

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY 12TH FEBRUARY 2024 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr. P. Kirton (Chairman), Mr. D. Haywood, Mr P. Horsfall, Mr P Robinson, Mr K. Shepherd, Mrs J. Rowley and Mrs J. Burgess (Clerk)

Also in attendance – 2 members of the public.

0. PUBLIC PARTICIPATION. A matter of concern was raised at this point which would be put in writing to the clerk,

1. APOLOGIES. Apologies were received from Mr. R. Crawford (personal circumstances), Mr. R. Oakley (illness), Mr. C. Lloyd (illness) – all approved reasons - Mr. S. Harris and Mr. G. Butler.

2. DECLARATIONS OF INTEREST. Mrs J. Rowley declared an interest in item 13 re possible donation to Worcestershire Marble towards provision of Defibrillator.

3. MINUTES OF THE JANUARY MEETING were taken as read, amended and unanimously approved by all present at that meeting and signed after being approved and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS. Whilst some of the outstanding work had been completed by FixMyStreet, the following were still outstanding and being chased – **1. Date for Road Counter on B.4194 at Button Bridge** – Awaiting confirmation of date. **2. Bus Stop Pull-In** – S.C had indicated a figure of £60,000+. The P.C.C. and Diamond Buses would be approached re a possible contribution towards this cost. **3. Dropped Edge of Road down between Catsley corner and Lewis garage** – To be taken up with FixMyStreet again. **4. Blocked Drains by Tanwood and Nortons End Farm** - no movement. **5. Road Sweeper attendance** – Attendance to be queried. **6. Button Oak Leakage on to B.4194** - S.C. currently working on this. **7. Work on Mad Brook Bridge** - Work to be carried out in here March and April. **8. Meaton Lane Potholes** - Awaiting FMS attention. **9. Pothole Above Village Hall** - Awaiting FMS attention.

Other Highway Matters. **10. White Lining and closure of B.4194 at Button Bridge** - Now carried out. **11. Ditch Clearance Lengthsman** – Not yet undertaken due to weather conditions. **12. W.C.C. Signs** – Worcs. C.C. will be asked to remove their signs left after work in the Parish via S.C. Other General Matters Arising. **1. Beacon Site for 6th June 2024** – a possible site had probably been identified – ongoing.

2. ENFORCEMENT MATTERS. There were no updates to report but a general update on future procedures had been circulated.

5. CORRESPONDENCE. All applicable items had been circulated during the month. Also discussed - Invitation to Consult – Chamberlain Coppice – proposed, seconded and unanimously agreed that there were no objections to the proposals. Also Community and Health and Wellbeing Survey – no further action.

6. PLANNING APPLICATIONS.

1. 24/00089/OUT for outline planning permission for demolition of church and erection of a dwelling at St. Andrew's Church, Button Oak. It was a unanimous decision that this application be recommended for refusal due as it was felt that it was out of scale and character for the site and furthermore any development should not exceed the existing footprint. It was also felt that the existing building itself should be utilised in any development.

The site was over 100 years old and should be designated as a Heritage Site.

Also there is no turning space for vehicles exiting the site with the possibility of having to back out onto the busy B.4194 road.

Planning permission had been given to 23/04245/FUL re erection of a replacement conservatory on side elevation at Clee View, Sturt Lane, Kinlet and 23/05191/FUL for erection of a 3-bay stable block extension to existing outbuilding to include change of use of land to equestrian Gibbons Well Barn, Button Bridge Lane, Button Bridge, Kinlet

7. APPROVAL OF BANK RECONCILIATION TO 31.12.2023 It was proposed, seconded and unanimously agreed that this be approved.

8. RE-APPROVAL OF FINANCIAL REGULATIONS. Proposed, seconded and unanimously agreed that these be approved with the deletion of section 16 which was no longer applicable.

9. APPROVAL OF BUDGET REPORT FO 31.1.2024 Proposed, seconded and unanimously agreed that this be approved.

10. RE-APPROVAL OF COMPLAINTS PROCEDURE. Also proposed, seconded and unanimously agreed that this be approved.

11. RE-APPOINTMENT OF MR. T. STANLEY AS INTERNAL AUDITOR.

Proposed, seconded and unanimously approved that Mr T. Stanley be re-appointed as Internal Auditor for the year 2024/2025

12. AGM DATE AND FORMAT. It was agreed by all that this would take the usual format and take place on Monday 13th May having been proposed and seconded - Parish Council meeting commencing at 7.00 p.m. with the Annual Parish Meeting following at 7.30 p.m.

13. UPDATE RE POSSIBLE DONATION TO PROVISION OF DEFIBRILLATOR AT WORCESTERSHIRE MARBLE. No update available.

14. UPDATE RE GRANT POSITION FOR VILLAGE HALL INSULATION. No update available.

15. DISCUSSION RE CAR PARKING AT CHURCH. Proposed, seconded and unanimously agreed that perhaps a cattle grid and wicket gate could be installed and also the estate be asked to provide some stones on the area where the grass was scraped off to enable cars to park in the fenced off area. It was also suggested that perhaps the gate could be left open when there were sheep there but closed when the cattle were around. Re the 'Tommy Silhouette' query, it would be queried where this was at the present time before any decision was made re its re-location.

16. ADVANCE DISCUSSION RE ANNUAL DONATIONS DUE NEXT MONTH.

It was agreed provisionally that the following donations would be approved for formal payment next month –£150.00 each to Kinlet School and Kinlet Playgroup/£300.00 to West Midlands Air Ambulance/£100.00 each to Severn Hospice and Severn Hospice at Home, Local First Responders scheme and S.A.R.A.

17. COUNTY COUNCILLORS' UPDATES. This had been circulated during the month.

18. PAYMENT OF ACCOUNTS TO HAND. Approval of the following for payment to hand plus any other Accounts received between date of agenda and meeting:- 1. Mrs. J. Burgess - £328.58 (Jan. salary - £319.58 + £9.00 T.E. – cheque no.001852) 2. C.M. Smith (Stretton) - £80.00 (Jan. Website site work – cheque no.001853)

19. ITEMS NEXT AGENDA. 1. Litter Pick.

20. DATE OF NEXT MEETING. This will take place on Monday 11th March 2024 in the Parish Hall commencing at 7.30 p.m. with public participation time.