

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY 12TH JUNE 2023 IN THE VILLAGE HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton (Chairman), Mr P. Horsfall, Mr R Crawford, Mr K. Shepherd, Mr P. Robinson, Mrs J. Rowley, Mr C. Lloyd, Mr. R Oakley and Mrs J. Burgess (Clerk)
Also in attendance – 2 Parishioners (1 only for whole of meeting.)

0. PUBLIC PARTICIPATION. Concerns were expressed re the gate installed leading to the Church but clarification was given that this was to protect the cars from the cattle and as it had only very recently been installed there were some work still to be carried out such as a latch installation and possible signage.

1. APOLOGIES. Apologies were received from Mr Haywood (holiday- approved reason), Mr. S. Harris and Mr. G. Butler.

2. DECLARATIONS OF INTEREST. Mr. R. Oakley declared an interest in item 12.7 (payment to R. Oakley) and did not take part in the approval of this item.

3. MINUTES OF THE 2 PARISH COUNCIL MEETINGS AND ANNUAL PARISH MEETING ON THE 9TH MAY were taken as read and unanimously approved by all present at these meetings and signed after being seconded.

4. MATTERS ARISING.

1a **HIGHWAY MATTERS. a - White Line Renewal at Kinlet Cross Roads** –Now

completed. b. **Signs at Chamberlain Lodge**- Now completed c. **Drain Installation at**

Button Oak – Mr . Harris pursuing on our behalf with S.C d. **Winnal Drain** – Awaiting

Update from S.C. e.**The Woodlands Potholes** –not all attended to – being taken up with

S.C. f. **Meaton Lane Potholes** – Road in very bad condition, also to be taken up again with

S.C. g. **Old Farmhouse Gully** – Position to be checked h.**Work between Clee House and**

Nortons End. Mr. Harris to provide update

.Other Highway Matters.i. **Heathcote Bartlett** Departure – No news regarding replacement.

j. Lengthsman Update – Advised that outstanding work now completed – go ahead to be given re styles repair as per reported problems **k. Closure A.4117 and Sturt Lane Fears -**

Mr. Butler had received confirmation that the appropriate signage would be put in place.

Overhanging Roadside Vegetation – Mr. Kirton had spoken to S.C. on site at

Button Bridge House, Button Bridge and had been advised that a 14 day notice would be

issued. **Land at Dowles Road, Kinlet** -No response from owner - to be followed up. Mr.

Shepherd reported on a meeting with the owner of **Kinlet Bank** and as there was some discrepancy between his findings and some councillors thoughts re the matter it would be left

on the table for present.

General Matters Arising.1. Mr. Oakley confirmed his willingness to continue to represent the Council on the Village Hall Committee. 2.Possible Joint Defibrillator Purchase with

Worcestershire. Marble – No update but confirmation from Mrs. Rowley that a notice would

be displayed on the entrance advising of the Defibrillator’s availability. 3. Possible

Contribution towards Village Hall Insulation – They were still awaiting decision re grant application.

- 2. ENFORCEMENT MATTERS.** Available updates were advised. 2 matters still current.
- 5. CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month. Also discussed letter from T. Stanley confirming his independence as Internal Auditor and Kinlet Playgroup Annual report and donation acknowledgement.
- 6. PLANNING APPLICATIONS.** None had been received prior to issue of the Agenda.
- 7. APPROVAL OF DATES FOR EXERCISE OF ELECTORS' RIGHTS.** Proposed, seconded and unanimously agreed these be 16th June to 27th July and the appropriate notices would be inserted on the website and notice boards.
- 8. CONSIDERATION OF INTERNAL AUDITOR'S REPORT.** The Annual Accounts had been audited and no matters of concern had been reported.
- 9. APPROVAL & SIGNING OF ANNUAL GOVERNANCE STATEMENT (Section 1) & ACCOUNTING STATEMENT (Section 2) 1.4.2022 to 31.3.2023.** Proposed, seconded and unanimously approved for signing. These would be displayed as required.
- 10. APPROVAL OF RECEIPTS & PAYMENT ACCOUNTS AS AT 1.4.2022 TO 31.3.2023.** Proposed, seconded and unanimously approved.
- 11. COUNTY COUNCILLORS' UPDATES.** These had been circulated during the month. The Clerk would speak to Stottesdon clerk re the visit of S.C. Leader to Stottesdon Parish Council's meeting.
- 12. PAYMENTS OF ACCOUNTS TO HAND**
It was agreed to make the following payments:- 1. Mrs J. Burgess - £330.38 (May salary – £319.58./ T.E £10.80 – cheque no. 001817) 2 .C.M. Smith (Stretton) - £100.00. (May website work – cheque no. 001821) 3. T. Stanley - £75.00 (Internal Audit – cheque no. 001819 4. Monkey Office - £111.80. (cartridges and copy paper) – cheque no. 001818). 5. Kinlet Newsletter - £7.00 (Annual sub for monthly edition of Newsletter – cheque no. 001822) 6. R. Ingram - £125.00 (lengthsman work – cheque no.001823) All proposed, seconded and unanimously approved. 7. Mr. R. Oakley - £646.00 (No. 2 Account – Coronation catering – cheque no. 000026). Proposed, seconded and approved by all members other than Mr. Oakley who took no part in the discussion and approval of item 7.
- 13. ITEMS NEXT AGENDA.** None were raised at this point.
- 14. DATE OF NEXT MEETING.** This was arranged for Monday, July 10th 2023 in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 8.35 p.m.