

Clerk:- Mrs. J. Burgess.
Address:- 2 Oakden Place,
Kidderminster, Worcs DY11 6BP
Email:- kinletpc@hotmail.co.uk

5th February 2024

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 12th February 2024** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

AGENDA

0. PUBLIC PARTICIPATION TIME. *(The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting)*

1. APOLOGIES (to be submitted to the Clerk or Chairman please with reason for non attendance)

2. DECLARATIONS OF INTEREST.

3. APPROVAL OF MINUTES OF JANUARY 2024 MEETING *(Circulated and on website)*

4. MATTERS ARISING.

1a. HIGHWAY MATTERS . Updates re Outstanding work - Road Counter on B.4194 Button Bridge/Bus Stop Pull-In/Mad Brook Bridge/Missing 30 mph sign at start of Village/Dropped Edge of road down between Catsley corner and Lewis garage/Blocked drains by Tanwood and Nortons End Farm/Road Sweeper attendance./Button Oak leakage

PLUS Any Other Highway Matters – Arising or New. 1, White lining and closure of B.4194 at Button Bridge/Ditch clearance Lengthsman./Furness Mill Bridge closure.

PLUS Any Other General Matters Arising. Possible Site for Beacon 6th June 2024

2. Enforcement Matters – *(New information has been circulated during the month)*

5. CORRESPONDENCE – all applicable correspondence has been circulated during the month. Any received after issue of Agenda will be discussed as appropriate together with Invitation to Consult - ‘Chamberline Coppice’ & Community Health and Wellbeing Survey.

6. PLANNING APPLICATIONS (to hand at date of issue of the Agenda).

1. 24/00089/OUT for outline planning permission for demolition of church and erection of a dwelling – St. Andrew’s Church, Button Oak.

7. APPROVAL OF BANK RECONCILIATION TO 31.12.2023 *(Circulated and on website)*

8. RE-APPROVAL OF FINANCIAL REGULATIONS. *(On website)*

9. APPROVAL OF BUDGET REPORT FO 31.1.2024 *(Circulated and on website)*

10. RE-APPROVAL OF COMPLAINTS PROCEDURE. *(Circulated and on website)*

11. RE-APPOINTMENT OF MR. T. STANLEY AS INTERNAL AUDITOR.

12. AGM DATE AND FORMAT.

13. UPDATE RE POSSIBLE DONATION TO PROVISION OF DEFIBRILLATOR AT WORCESTERSHIRE MARBLE.

14. UPDATE RE GRANT POSITION FOR VILLAGE HALL INSULATION

15. DISCUSSION RE CAR PARKING AT CHURCH.

16. ADVANCE DISCUSSION RE ANNUAL DONATIONS DUE NEXT MONTH.

17. COUNTY COUNCILLORS’ UPDATES. *(Circulated)*

18. PAYMENT OF ACCOUNTS TO HAND. Approval of the following for payment to hand plus any other Accounts received between date of agenda and meeting.:- 1. Mrs. J. Burgess - £328.58 (Jan. salary - £319.58 + £9.00 T.E.) 2. C.M. Smith (Stretton) - £80.00 (Jan. Website site work)

19. ITEMS NEXT AGENDA.

20. DATE OF NEXT MEETING. This will take place on Monday 11th March 2024 in the Parish Hall commencing at 7.30 p.m. with public participation time.