

**KINLET PARISH COUNCIL.**

**MINUTES OF THE MEETING HELD ON  
MONDAY JANUARY 8<sup>TH</sup> 2024  
IN THE PARISH HALL COMMENCING  
AT 7.30 p.m.**

Prior to the commencement of the meeting a meeting between the Staffing Committee and the clerk took place.

**PRESENT:-** Mrs J. Rowley (Vice Chairman/Acting Chairman), Mr. D. Haywood, Mr K. Shepherd, Mr C. Lloyd, Mr P Horsfall, Mr P Robinson, Mr R. Oakley and Mrs J. Burgess (Clerk)

Also in attendance – 1 Parishioner.

**0. PUBLIC PARTICIPATION.** During this time lone of the Church Wardens explained the position relating to the parking at the Church and explained re the various boundaries and ownership which existed. There was to be meeting with the Estate in the Spring – ongoing matter.

**1. APOLOGIES** were received from Mr. P. Kirton (other commitments– approved reason) and Mr G. Butler.

**2. DECLARATIONS OF INTEREST.** Mr. P. Horsfall and Mr. Lloyd declared a prejudicial interest in Item 6.1 – (P.A. 23/05227/FUL) and took no part in the discussion. Mrs. J. Rowley declared an interest in Item 8.

**3. MINUTES OF THE DECEMBER 2023 MEETING** were taken as read and unanimously approved by all present at that meeting and signed after being proposed and seconded.

**MATTERS ARISING. 1. HIGHWAY MATTERS. 1. FixMyStreet Updates - Road Counter on B.4194** - Still awaiting confirmation update from S.C. – being continually chased. **2. Bus Stop Pull-in** – Awaiting further details from Place Plan who were endeavouring to find costing and feasibility of this scheme. **3. Mad Brook Bridge** – Registered with FMS. **3. Missing 30mph Sign at start of village** - Also registered on FMS – no progress. **4. Dropped edge of road down between Catsley corneer and Lewis garage and Blocked drains by Tanwood (between Catsley corner and Lewis garage and also by Nortons End Farm** - With FMS. **5.Road Sweeper Attendance** – Details of roads needing attention had been sent to S.C.

Other Highway Matters – Arising or New. **6. Ditch Clearance by Lengthsman** – To be commenced shortly.

Other General Matters rising - **7. Possible Site for Beacon 6<sup>th</sup> June 2024** – Mrs Rowley progressing. **8. Staffing Committee Update** - Mr. Shepherd reported a satisfactory year on both sides with the main problems arising for the Clerk because of S.C's lack of response to correspondence or queries. The Budget preparation had proved difficult and next year the Chairman and Vice Chairman would assist in its preparation. Councillors were reminded to respond to emails when requested a.s.a.p.

2. **ENFORCEMENT MATTERS.** Various matters were discussed with 3 matters still outstanding.

5. **CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month. Also discussed Climate Change Talks – no-one able to attend in January but our interest in future talks would be registered.

6. **PLANNING APPLICATIONS (to hand at date of issue of the Agenda).** The following planning applications were discussed and it was an unanimous decision to recommend both for approval - 1. 23/05227/FUL for erection of an affordable dwelling in response to an identified local need and detached garage and formation of a new access and associated works NW of Tiphouse Farm, Billingsley and also 2. 23/05191/FUL for erection of 3-bay stable block to include change of use of land to equestrian at Gibbons Well Barn, Button Bridge Lane, Button Bridge

7. **CONSIDERATION AND APPROVAL OF BUDGET FORECAST AND SETTING OF PRECEPT 2024 TO 2025.** It was proposed, seconded and unanimously agreed that the Budget Forecast as presented would be approved with a Precept figure for the period in the sum of £11,186.

8. **UPDATE RE POSSIBLE DONATION TO PROVISION OF DEFIBRILLATOR AT WORCESTERSHIRE MARBLE.** This matter was currently being discussed by the Company – more details in February.

9. **UPDATE RE RECENT AREA COMMITTEE MEETING.** Mr Shepherd had not attended so no report was available.

10. **RE-APPROVAL OF BULLYING AND HARASSMENT POLICY.**

Proposed, seconded and unanimously approved that this Policy be re-approved.

11. **COUNTY COUNCILLORS' UPDATES.** Monthly report had been circulated.

Mr. Harris spoke about details of any properties which had been flooded to be advised to S.C. The Budget consultation was open until 29<sup>th</sup> February and he confirmed that many staff were now working from home and not in Shirehall which maybe sold.

12. **PAYMENT OF ACCOUNTS TO HAND.** Unanimous approval of the following for payment - 1. Mrs J. Burgess - £328.58 (Dec salary - (£319.58 + T.E. £9.00. – cheque no.001849) 2. C.M. Smith/Stretton - £60.00 (Dec. website updates- cheque no. 001850) 3. Monkey Office - £56.66 (Printer cartridges –cheque no.001848)

13. **ITEMS NEXT AGENDA.**

1. Car parking at Church.

2. Comments re S.C. Budget.

14. **DATE OF NEXT MEETING.** This will take place on Monday 12<sup>th</sup> February 2024 in the Parish Hall commencing at 7.30 p.m. with public participation time and the meeting closed at approximately 8.40 p.m.