

KINLET PARISH COUNCIL.

Clerk:- Mrs. J. Burgess
Address:- 2 Oakden Place
Kidderminster,
Worcs DY11 6BP
Tel 01562 227449.
E.Mail - kinletpc@hotmail.co.uk

1st May 2023

The **ANNUAL** meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at **7.00 p.m.** on **Tuesday 9th May 2023** when members are summoned to attend.

Yours sincerely,

J.M. Burgess (Mrs). CLERK.

AGENDA

Mr. Crawford to sign his Acceptance of Office Form prior to joining the meeting.

- 1. ELECTION OF CHAIRMAN (and signing of Acceptance of Office Form)**
- 2. APOLOGIES** (to be submitted to the Clerk of Chairman with reason for non-attendance)
- 3. DECLARATIONS OF INTEREST.**
- 4. ELECTION OF VICE CHAIRMAN.**
- 5. ELECTION OF OTHER REPRESENTATIVES.**
 1. Parish Hall. 2. Area Committee. 3. Cleobury Youth Partnership
- 6. APPROVAL OF BANK RECONCILIATION AS AT 31/3/2023. (*Website & Circulated*)**
- 7. PUBLIC PARTICIPATION**
- 8. APPROVAL OF THE MINUTES OF APRIL MEETING. (*Circulated and on Website*)**
- 9. MATTERS ARISING.** 1a. **HIGHWAY MATTERS.** S.C. Updates re. White Line Renewal Kinlet Cross Roads/Signs at Chamberlain Lodge/New Drain Installation at Button Oak /Winnal Drain.
FixMyStreet Updates re Clee House to Nortons End Flooding/Catsley Corner to Lewis Motors Edge of Road Subsidence/Meaton Lane Potholes/Potholes Near Village Hall/Tarmac Sinking Above Borle Mill and Broken Post New Road/Flying Tipping
Other Highway Matters Old and New. Update Lengthsman Work./ Diamond Buses Stopping in Kinlet.
1b. **Other General Matters Arising.** Coronation Celebrations Debrief/Overhanging Roadside Vegetation Cutting Responses/Joint Defibrillator Purchase with Worcestershire Marble Update
2. **ENFORCEMENT DETAILS – Updates.**
- 10. CORRESPONDENCE.** All correspondence has been emailed to councillors during part April and May will be discussed if appropriate + any other correspondence received.
- 11. PLANNING APPLICATIONS.** (to hand at date of issue of Agenda)
 1. 23/01700/AGR for Steel Portal Frame Building to cover an existing FYM store to reduce dirty water production at Silligrove Farm, Meaton, Kinlet.
 2. 23/01695/FUL for erection of 2 storey side extension, single storey rear extension and new porch and canopy to No.1 Meaton Lane, erection of single storey rear extension, remove pitched roof over kitchen and create new balcony and new porch and canopy to No.2 Meaton Lane and render to all elevations to both properties at 1 & 2 Meaton Lane, Meaton.
 3. 23/01803/DIS re discharge of condition 15 (landscape management plan) on Planning Permission 19/05151/OUT for residential development south of Little Stocks Close, Kinlet.
 4. 23/01781/AMP re non material amendment to p.a. 22/04187/FUL at Beechwoods, Button Bridge.
 5. 23/01699/DIS re discharge of conditions 11 (surface/foul water drainage) and 12 (Materials/Height and appearance of Fencing) associated with p.a. 22/04187/FUL at Beechwoods, Button Bridge

6. Planning Decisions rec. – Permissions Granted for 23/00226/FUL for change of use of land on land off Button Bridge Lane, Button Bridge and also 23/00894/FUL for erection of single storey side extension, entrance porch and replacement detached garage at Cherry Orchard Bungalow, Button Bridge. Planning refusal had been received for 23/01055/FUL for erection of 2 storey side and rear extension following demolition of existing single storey side extension at Bay Tree Cottage, Button Oak.
(Details of all the above on S.C. website)

12. RE-APPROVAL RISK MANAGEMENT STRATEGY. (On website)

13. APPROVAL OF ANNUAL INSURANCE POLICY RENEWAL.

14. RE POSSIBLE CONTRIBUTION TO VILLAGE HALL INSULATION UPDATE.

15. COUNTY COUNCILLORS' MONTHLY REPORT. (Circulated)

16. PAYMENTS OF ACCOUNTS. To approve the Following Payments. 1. Mrs. J. Burgess - £326.78 (April salary £319.58 at new approved rate + travelling expenses £7.20). 2. ICO - £40.00 (Data Protection Annual Renewal 3. BHIB £344.38 (Insurance renewal). 4. C.M. Smith (Stretton) - £ 80.00 (April Website work) + any other acceptable accounts received after issue of Agenda

17. ITEMS NEXT AGENDA.

18. DATE OF NEXT MEETING – Monday June 12th 2023 at 7.30 p.m. in the Parish Hall.