the following donations:- £150.00 each to Kinlet School and Playgroup, £300.00 to the Midlands Air Ambulance, £100.00 each to Severn Hospice and Severn Hospice at Home/First Responders and S.A.R.A. These payments under Section 137 were proposed and seconded and unanimously approved.

**12. POSITION RE VACANCY ON PARISH COUNCIL.** It was agreed to amend the closing date to 22<sup>nd</sup> March and a decision would be made at the April meeting.

**13. POSSIBLE DONATION TO VILLAGE HALL RE INSULATION**

**INSTALLATION.** No further update available.

**14. COUNTY COUNCILLORS' UPDATES** Mr Harris's and Mr Butler's update had been circulated during the month. Mr. Butler also spoke about the Welfare Support Find, altered Fuel Payments and the Child Endowment Trust document.

**15. PAYMENTS OF ACCOUNTS TO HAND**

It was proposed, seconded and unanimously agreed to make the following payments:- 1. Mrs J. Burgess - £565.12 (monthly salary £297.92/£260.00 approved back date pay to 1.4.2022/T.E £7.20 - cheque no.001791) 2. Kinlet Village Hall - £90.00 (hall hire – cheque no.001792), 3. C.M. Smith (Stretton Creative) - £60.00 (February website work – cheque no.001793). 4. R.E. Ingram - £165.00 replacement cheque for previous one issued to Country Side Care – cheque no.001795). H.M.R.C. had advised cancellation of the penalty charge of £100.00 charged last year.

**16. ITEMS NEXT AGENDA.** None were raised at this point.

**17. DATE OF NEXT MEETING.** This was arranged for Tuesday 11<sup>th</sup> April 2023 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 9.00 p.m. with a presentation to the Clerk in recognition of her 40 years as Parish Clerk,