

Clerk:- Mrs. J. Burgess.
Address:- 2 Oakden Place,
Kidderminster, Worcs DY11 6BP
Email:- kinletpc@hotmail.co.uk

4th December 2023

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 11th December 2023** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

AGENDA

0.PUBLIC PARTICIPATION TIME. *(The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting)*

1. APOLOGIES (to be submitted to the Clerk or Chairman please with reason for non attendance)

2. DECLARATIONS OF INTEREST.

3. APPROVAL OF MINUTES OF THE NOVEMBER MEETING *(Circulated and on website)*

4. MATTERS ARISING. S.C. updates re FixMyStreet outstanding jobs – Blocked drain at Catsley/ Pothole on S bend at Catsley/Dropped edge between Catsley Corner and Lewis garage/Blocked drain at Nortons End Farm/Drain Cover by Sturt Lane/Bus Stop Pull In/Road Counter at Button Bridge on the B.4194.

1a. HIGHWAY MATTERS

PLUS Any Other Highway Matters – Arising or New. 1. Fly tipping/Button Oak drain leakage work/ Ditch clearance – Update from lengthsman./Update re Bus Pull In at Kinlet/Furness Mill Bridge repair.

PLUS Any Other General Matters Arising - Possible Beacon site/Footpath from New Development/

2. Enforcement Matters – updates as applicable. Update re meeting with Enforcement Officer 5/12/

5. CORRESPONDENCE – all applicable correspondence has been circulated during the month. Any received after issue of Agenda will be discussed as appropriate.

6. PLANNING APPLICATIONS (to hand at date of issue of the Agenda). None received.

7. POSSIBLE DONATION TOWARDS VILLAGE HALL INSULATION Grant update.

8. POSSIBLE DONATION TOWARDS DEFIBRILLATOR AT WORCESTERSHIRE MARBLE - Grant application update.

9. APPROVAL OF BANK RECONCILIATION UP TO 30/9/2023 *(Circulated and on website)*

10. NEW N.A.L.C. SALARY DETAILS FOR CLERKS’. *(Details circulated)*

11. AREA COMMITTEE MEETING UPDATE.

12. DATE FOR ANNUAL STAFFING COMMITTEE MEETING.

13. ITEMS FOR INCLUSION IN NEXT YEAR’S BUDGET.

14. COUNTY COUNCILLORS’ UPDATES. *(Circulated)*

15. PAYMENT OF ACCOUNTS TO HAND. Approval of the following for payment to hand plus any other Accounts received between date of agenda and meeting:- 1. Mrs J. Burgess - £328.58 (Nov salary £319.58 + T.E. £9.00) 2.C.M. Smith - £80.00 (Nov. website work)

16. ITEMS NEXT AGENDA.

17. DATE OF NEXT MEETING. This will take place on Monday 8th January 2024 in the Parish Hall commencing at 7.30 p.m. with public participation time.