

Clerk:- Mrs. J. Burgess.
Address:- 2 Oakden Place,
Kidderminster, Worcs DY11 6BP
Email:- kinletpc@hotmail.co.uk

4th March 2025

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 10th March 2025** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

AGENDA

0.PUBLIC PARTICIPATION TIME. *(The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting)*

- 1. APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non attendance)
- 2. DECLARATIONS OF INTEREST.**
- 3. APPROVAL OF MINUTES OF THE FEBRUARY PARISH COUNCIL MEETING** *(Circulated & on Website)*
- 4. MATTERS ARISING.**
 - 1a. HIGHWAY MATTERS. FMS updates re:- Broken Crash Barriers/Meaton Lane Potholes/Signs Re-Erection./Nortons End Drain
PLUS Any Other Highway Matters – Arising or New. a. Bus Pull-In at Kinlet. b. School Bus stopping at Button Bridge .c. Flood at Hawkbatch/ Lengthsman Update.
PLUS Any Other General Matters Arising. Meeting with SALC Chief Officer/Honours Nominations/ Mobile Phone Equipment meeting/VE Day 80th Anniversary Day/Button Oak Church Position/Stones On Verges
 2. ENFORCEMENT MATTERS– updates as applicable.
- 5. CORRESPONDENCE** – all applicable correspondence has been circulated during the month. Any received after issue of Agenda will be discussed as appropriate + Sewage Treatment Plant.
- 6. PLANNING APPLICATIONS (to hand at date of issue of the Agenda)**
 1. 25/00710/CPL for Certificate of Lawfulness for the proposed side and rear extensions and conversion of roof space including erection of dormers and roof lights at Forest Rise, Dowles Road, Bewdley (For Information only)
 2. 25/00579/FUL re 2 single storey extensions and first floor extension over kitchen at Rotten Row Farm, Button Bridge.
 3. 25/00693/LBC to replace existing wooden framed windows with like for like wood framed windows painted white as per original at Button Bridge House, Button Bridge.
 4. 25/00368/FUL for erection of single storey extension to side elevation, roof alterations at Skeys Cottage, Dowles Road,Bewdley. *(All on S.C. website)*
- 7. ANNUAL DONATIONS CONSIDERATION.** *(Last year's details circulated)*
- 8. APPROVAL OF BANK REC. 1.7.2024 TO 31.3.2024** *(Circulated and on website)*
- 9. RE-APPROVAL SUBJECT ACCESS POLICY/PERSONAL DATA MANAGEMENT AUDIT LOG.** *(On website)*
- 10. COUNTY COUNCILLORS' UPDATE** *(Monthly reports circulated)*
- 11. ITEMS NEXT AGENDA.**
- 12. PAYMENT OF ACCOUNTS TO HAND.** Approval of the following for payment to hand plus any other Accounts received between date of agenda and meeting.:-1.Mrs J. Burgess - £503.40 (Feb. salary £343.20 + £9.00 T.E.+ £151.20 backdated salary increase to April 2024 as agreed) 2. C.M. Smith (Stretton Creative) - £120.00 (Feb website work £80.00 + renewal of domain name £40.00). 3. Kinlet Village Hall - £120.00 (Hall Hire April 2024 to March 2025). 4. Monkey Office - £69.46 (Cartridges). 5.Kinlet Newsletter - £8.00 (annual subscription)
- 13. DATE OF NEXT MEETING.** This will take place on Monday 14th April at 7.30 pm in the Parish Hall commencing at 7.30 p.m. with public participation time.