

**KINLET PARISH COUNCIL.**

**MINUTES OF THE MEETING HELD ON  
MONDAY 11<sup>TH</sup> DECEMBER 2023  
IN THE PARISH HALL  
COMMENCING AT 7.30 p.m.**

**PRESENT:-** Mr P. Kirton (Chairman), Mr D. Haywood, Mr P. Horsfall, Mr C. Lloyd, Mr R. Oakley, Mr P. Robinson, Mr R. Crawford, Mrs J. Rowley and Mrs J. Burgess (Clerk)  
Also in attendance –

**0. PUBLIC PARTICIPATION.** There were no members of the public present.

**1. APOLOGIES.** Apologies were received from Mr S. Harris and Mr G. Butler.

**2. DECLARATIONS OF INTEREST.** No interests were declared.

**3. MINUTES OF THE NOVEMBER MEETING** were taken as read and unanimously approved by all present at that meeting and signed after being proposed and seconded.

**4. MATTERS ARISING.**

**1. HIGHWAY MATTERS.1. FixMyStreet Updates.** Whilst some of the work requested had been attended to, there were still some potholes and drains needing attention. **2. Road Counter on the B.4194** – Whilst this had been requested, no confirmation had been received from S.C. Traffic Section which was being chased. **3. Bus Stop Pull-In.** This item had been included on the Parish Plan and the officer was now endeavouring to obtain some indication of costings.

Other Highway Matters – Arising or New. **4. Fly Tipping** – Now removed. **5.Button Oak Drainage Leak Work** - We had been advised that S.C.'s work here would be carried out that day (11<sup>th</sup> Dec.) **6. Ditch Clearance Work by Lengthsman** – It was agreed to authorise 2 days' work on this matter (16 hrs in total) at a cost of £35.00 per hour. Proposed and seconded. **6. Furness Mill Bridge Repair** - This work had been carried out and the bridge was now open. **7. New Items for FixMyStreet Reports** – Mad Brook Bridge/  
Missing 30 mph sign at start of the Village and blocked drain on S bend opposite the one reported previously.

Any Other General Matters Arising **8. Possible Site for Beacon 6<sup>th</sup> June 2024** – Still being progressed – Mrs Rowley would assist in this matter. **9. Possible Alternative Footpath from Proposed New Development** - This had been included in the Parish Plan and would be left on the table for the present time.

**2. ENFORCEMENT MATTERS.** Some of the councillors had met with the Enforcement Officer currently dealing with some of our problems during which a general discussion took place regarding the remit of the Enforcement Team which enabled both sides to understand more clearly what the problems each side faced. No details were given of the matter which the Enforcement Officer had come to investigate and he would be asked to provide this information together with confirmation of the meeting's discussions.

**5. CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month. Also discussed query re any plans to note the 180<sup>th</sup> Anniversary of Kinlet School. This had been passed to the school.

**6. PLANNING APPLICATIONS.** There were no applications to be discussed. Planning Permissions had been granted to application no.23/01810/REM re proposed Residential Development South of Little Stocks Close re reserved matters (appearance, landscaping, layout and scale) pursuant to 19/05151/OUT for the erection of up to 15 dwellings to include 3 affordable dwellings and the access arrangements into the site. Also permission had been granted for 23/04198/LBC for Kinlet Hall for the relining and restoration of chimney flues, associated internal opening up works to the Main Hall and north and south winds and associated works affecting a Grade 1 Listed Building. Also approved by S.C. was 23/04637/FUL for proposed 2 storey side extension and single storey rear extension at 1 Park Close, Kinlet.

**7. POSSIBLE DONATION TOWARDS VILLAGE HALL INSULATION.** No update re grant application - to be discussed again at the February Parish Council meeting.

**8. POSSIBLE DONATION TOWARDS DEFIBRILLATOR AT WORCESTERSHIRE MARBLE.** No grant update available here – being chased.

**9. APPROVAL OF BANK RECONCILIATION UP TO 30/9/2023.** After proposal and seconding this was unanimously approved.

**10. NEW N.A.L.C. SALARY DETAILS FOR CLERKS.** This matter was discussed and after proposal and seconding it was unanimously agreed to pay the clerk the new rate of £15.75 per hour for the year commencing 1/4/2023 at SPC 20 and increase the SCP to 24 at a rate of £17.16 per hour commencing at 1/4/2024 based on 20 hours work per month.

**11. AREA COMMITTEE MEETING UPDATE.** Not available due to Mr. Shepherd's absence.

**12. DATE OF ANNUAL STAFFING MEETING UPDATE.** This would take place at 7.00 p.m. on the 8<sup>th</sup> January 2024 between Mrs J. Burgess, Mrs J. Rowley and Mr K. Shepherd.

**13. ITEMS FOR INCLUSION IN NEXT YEAR'S BUDGET.** This was discussed and various suggestions put forward which would be included.

**14. COUNTY COUNCILLORS UPDATE.** This had been circulated during the month.

**15. PAYMENT OF ACCOUNTS TO HAND.** It was proposed seconded and unanimously agreed to make the following payments:- 1. Mrs J. Burgess - £328.58 – (Nov. salary £319.58/T.E. £9.00 – cheque no. 001844) 2. C.M. Smith – Stretton Creative - £80.00 (Nov. website work – cheque no.001845. 3. Mrs. J. Burgess - £18.34 (Petty cash re-imbursement – cheque 001846.) 4. Mr. R.Ingram - £135.00 ( Lengthsman work for Nov. – cheque no.001847)

**16. ITEMS FOR NEXT AGENDA.**

1. Road Sweeper attendance.

**17. DATE OF NEXT MEETING.** This was arranged for Monday 8<sup>th</sup> January 2024 in the Parish Hall commencing at 7.30 p.m. with Public Participation and the meeting closed at approximately 8.35 p.m. and the Chairman wished everyone a good Christmas with best wishes for the New Year.