

**KINLET PARISH COUNCIL.**

**MINUTES OF THE MEETING HELD ON  
MONDAY 11<sup>TH</sup> SEPTEMBER 2023  
IN THE PARISH HALL  
COMMENCING AT 7.30 p.m.**

**PRESENT:-** Mr. P. Kirton, Mr D. Haywood, Mr C. Lloyd, Mr R. Oakley, Mr K. Shepherd and Mrs J. Burgess (Clerk)

Also in attendance – Mr. G. Butler (until 8.30 p.m.)

**0. PUBLIC PARTICIPATION.** There were no members of the public present.

**1. APOLOGIES** were received from Mrs J. Rowley, Mr. R. Crawford, Mr P. Robinson (all on holiday) Mr. P. Horsfall (illness ) – all approved reasons and Mr. S. Harris.

**2. DECLARATIONS OF INTEREST.** No interests were declared.

**3. MINUTES OF THE AUGUST MEETING** were taken as read and unanimously approved by all present at that meeting and signed after being proposed and seconded.

**4. MATTERS ARISING.**

**1. HIGHWAY MATTERS. 1. S.C. Updates.** The update information received from S.C. in relation to outstanding highway matters was discussed. Particular concerns related to the potholes in Meaton Lane and the broken post on the B4555 – Mr. Butler would take these up with S.C. Photos of Meaton Lane to be sent to Mr. Butler by Mr. Haywood.

**GENERAL MATTERS ARISING 2. Lengthsman Update** – Requested update awaited. **3. Visit of S.C. Leader to Oct. Meeting** – This had now been confirmed with agreement for it to be an Open Meeting. It was suggested that she be shown some of the problems around the Parish prior to the meeting – Mr. Harris to be asked if he would accompany together with a Parish Council representative. Details of the questions to be asked to be sent to the clerk prior to the meeting. **4. Damaged Bridge on Kinlet Estate** – Awaiting Mr. Crawford's report as to whether this work had been carried out. **5. Stiles for Severn Lodge Farm** – Now received.

**2. ENFORCEMENT MATTERS.** Updates were given relating to 3 outstanding matters.

**5. CORRESPONDENCE.** All applicable correspondence had been circulated during the month. PLUS Annual Quiz – Mr. Lloyd and Mr. Shepherd would join the team together with Mrs Rowley and Mr. Kirton. Meal requirements to be advised. Also Shropshire D. Day 80<sup>th</sup> Celebrations. This involved the lightening of a Beacon. Mr. Haywood and Mr. Kirton would investigate a suitable site

**6. PLANNING APPLICATIONS.** There were no applications to date. Planning approval has been received for 23/03012/FUL for re-submission of refusal 21/04435/FUL for Glen Cottage, 12 Button Bridge Lane for erection of 2 storey rear extension, first and single storey side extensions following removal of existing sunroom.

**7. UPDATES FROM AREA COMMITTEE MEETING 4/9/2023.** Mr. Shepherd outlined the matters discussed, particularly in relation to the planning policy. Reminder that the Place Plan was a rolling document and could be added to at any time. The clerk would check the matter of a footpath from the proposed new development to Kinlet Village.

**8. ANY UPDATES FOR ACTION PLAN.** This was discussed and there were no suggested items to be included.

**9. DISPOSAL OF REDUNDANT XEROX COMPUTER SCREEN.** Mr. Oakley would collect from Clerk's house for disposal of this item.

**10. COUNTY COUNCILLORS' UPDATES.** The monthly update had been circulated. Mr. Butler spoke about the RAAC matter with no identified buildings in the county involved – further checks were being carried out. He advised of a general shortage of Parish Clerks.

**11. PAYMENTS OF ACCOUNTS TO HAND**

It was proposed, seconded and approved to make the following payments:- 1. Mrs J. Burgess - £326.78 (August salary - £319.58 & T.E. £7.20 –cheque no.001832). 2. C.M. Smith – Stretton Creative - £80.00. (August website work- cheque no. 001833) 4. I.T.S. Solutions – £78.00 (re-issued cheque – original lost in post – cheque no 001834) 5. Monkey Office - £36.79 – (cartridges - cheque no. 001835)

**12. ITEMS NEXT AGENDA** – None were raised at this point.

**13. DATE OF NEXT MEETING.** This was arranged for Monday 9<sup>th</sup> October in the Parish Hall commencing at 7.00 p.m. with the Open Meeting and the Parish Council meeting to commence at 8.00 p.m. This meeting closed at approximately 8.50 p.m.